

**WILLIAMS CHARTER TOWNSHIP**  
**BOARD OF TRUSTEES- Regular Meeting**  
**April 8, 2025**

The Board of Trustees of Williams Charter Township held a Regular Meeting at Williams Township Hall on Tuesday, April 8, 2025.

**I. Call to Order & Roll Call**

The meeting was called to order by Jerry Putt, Supervisor, at 7:00 p.m.

**Present:** Jerry Putt (Supervisor), Terri Charbonneau (Treasurer), Kellie Andrus (Clerk), Doug Behmlander (Trustee), Tom Paige (Trustee), Jason Gower (Trustee), and Jim Plant (Trustee).

**Absent:** None

**II. Pledge of Allegiance to the Flag** was said in unison.

**III. Public Input** was held.

**IV. Changes to the Agenda-** Tom Paige moved, with support from Jim Plant, to move Regular Agenda items #1 and #2 to the end of the Regular Agenda and break regular agenda item #1 into separate agenda items and add additional item: Wolverine Fireworks Display for May 3. Motion unanimously passed.

**Consent Agenda-** Tom Paige moved, with support from Jim Plant, to accept the Consent Agenda. Motion unanimously carried.

**Regular Agenda**

**1. Renewal of Roadside Mowing Contract**

Doug Behmlander moved, with support from Terri Charbonneau, to accept Floyd Fisher's contract renewal for 3 years at cost per cutting 2-3 times per year as needed: 2025-\$4,775, 2026 \$4,875 and 2027 \$4,975 per cutting. Roll call vote taken. Motion unanimously carried.

**2. Purchasing Policy- Final Draft**

Tom Paige moved, with support from Doug Behmlander, to approve Purchasing Policy as presented. Motion unanimously carried.

**3. New Zoning Permit**

Jim Plant moved, with support from Jason Gower, to have township attorney review, and adopt the proposed Zoning Permit and Fee if no conflict with the zoning ordinance exists. Roll call vote taken.

Yes: Jim Plant, Jason Gower, Doug Behmlander, Terri Charbonneau, Kellie Andrus, Jerry Putt

No: Tom Paige

Motion carried.

**4. Zoning Approval Form**

Jerry Putt moved, with support from Kellie Andrus, to adopt *Application for Zoning Approval Form* and *Planning/Zoning Application Fee Schedule* as presented. Motion unanimously carried.

**5. Resolution #2025-06 PA152**

Jerry Putt moved, with support from Jim Plant, to adopt Resolution #2025-0 PA152. Roll call vote taken. Motion unanimously carried.

6. Surety Bonds for Elected Officials

Jerry Putt moved, with support from Jim Plant, to accept securing surety bonds through Western Surety Company with Endline/Pike Insurance for \$1,904.00. Roll call vote taken. Motion unanimously carried.

7. Door Handles and Door Locks

Tom Paige moved, with support from Doug Behmlander, to accept The Key Shop quotation for \$2,022.04 to install new door handles and locks. Roll call vote taken. Motion unanimously carried.

8. New Website Host

Doug Behmlander moved, with support from Jim Plant, to accept the Revize quotation for \$3,420 to build and host the Township website with a maintenance fee of \$1,620/year. Roll call vote taken. Motion unanimously carried.

9. Approve Unpaid Bills

Jason Gower moved, with support from Tom Paige, to pay this month's bills. Roll call vote taken. Motion unanimously carried.

10. Wolverine Fireworks Display- May 3

Doug Behmlander moved, with support from Tom Paige, to approve the fireworks display on May 3, 2025 contingent on Fire Chief's approval. Roll call vote taken. Motion unanimously carried.

11. Front Parking Lot

Jerry Putt moved, with support from Jim Plant, to enter contract with Shaw Contracting cost not to exceed \$258,182.40 with the engineer to consult with Shaw to determine credits to remove 2 catch basins and associated piping, and to use regular paving rather than heavy duty paving along the west driveway.

Yes: Jim Plant, Jason Gower, Kellie Andrus, Terri Charbonneau, Jerry Putt

No: Tom Paige, Doug Behmlander

Motion carried.

12. 8 Mile Road

Jerry Putt moved, with support from Jason Gower, to enter 50/50 contract with Monitor Township and accept Spicer Group's quotation for crush and shaping, and 3" of HMA Paving of 8 Mile Road (Midland Rd. south to dead end and Wheeler Road to Townline 14 Road) for \$540,000. Roll call vote taken.

Yes: Jim Plant, Jason Gower, Jerry Putt

No: Tom Paige, Doug Behmlander, Kellie Andrus, Terri Charbonneau

Motion failed.

13. Flajole Road, Val Court, and Court Street

Jason Gower moved, with support from Jim Plant, to authorize Supervisor and Clerk to sign agreement to enter contract with Bay County Road Commission to single chip & seal over the existing pavement, durapatch Flajole Road (US-10 S.- 0.9 miles), Val Court (N. Union S to End- 0.2 miles) and Court Street (Midland S to End- 0.2 miles) for Williams Township share of \$41,764 (includes 10% contingency). Roll call vote taken. Motion unanimously carried.

14. Eleven Mile Road- Spicer Group

Terri Charbonneau moved, with support from Kellie Andrus, to permit Spicer Group to bid out to HMA crush and shape Eleven Mile Road (between North Union and Wilder Road) and to authorize Supervisor to enter

agreement with Spicer Group for Eleven Mile Road and to sign any relevant documents contingent on bid and fees not exceeding \$475,000. Roll call vote taken. Motion unanimously carried.

15. Rescind Chip and Seal of 8 Mile Road

Tom Paige moved, with support from Jerry Putt, to rescind the motion approved at the February 11, 2025 Board of Trustees meeting and to withdraw the approval of the proposal to chip and seal 8 Mile Road over existing pavement from Midland Road south .15 miles and from Wheeler Road to Townline 14 at an estimated cost to Williams Township of \$20,205.50. Motion unanimously carried.

V. **Informational Topics-**

- a. Home Builders Association- HBA is scheduled to close on Fisher Road property on April 14, 2025
- b. Sign Inventory- Jeremy Rosenbrock will provide a quote for the May meeting
- c. Community Clean-up Event will be held on April 21-24, 2025
- d. E-waste Disposal Event- Jason Gower moved, with support from Doug Behmlander, to cancel participation with City of Auburn for E-waste event. Motion unanimously carried.

VI. **Unfinished Business-** None

VII. **Committee Reports-** Doug Behmlander discussed Planning Commission items.

VIII. **Public Input** was held.

IX. **Adjournment-** Jerry Putt moved, with support from Kellie Andrus, to adjourn at 9:27 p.m. Motion unanimously carried.

Respectfully Submitted: Kellie Andrus, Clerk