

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
REGULAR MEETING – April 10, 2007**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday April 10, 2007 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Tom Paige, Supervisor at 7:00 p.m. Present: Paige (Supervisor), Hoverman (Treasurer), Charney (Clerk), Plant (Trustee), Putt (Trustee), Schrott (Trustee) and Wasek (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

There were no comments.

IV. Changes to Agenda

J. Schrott had a correction to the March 13, 2007 minutes; cold milling of the existing surface on Myra Lee will be 27' wide rather than 27".

There are corrections to the township phone directory that will be passed on to J. VanGuilder.

Items of correspondence were discussed.

V. Consent Agenda

1. Approve the March 13, 2007 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted.
3. Receive the March 2007 Financial (cash) Report as presented.
4. Receive the March 2007 Revenue Report and March 2007 Expense Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit D.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit E.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits F and G, respectively.

A motion was made by Plant and seconded by Hoverman to approve all items as listed on the Consent Agenda and to also include payment to LIAA for 1/2 the cost of the website development on the list of bills. The March 13th minutes shall also be corrected.

7 Ayes 0 Nays Motion carried.

VI. Regular Agenda

1. Jenkins PA 116 Application

An application was received from Kenneth and Eileen Jenkins for enrollment of one parcel of land into PA 116, the State of Michigan's Farmland and Open Space Preservation Program. The parcel is located in section 6 of the township and is 39± acres.

Approval letters have been received from the Bay County Soil Conservation District and Bay County Planning Department.

04-07-024-F/P A motion was made by Putt and seconded by Plant to accept the
===== recommendation of the Bay County Planning Department and the
Bay County Soil Conservation District to approve the PA 116 application of Kenneth and Eileen Jenkins for enrollment of a parcel of land into the State of Michigan's Farmland and Open Space Preservation Program. The resolution is attached Exhibit C.
7 Ayes 0 Nays Motion carried.

2. Bay County Mosquito Control 2007 Aerial Treatment Program

Mary McCarry, Deputy Director/Biologist for Bay County Mosquito Control, was present to provide information on the spring aerial treatment program. Aerial treatment of Bay County will begin this week, weather permitting. Bti granules are applied to the woodland lots by fixed wing aircraft and helicopters, with a 90% effective rate.

3. Planning Commission Resignation

Suzette Reed submitted a letter of resignation from the township planning commission, effective immediately, due to business and family commitments.

04-07-025-A/P A motion was made by Wasek and seconded by Putt to accept the
===== resignation of Suzette Reed as a member of the township planning
commission, effective immediately.
7 Ayes 0 Nays Motion carried.

4. Planning Commission Appointment

Due to the recent resignation of Suzette Reed from the township planning commission, a person must be appointed to the vacant position for the remainder of 2007.

Bethany Plant, 3990 Eleven Mile Road, has indicated an interest in the vacant position and has submitted an application to serve for the remainder of the term through December 31, 2007.

04-07-026-A/P A motion was made by Putt and seconded by Plant to accept the
===== recommendation of the township supervisor to appoint Bethany
Plant as a member of the township Planning Commission for the remainder of a term to end December 31, 2007. All appointees shall serve at the pleasure of the township board.
7 Ayes 0 Nays Motion carried.

5. Blight & Noxious Weed Discussion

Pictures were taken by T. Paige of several properties located in the township that have generated complaints by neighboring residents. Some complaints involve run down houses that are not being maintained or finished, and property with weeds or long grass that is not cut.

The township blight ordinance was discussed as was the township noxious weed ordinance. It was decided to have Jim Hammond, Township Attorney, develop language for a possible amendment to the blight ordinance that includes provisions for commercial and residential lot maintenance.

6. Job Description

An updated job description has been completed for the Supervisor's Secretary and was distributed for review and approval.

04-07-027-P A motion was made by Plant and seconded by Schrott to approve the
===== job description for the Supervisor's Secretary.

7 Ayes 0 Nays Motion carried.

7. Food Service Renewal

The Bay County Health Department provided an application for the township's license to operate a food service establishment in the township hall. This is an annually renewed license and is fee exempt.

04-07-028-H/L A motion was made by Plant and seconded by Putt to authorize the
===== township Supervisor to execute the 2007 Food Service License
Renewal Application.

7 Ayes 0 Nays Motion carried.

8. Park Grub Control

TruGreen/Chemlawn has once again contacted T. Paige regarding application of grub control material to approximately one-half of the park for a cost of \$1,900. T. Paige will further explore applying grub control ourselves with current township equipment.

9. FOIA Request

A letter subject to the Freedom of Information Act addressed to the township planning commission was received on this date, but due to FOIA deadlines, T. Paige will respond.

VII. Unfinished Business

Don Dzurka, Cemetery Sexton has requested that the tree stumps in Pine Grove Cemetery be removed by a contractor. The Bay County Road Commission provided an estimate for \$1600 to remove both stumps, fill with topsoil, and re-seed. P. Wasek recommended another company that a family member recently used and was very reasonable. T. Paige will contact a couple other companies.

VIII. New Business

There were no planning commission meetings in February or March due to lack of agenda items.

IX. Adjournment

A motion was made by Wasek and seconded by Hoverman to adjourn the meeting at 9:15 p.m.

7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Tom Paige, Supervisor