

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
REGULAR MEETING – October 9, 2007**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday October 9, 2007 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Tom Paige, Supervisor at 7:00 p.m. Present: Paige (Supervisor), Hoverman (Treasurer), Charney (Clerk), Plant (Trustee), Putt (Trustee), Schrott (Trustee) and Wasek (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

No one was present other than members of the Board.

IV. Changes to Agenda

A second Bis Drain apportionment roll has been prepared by Joseph Rivet, Bay County Drain Commissioner, with the wetland area omitted. There are no anticipated challenges and it is expected that the project will move forward, although many special assessments increased significantly.

The township drain at large payment for the Dell Creek project will be \$93,156.00, spread over 8 years.

V. Consent Agenda

1. Approve the September 25, 2007 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted.
3. Receive the September 2007 Financial (cash) Report as presented.
4. Receive the September 2007 Revenue Report and September 2007 Expense Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit F.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit G.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits H and I, respectively.

A motion was made by Plant and seconded by Hoverman to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

VI. Regular Agenda

1. 2008 Board of Trustees Meeting Schedule

The meeting schedule was changed to reflect the office closing on Tuesday November 11, 2008 in observance of Veteran's Day. P. Wasek asked if the Budget Work Session meeting could be held at 6:30 p.m. rather than 6:00 p.m. All agreed to the time change.

10-07-066-B/M

===== A motion was made by Putt and seconded by Plant to adopt the schedule of 2008 Board of Trustees meetings as proposed, attached Exhibit C, and authorize the Clerk to post the schedule in accordance with the Michigan Open Meetings Act.

7 Ayes 0 Nays Motion carried.

2. Hall Rental Fee Increase

The police protection fee has been increased \$25.00 per rental to reflect an additional hour of security services that renters will be provided. The rate increase becomes effective for all rental contracts signed on or after October 10, 2007. It was also agreed to raise the special consideration (board approval) fee from \$50.00 to \$75.00, and not rent the hall on Thanksgiving, Christmas Eve, Christmas Day, or New Year's Day.

10-07-067-H

===== A motion was made by Plant and seconded by Charney to adopt the amended Hall Rental Fee Schedule, effective October 10, 2007, and attached Exhibit D.

7 Ayes 0 Nays Motion carried.

3. 2008 Auburn/Williams Recreation Association Budget

10-07-068-A/B

===== A motion was made by Plant and seconded by Wasek to approve the 2008 budget of the Auburn/Williams Recreation Association.

7 Ayes 0 Nays Motion carried.

4. 2007 and 2008 Trash Collection Resolution

The township has a contract with Waste Management to collect garbage and rubbish, recycling, and yard waste from all single family, duplex, three family, four family, mobile homes, and condominium residential units through 2009. A special assessment of \$113.00 has previously been collected on the winter tax bill to pay for the service.

The contract specifies that the base price for 2008 will be increased the lesser of 2.3% or the Consumers Price Index and the same price will be charged for 2009. It has been determined that the special assessment to be collected on the winter 2007 and winter 2008 tax bill needs to be increased from \$113.00 per year to \$115.00 per year to help defray the increase in costs. The resolution was prepared by Bill Darbee and covers the last two years of the contract.

10-07-069-A/B/T A motion was made by Putt and seconded by Plant to adopt the
===== trash collection special assessments for the winter 2007 and winter
2008 tax roll, attached Exhibit E.

Ayes: Paige, Plant, Hoverman, Charney, Wasek, Putt, and Schrott.

Nays: None.

Motion carried.

5. Proposed Ordinance No. 160

Proposed Ordinance No. 160 is a noxious vegetation ordinance that provides civil penalties, and repeals Ordinance No. 104. It shall be a violation of the ordinance for the owner, or occupant of any subdivision lot to allow, or to maintain the growth of vegetation on the lot in excess of 10” in height or in spread. Crops, planted flowers, garden plants (including decorative grasses), trees, and planted shrubs shall not be included.

The township planning commission discussed the proposed ordinance during their September meeting and agreed that vegetation within 50 ft of a roadway right of way should be required to be less than the 10” height for unplatted land.

10-07-070-N/O A motion was made by Schrott and seconded by Wasek to
===== introduce, waive reading, and authorize publication of proposed
Ordinance No. 160, the Township Noxious Vegetation Ordinance.

Ayes: Plant, Hoverman, Charney, Wasek, Putt, Schrott, and Paige.

Nays: None.

Motion carried.

6. DWS Water Billing, 4172 S. Eleven Mile Road

Jim Plant, Township Trustee, received his 3rd quarter billing from Bay County DWS in the amount of \$308.27, and believes the water meter malfunctioned during the billing cycle. He purchased the home in 2006 so there is not much historical water usage data to review. Third quarter 2006 usage was 37 ccf, or 27,676 gallons. A ccf (hundred cubic feet) equals 748 gallons.

Bay County DWS has tested the meter and it is working properly at this time. The Plant’s do not believe that the meter could have registered proper usage for the third quarter, as they did not hear or see water running to use 117 ccf, or 87,516 gallons of water.

Trustee Plant asked to abstain from voting since he has a financial interest in the outcome.

10-07-071-A A motion was made by Schrott and seconded by Hoverman to allow Jim
===== Plant to abstain from voting on his request for an adjustment on the DWS
3rd quarter 2007 water billing.

7 Ayes 0 Nays Motion carried.

Several members of the Board had questions for J. Plant.

The same water meter was reinstalled after being tested as it was working properly. It still seems to be measuring water usage correctly.

The bill was paid so that late charges will not be incurred.

Prior usage was reviewed and it was suggested that the Plant's be billed for usage of 37 ccf, or \$108.27, the same as the 2006 3rd quarter.

10-07-072-B/F/W A motion was made by Wasek and seconded by Schrott to adjust
===== the 3rd quarter 2007 Bay County DWS water billing of 4172 S. Eleven Mile Road to 37 ccf and notify Bay County DWS.
6 Ayes 0 Nays 1 Abstention Motion carried.

7. Special Consideration, Hall

Correspondence was received from the Circle of Friends 4-H club to use the township hall on November 9, 2007 for a spaghetti dinner fundraiser to assist their club leader who is ill and in an Ohio hospital.

Discussion followed regarding special consideration rental fees and past rental practices. Special consideration is usually not given for fundraisers and it was agreed that if we have previously denied requests, it is important to be consistent.

10-07-073-H A motion was made by Wasek and seconded by Hoverman to deny the
===== special request for use of the hall by the Circle of Friends 4-H club for a spaghetti dinner fundraiser.
7 Ayes 0 Nays Motion carried.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

The Auburn/Williams Fire Department will be holding a Fire Prevention Week open house on Saturday October 13, 2007 from 11:00 a.m. until 5:00 p.m.

Hotel reservations can be made on October 15th for the MI Twp Assn Conference scheduled for January 8-11, 2008.

P. Wasek gave an update of the October Planning Commission meeting. An IND rezoning request was submitted that would require a General Development Plan amendment as the current land use designation is AG. The General Development Plan map designates the parcel as C-2 and not IND. Commissioners plan to further discuss the possibility of designating areas of the township that can be changed to IND zoning to allow for future development.

IX. Adjournment

A motion was made by Hoverman and seconded by Charney to adjourn the meeting at 8:15 p.m.

7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Tom Paige, Supervisor