

# WILLIAMS TOWNSHIP NEWS

Fall/Winter 2011 - 2012

1080 W. Midland Road

Auburn, MI 48611

(989) 662-4408

[www.williamstwp.com](http://www.williamstwp.com)

## **TOWNSHIP OFFICE HOURS**

Monday thru Friday- 8:30 a.m. – 4:00 p.m.

## **OFFICE HOLIDAY CLOSINGS**

Thanksgiving-November 24 & 25

Christmas-December 23 & 26

New Year's -January 2

Martin Luther King's Birthday- January 16

President's Day-February 20

Good Friday-April 6

Memorial Day-May 25 & May 28

## **Need A Passport?**

U.S. citizens may apply for their passport books and passport cards during regular business hours (and after hours by appointment) at the township clerk's office. A certified birth certificate with a raised seal, not a copy, and one picture must be presented when making application. Normal processing by the U.S. Department of State takes approximately four to six weeks; two week rush processing is available for an extra \$60.

The standard passport fee is \$135 for adults and \$105 for children younger than 16. The standard fee for the passport card is \$55 for adults and \$40 for children younger than 16. The passport card was designed for entry at land and sea ports-of-entry and is **not** valid for international travel by air. We have application forms, renewal forms and numerous other miscellaneous forms that may be required depending on the applicant's particular situation.

A fill in the blank application is also available online at [www.williamstwp.com](http://www.williamstwp.com), the township website.

For questions or additional information, please contact Amy or Pam at 662-4408.

## **Waste Management Trash, Recycling, & Yard Waste Collection**

Residents are strongly encouraged to place all trash in bags, whether in or out of trash cans (including "Green Monsters"). This will help assure that the trash ends up where it belongs and not blowing around the township, especially on windy collection days.

Waste Management picks up yard waste weekly on your normal trash collection day through the end of November. Final yard waste collection for 2011 will occur on November 29th and 30th.

More information regarding trash, recycling, and yard waste services provided by Waste Management in Williams Township is available at [www.williamstwp.com/trash.asp](http://www.williamstwp.com/trash.asp)

## **Christmas Tree Pick-Up**

Put your live Christmas tree out by the road and it will be picked up on your regular trash collection day during the first two weeks in January. Trees must be free of garland and tinsel and can not be in a bag of any kind. Regular yard waste will not be picked up during this time.

## **Township Meeting Schedules**

All meetings are held in the Township Board Room at 7:00 p.m. unless noted otherwise.

## **Board of Trustees**

November 8	December 13
December 27 (4 pm)	January 10
February 14	March 13
April 10	May 8

## **Planning Commission**

December 5	January 9
February 6	March 5
April 2	May 7

**The Public is invited and encouraged to attend all Township meetings.**

## **Williams Township Senior Center- 1080 Midland Rd.**

Open Monday through Thursday, 9:30 a.m. ~ 1:00 p.m.  
Lunch served daily at 12 noon, suggested donation of \$2.50 per meal. Choose a hot entrée, a salad or a sandwich. Come join the fun! Bingo every Monday & Wednesday. Cards, games & puzzles every Tuesday & Thursday. We also schedule Special Events that can be found on the Williams Township website and in the Wonderful Times newsletter put out by the Bay County Division on Aging.

For more information or to make reservations, call Mary at 662-6521. **Reservations must be made 1 day in advance.**

For online information you can visit us at: [www.williamstwp.com/seniordining.asp](http://www.williamstwp.com/seniordining.asp)

## **Williams Township Park Reservations**

Beginning December 1, 2011 and continuing through January 11, 2012 (prior to 10:00 a.m.), a sign up sheet will be available in the township office for anyone wishing to reserve a park rental date during 2012. Only one date per person is allowed. On January 11, 2012 at 10:00 a.m., a random drawing will take place in the township hall of **all persons present listed on the sign up sheet**. The first person's name drawn may choose any available date and so on until all names have been drawn.

### **REMEMBER YOU MUST BE PRESENT ON JANUARY 11<sup>th</sup> AT 10:00 A.M. FOR THE DRAWING.**

The rental fee is \$100.00 and includes use of the park pavilion and one ball diamond (remainder of the park is open to the public). For additional information, contact the treasurer's office at (989) 662-4091.

