

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
REGULAR MEETING – May 9, 2006**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday May 9, 2006 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Tom Paige, Supervisor at 7:00 p.m. Present: Paige (Supervisor), Charney (Clerk), Plant (Trustee), Putt (Trustee) and Schrott (Trustee). Excused: Hoverman (Treasurer) and Wasek (Trustee).

Also present: Aaron Stevens, Abraham & Gaffney, P.C. Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Tom Smith, 2330 W. N. Union Road was present once again to request that North Union between Carter Road and Flajole Road be asphalted rather than chip sealed this year. He would rather have tax dollars spent on road repairs as opposed to waterline extensions.

T. Paige explained the resolution adopted in 1988 that provided for the transfer of 1 mill for waterline extensions throughout the township. He also explained the engineering that is being completed for possible 2006 waterline extensions. Projects will be bid and funding for each proposed project will then be discussed by the Board of Trustees before any decision is made on possible extensions.

Discussion followed regarding chip seal vs asphalt and the county repayment schedule. All asphalt projects must be paid for during the year they are completed, whereas, chip seal projects can be repaid over three years.

Williams Township is number two on the chip seal list with work tentatively scheduled to begin the week of June 12th on the east side of the county. It is hopeful that our projects will be completed during the week of June 19th.

IV. Changes to Agenda

There were no changes to the agenda.

V. Consent Agenda

1. Approve the April 11, 2006 Board of Trustee Minutes as presented.
2. Approve the April 12, 2006 Board of Trustees Minutes as presented.
3. Approve the payment of bills as submitted.
4. Receive the April 2006 Financial (cash) Report as presented.

5. Receive the April 2006 Revenue Report and April 2006 Expense Report as presented.
6. Receive the Supervisor's Update of Projects and Issues as presented.
7. Receive the List of Committee Reports, attached Exhibit C.
8. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit D.
9. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits E and F, respectively.

A motion was made by Plant and seconded by Schrott to approve all items as listed on the Consent Agenda.

5 Ayes 0 Nays Excused: Hoverman and Wasek Motion carried.

VI. Regular Agenda

1. 2005 Audit Report

Aaron Stevens, Abraham & Gaffney, P.C., provided a short synopsis of the completed 2005 Audit and answered questions from members of the Board of Trustees.

05-06-037-A A motion was made by Putt and seconded by Plant to receive the 2005
===== Audit as provided by Abraham & Gaffney, P.C.

5 Ayes 0 Nays Excused: Hoverman and Wasek Motion carried.

2. Cemetery Mower Purchase

The Cemetery Sexton, Don Dzurka, requested that the township consider purchasing a new mower for Pine Grove Cemetery as discussed at the April 11, 2006 Township Board meeting. Currently, a 1992 John Deere Model GX75 rear engine rider, 30" cut, and a 1978 John Deere Model 400, 60" cut, are used to cut the cemetery. The GX75 is too small to cut the entire 5 acre cemetery, and the John Deere is becoming less reliable.

Bader and Sons demonstrated a John Deere Model GX255, 48" cut, tractor type mower, and a John Deere 727A Z-Trak (zero turn) mower, 54" cut, (did not have a demo 717A 48" cut) at Pine Grove Cemetery on Thursday, May 4, 2006. The Cemetery Sexton prefers the GX255 Tractor over the Z-Trak type. Purchase price to Williams Township is \$4,878.44 from Bader & Sons through the State of Michigan Extended Purchasing Program. A quote from another dealer was also obtained to assure that the township is receiving the correct price through the State Purchasing Program.

The John Deere 400 can be used as a utility tractor in the township park. The Custodian and Horticulturalist use this tractor with a cart or trailer to collect trash and transport supplies. The GX75 should be sold by taking bids, or setting a target sale price. An estimated value will be obtained from Bader & Sons.

05-06-038-C/E/P/S A motion was made by Plant and seconded by Charney to authorize purchase of a John Deere GX255 mower with a 48" cut from Bader & Sons through the State of Michigan Purchasing Program, to be used in the township cemetery. The Supervisor is authorized to sell the John Deere GX75 lawnmower.
5 Ayes 0 Nays Excused: Hoverman and Wasek Motion carried.

