

WILLIAMS CHARTER TOWNSHIP
BOARD OF TRUSTEES- Regular Meeting
May 13, 2025

The Board of Trustees of Williams Charter Township held a Regular Meeting at Williams Township Hall on Tuesday, May 13, 2025.

I Call to Order/Roll Call/Pledge of Allegiance

The meeting was called to order by Jerry Putt, Supervisor, at 7:00 p.m.

Present: Jerry Putt (Supervisor), Terri Charbonneau (Treasurer), Kellie Andrus (Clerk), Doug Behmlander (Trustee), Tom Paige (Trustee), Jason Gower (Trustee), and Jim Plant (Trustee).

Absent: None

The Pledge of Allegiance to the flag was said in unison.

II Public Input was held.

III Changes to the Agenda- none.

IV Elected Officials Reports was given verbally.

Consent Agenda- Jim Plant moved, with support from Jason Gower, to accept the Consent Agenda. Motion unanimously carried.

Regular Agenda

1. Budget Transfer Resolution No. 002-2025

Jerry Putt moved, with support from Jim Plant, to accept recommendation for Budget Transfer Resolution No. 002-2025 and adopt as presented by the Clerk. Roll call vote taken. Motion unanimously carried.

2. Workers Comp Insurance Policy

Jim Plant moved, with support from Tom Paige, to approve the Clerk to secure Workers Comp Insurance Policy by the current policy's expiration date not to exceed \$2,000. Roll call vote taken. Motion unanimously carried.

3. IT Support Contract

Jerry Putt moved, with support from Jim Plant, to accept Bits-N-PCs presented monthly contract for \$600 with a 30-day notice of cancellation from both parties. Roll call vote taken. Motion unanimously carried.

4. North Union Road Work

Jason Gower moved, with support from Jim Plant, to have a special meeting on Wednesday, May 21 at 3pm to discuss 2025 Roads Projects only. Ayes 7 Nay 0 Motion carried.

5. Eleven Mile Road Work

Jerry Putt moved, with support from Jim Plant, to give permission to Don Scherzer from Spicer Group to put the Eleven Mile Road project out for bid. Roll call vote taken. Motion unanimously carried.

6. Little Forks Conservancy

Jerry Putt moved, with support from Jim Plant, to waive the \$600 re-submittal fee on the invoice total of \$2,064.00 mailed to Little Forks on March 24, 2025. Roll call vote taken.

Yes: Jim Plant, Jason Gower, Jerry Putt

No: Tom Paige, Doug Behmlander, Terri Charbonneau, Kellie Andrus

Motion failed.

Jerry Putt moved, with support from Terri Charbonneau, to allow Three Ponds to dispose of their trash weekly through 2028 in the township dumpsters and reevaluate if the quantity is excessive. 7 Ayes 0 Nays Motion carried.

7. Cornfest Fire Works Display

Jerry Putt moved, with support from Kellie Andrus, to authorize the Supervisor to sign and issue the Permit for Fireworks Display to Wolverine Fireworks Display, Inc. for June 19, 2025 at 8 Mile Road for the Cornfest. The permit shall not be issued until arrangements have been made for the Auburn Williams Fire Department to be on site. 7 Ayes 0 Nays Motion carried.

8. Conference Room Garbage Disposal

Jerry Putt moved, with support from Jason Gower, to have Beltz Mechanical Systems install a garbage disposal in the conference room sink for \$500. Roll call vote taken.

Yes: Jim Plant, Jason Gower, Jerry Putt

No: Tom Paige, Doug Behmlander, Kellie Andrus, Terri Charbonneau

Motion failed.

9. Parking Lot Work

Jason Gower moved, with support from Jerry Putt, to authorize Kibbe & Associates to work with the Planning Commission and Zoning Administrator to create a drawing for a potential parking lot on the township property located west of the fire station; total not to exceed \$5,000. 7 Ayes 0 Nays Motion carried.

10. A/W Recreation Association

Tom Paige moved, with support from Jim Plant, to write check to A/W Recreation Association for \$15,000 for annual contribution. Roll call vote taken. Motion unanimously carried.

11. Park Gardening Supplies

Jerry Putt moved, with support from Kellie Andrus, to authorize the township gardener to purchase gardening supplies for the 2025 season at a total not to exceed \$3,000. Roll call vote taken. Motion unanimously carried.

VII Approve Unpaid Bills

Jason Gower moved, with support from Terri Charbonneau, to pay all monthly bills as submitted. Roll call vote taken. Motion unanimously carried.

VIII Unfinished Business- Clerk stated all elected officials received and reviewed Attorney-Client privileged Opinion Letter from attorney Errick Miles at Smith Bovill. Per legal advice, no further action will be taken at this time. Trustee Behmlander gave update on sign ordinance.

IX Committee Reports- Doug Behmlander discussed Planning Commission items.

X Public Input was held.

XI Adjournment- Jerry Putt moved, with support from Jim Plant, to adjourn at 8:57 p.m. Motion unanimously carried.

Respectfully Submitted: Kellie Andrus, Clerk