

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
REGULAR MEETING – April 14, 2009**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday April 14, 2009 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Tom Paige, Supervisor at 7:00 p.m. Present: Paige (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Plant (Trustee), Putt (Trustee), and Wasek (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Vaughn Begick, 3rd District County Commissioner, provided an update on recent County Commission meetings. Effective May 12th, all of their meetings are now scheduled for 4:00 p.m.

T. Pagie asked V. Begick if the county had discussed adopting a Brownfield Redevelopment Authority. To his knowledge, they have not.

IV. Changes to Agenda

A Culver Creek Drainage Board of Determination was held on December 18, 2008. After many comments from attendees, members of the Culver Creek Intercounty Drainage Board voted against the proposed project to clean, relocate, widen, deepen, straighten, and add one or more branches.

V. Consent Agenda

1. Approve the March 10, 2009 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted.
3. Receive the March 2009 Financial (cash) Report as presented.
4. Receive the March 2009 Revenue Report and March 2009 Expense Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit E.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit F.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits G and H, respectively.

A motion was made by Plant and seconded by Putt to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

VI. Regular Agenda

1. Precinct Inspector Resolution

After thirty two years of serving as a precinct inspector, Pauline Latocki has chosen to no longer work on Election Day. A. Charney prepared a resolution that will be sent to Pauline along with a card thanking her for so many years of service to the residents of Williams Township. Members of the Board of Trustees will be asked to sign the resolution.

04-09-027-P A motion was made by Charney and seconded by Hoverman to adopt the resolution recognizing the dedication and community service of Pauline Latocki for serving 32 years as a Williams Township precinct inspector, attached Exhibit C.

7 Ayes 0 Nays Motion carried.

2. Schmidt, PA116 Enrollment

An application was received from Chris Schmidt for enrollment of one parcel of land into PA 116, the State of Michigan's Farmland and Open Space Preservation Program. The parcel is located in section 15 of the township and is 34.59 acres.

An approval letter was received from the Bay County Soil Conservation District. The city of Auburn and the Bay County Planning Department did not respond. Review agencies have 30 days to return comments.

04-09-028-F/P A motion was made by Putt and seconded by Charney to accept the recommendation of the Bay County Soil Conservation District to approve the PA 116 application of Chris Schmidt for enrollment of a parcel of land into the State of Michigan's Farmland and Open Space Preservation Program. The resolution is attached Exhibit D.

Ayes: Paige, Plant, Hoverman, Charney, Gower, Putt, and Wasek.

Nays: None.

Motion carried.

3. Walk Michigan Program

The Bay County Recreation and Administrative Services Department is sponsoring the Walk Michigan program in Bay County. Bay County would like to hold walks in various parks throughout Bay County and have requested that one be held in our township park, perhaps in July. Participants sign a Release and Indemnification agreement to participate, and in return can register for a prize drawing to be held on August 22nd at the Bay City Mall. The walk can be held on a weeknight or on a weekend and should not disrupt any other event or rental that may be scheduled.

04-09-029-B/P/W A motion was made by Wasek and seconded by Plant to approve the request of the Bay County Recreation and Administrative Services Department to sponsor a Walk Michigan walk in the Williams Township park.

7 Ayes 0 Nays Motion carried.

4. Chip Seal Road Agreement

Road improvement projects are budgeted at \$285,000.00 for 2009. Williams Township has currently committed to a \$10,524.67 payment in 2009 for projects that are under construction from previous years.

Projects proposed to be completed during 2009 that were in the Township's five year road improvement plan include:

- Application of the final, third chip seal to Wilder Road between Eight Mile Road and Carter Road (four miles).
- Application of a double chip seal to Flajole Road between Wilder Road and Wheeler Road (one mile).

An agreement in the amount of \$118,630.00 was provided by the Bay County Road Commission (BCRC) for completion of the above listed road improvements. A third seal will need to be applied to Flajole Road in 2010 with an estimated cost of \$19,845.00.

04-09-030-A/B/R A motion was made by Plant and seconded by Wasek to approve
===== and authorize the Supervisor and Clerk to sign the agreement with the BCRC to apply a final, third chip seal to Wilder Road from Eight Mile Road to Carter Road and to apply a double chip seal to Flajole Road from Wilder Road to Wheeler Road in 2009.

7 Ayes 0 Nays Motion carried.

5. Seal Blend Agreement

The Bay County Road Commission (BCRC) provides 350 tons of seal blend material at no charge to the township to repair small sections of roads that need patching due to frost damage. Additional seal blend material can be purchased by the township for \$50 per ton with the BCRC applying this material at no cost to the township.

The BCRC applied 840 tons of seal blend during 2007 and 700 tons in 2008. Mike Russell, BCRC Foreman, and T. Paige are estimating that 350 tons of seal blend should be purchased in 2009 at a cost of \$17,500.

04-09-031-A/B/R A motion was made by Wasek and seconded by Putt to authorize
===== the purchase of 350 tons of seal blend material from the BCRC at a cost of \$50 per ton for 2009.

7 Ayes 0 Nays Motion carried.

6. Cemetery Chip Seal

An estimate was obtained from the BCRC to place a single or double seal over the existing surface in Pine Grove Cemetery. AMZ will be applied to areas as necessary to prepare for the chip seal blend.

The estimate for a single seal is \$5,335.00.
The estimate for a double seal is \$9,075.00

04-09-032-A/B/C/P A motion was made by Putt and seconded by Plant to approve and
===== authorize the Supervisor and Clerk to sign an agreement with the
BCRC to apply a single chip seal in 2009 to the roadway in Pine Grove Cemetery.
7 Ayes 0 Nays Motion carried.

7. Request for Brownfield Incentives

Correspondence was received from Harold Miller requesting the following township properties be considered for Brownfield Redevelopment financial incentives.

- 1007 W. Midland Road (the former Marathon gas station/car wash site)
- 1042 W. Midland Road (the former Auburn Automat automatic car wash site)

Mr. Miller was present to discuss his request. He stated there are advantages to both the developer and the township. He would like to purchase both parcels, but feels there may be contamination on both sites.

T. Paige explained that not too many townships have approved Brownfield Authorities and that perhaps Bay County should explore the possibility as they could target specific areas within the county. He then offered to contact Fred Hollister, Bay Future, and V. Begick will discuss the request with Laura Ogar, Bay County.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

There was no new business.

IX. Other Committee Reports

The Planning Commission did not hold a meeting this month due to a lack of agenda items.

T. Paige provided a summary of the most recent Intergovernmental Advisory Committee meeting.

X. Adjournment

A motion was made by Hoverman and seconded by Plant to adjourn the meeting at 8:30 p.m.

7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Tom Paige, Supervisor