3. 2006/2007 Dental Insurance Rates

Correspondence was received from Ameritas Life Insurance Corp. regarding the premiums (beginning July 1, 2006) for township employees enrolled in the dental insurance plans. The quarterly rates will remain the same and are as follows:

<u>From</u>		<u>To</u>
Employee	\$121.20	\$121.20
Dependent	\$190.80	\$190.80

05-06-039 -I/P A motion was made by Putt and seconded by Schrott to approve the renewal rates for the township dental insurance plan as submitted by Ameritas Life Insurance Corporation, effective July 1, 2006.
5 Ayes 0 Nays Excused: Hoverman and Wasek Motion carried.

4. Proposed Ordinance No. 48-D

Proposed Ordinance No. 48-D amends Williams Township Ordinance No. 48, the Subdivision Ordinance. Most of the changes are intended to make the ordinance conform to last years changes to the State Land Division Act.

Major changes to the Ordinance are as follows:

- It provides a schedule of plat review fees as required by the Land Division Act changes; \$500.00 plus \$10.00 per lot for each lot over 10 for tentative and final preliminary plat reviews; \$250.00 plus \$10.00 for each lot over 10 for final plat reviews; there is no fee requirement for a concept plan review or a pre-preliminary plat review.
- It requires a subdivider to submit 10 copies of a pre-preliminary plat along with the required fee at least 30 days before the Planning Commission hearing.
- To be entitled to final preliminary plat review, the subdivider must provide a list of all required reviewing authorities certifying that the list shows all of them, the actual written approvals. 10 copies of the final preliminary plat must be provided along with the required fee.
- For final plat review, a subdivider must submit a written request for approval, the filing and recording fee as required by the State and the required township plat review fee as well as copies of the mylars and all other submissions.
- It authorizes the Planning Commission to waive the stub street requirement in certain instances and allows the use of outlots at the ends of streets where a future extension is planned (formerly, only temporary cul-de-sacs were allowed).
- It changes the notice requirement for a variance hearing so that it is the same as that for tentative preliminary plat approval.

The Planning Commission reviewed the proposed ordinance in April and recommended approval by the Township Board.

05-06-040-O/P/S A motion was made by Plant and seconded by Putt to accept the
===== recommendation of the township Planning Commission to waive reading, introduce and authorize publication of proposed Ordinance No. 48-D, an amendment to the township Subdivision Ordinance.

Ayes: Paige, Plant, Charney, Putt and Schrott.
Nays: None.
Excused: Hoverman and Wasek. Motion carried.

5. Road Improvement Projects Update

Myra-Lee Paving: The drain tile that runs lengthways under the center of Myra-Lee has failed at a second location. It can be safely assumed that this underdrain needs to be replaced before paving, which means no paving will be done in 2006. The Bay County Road Commission (BCRC) is compiling an estimate to replace the underdrain. An option is to bid this work out to a private contractor which would also require bid documents and engineering specifications to be developed. The BCRC estimate should be available for the June Township Board meeting.

North Union Road (Carter to Flajole) and Eleven Mile Road (Salzburg to Hotchkiss) Chip Seal: The BCRC has replaced 5 cross tubes under North Union Road. As mentioned earlier in the meeting, these roads should be chip sealed during the week of June 19th.

Chip Road (Flajole to Mid-Bay Co. Line) and Saunders Road (south from Salzburg): The BCRC is aware of the needed improvements to both of these gravel roads. Estimates for improving the roads should be available for the June Township Board meeting.

Kiesel Road (Flajole to Rockwell) and Flajole Road (Wilder to Wheeler): These two miles of roads are scheduled to be crushed and shaped this fall for chip seal in 2006, although no agreements are signed at this time. T. Paige has requested that the BCRC look at these roads for any other work that may need to be done such as cross tube replacement or drainage improvements. In addition, he plans to re-evaluate several of the township's failing chip seal roads with the BCRC to see if some roads are failing worse and ought to be considered first.

Roads that have been asphalted in the last few years will be checked to see if crack sealing should be done this year.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

J. Schrott completed repairs on the coin mechanism at the Bulk Water Station on Monday May 8, 2006.

Ray Garcia met with T. Paige to request conversion of the southern most baseball field in the park to a regulation Little League baseball field, complete with dugouts, a fence, concession stand and irrigation. More details are needed as it is unclear where the source of funding would come from.

IX. Adjournment

A motion was made by Plant and seconded by Schrott to adjourn the meeting at 8:40 p.m.
5 Ayes 0 Nays Excused: Hoverman and Wasek Motion carried.

Williams Charter Township

Amy Charney, Clerk

Tom Paige, Supervisor