## **Dog and Cat Licenses**

If your dog or cat is licensed with Bay County, the county will send you the form for your new license in the mail a month before the old license expires, which is also when your pet needs their rabies vaccination.

Licenses may be purchased at most veterinary offices, at any township office, at Animal Control, and at the Bay County Treasurer's Office.

Please bring the form sent by the county and proof of the rabies vaccination. Licenses for a new animal may be purchased by providing proof of rabies vaccination and if your animal was spayed or neutered, proof will also be required. Delinquent licenses can only be purchased at the Bay County Treasurers Office or Animal Control.

## **2011 Winter Property Taxes**

You should receive your 2011 winter property tax bill by December 1, 2011. If you do not receive your property tax bill by Dec. 1<sup>st</sup> or shortly thereafter, please call the Treasurer's office (662-4091) as soon as possible so that we can get a copy to you in a timely manner.

Your winter property taxes are due and payable without penalty between December 1, 2011 and February 14, 2012.

**WINTER PROPERTY TAXES PAID AFTER FEBRUARY 14, 2012 WILL BE CHARGED 3% LATE PENALTY. SUMMER 2011 PROPERTY TAXES PAID AFTER FEBRUARY 14, 2012 WILL BE CHARGED A 6% INTEREST PENALTY AND A 3% LATE PENALTY.**

Property tax payments may be made by mail, by using our drop box, or in person at the Treasurer's office. When paying by mail or when using the drop box, please include the bottom portion of your tax bill along with your check so that proper credit can be given.

Our office hours are Monday through Friday 8:30 am to 4:00 pm (please see top of tax bill for our Holiday closing information). Our drop box is located in the front of our office

just east of the front office door. It is available 24 hours a day, 7 days a week and is very secure! Please do not be afraid to make use of it. Please do not mail or drop cash. If you would like a stamped "Paid" receipt, please include a self-addressed stamped envelope, otherwise your cancelled check is your receipt.

If you have deferred your summer property taxes, they are also due at this time. If you have not yet paid your summer tax bill you can still pay it at the township Treasurer's office. All property tax bills not paid by February 29, 2012 will be turned over to the county treasurer's office as delinquent.

## **Agricultural Revaluation**

The assessor has been visiting all agricultural parcels that have a residence on them. These visits are being made to assure that the assessments are uniform, with the goal of visiting 20% of our township parcels each of the next 5 years. In late December the assessor will mail valuation statements to each owner of the visited agricultural parcels so that owners can have the opportunity to check the information that is being used to set these values.

## **Consumer Price Index**

Each year, the constitution requires an inflation rate be calculated to be used for property tax purposes. The state uses the federal Consumer Price Index to set the rate. For property tax assessments that will be mailed next March, the official inflation factor will be 2.7%. This would impact any property that is increasing in value or where there is a difference between the taxable value and the state equalized value.

## **Newsletter Update**

*Due to the rising cost of printing and postage, regrettably and with careful consideration, it has been determined that this will be our last newsletter.*

Williams Township has a website that provides the latest news, quick links, department, community and service information. Most of this material is repeated twice a year in our newsletters. If you are unable to access our website and have questions, please call our office at 662-4241 during our normal business hours.

## **Questions?**

You may now e-mail your questions to the appropriate township department.

Supervisor, Paul Wasek – [Supervisor@williamstwp.com](mailto:Supervisor@williamstwp.com)  
Treasurer, Connie Hoverman – [Treasurer@williamstwp.com](mailto:Treasurer@williamstwp.com)  
Clerk, Amy Charney – [Clerk@williamstwp.com](mailto:Clerk@williamstwp.com)  
Zoning Administrator/Electrical Inspector – [Bklemish@williamstwp.com](mailto:Bklemish@williamstwp.com)  
Building Inspector – [LHouck@williamstwp.com](mailto:LHouck@williamstwp.com)

*Please be sure to include your name and phone number because all questions may not be able to be answered by email.*



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**1080 W. Midland Road**  
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**HAVE A SAFE AND HAPPY HOLIDAY!!**

