

**WILLIAMS CHARTER TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting – April 14, 2015**

The Board of Trustees of Williams Charter Township held a regular meeting on Tuesday April 14, 2015 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Absent: Gower (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Larry Lijewski, 1332 W. Midland Road, provided pictures showing his side yard (to the west) after the approximate one inch of rain early April 10th. He also had pictures from a similar rain event during 2012. The water normally takes 3 to 4 days to dissipate.

P. Wasek indicated that the Bay County Road Commission believes the tile under Midland Road is not functioning properly.

Mr. Lijewski then inquired about proposed Midland Road sidewalk extensions. He is concerned that the sidewalk may further compound his drainage problems.

IV. Changes to Agenda

There were no changes to the agenda.

V. Consent Agenda

1. Approve the March 10, 2015 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the March 2015 Financial (cash) Report as presented.
4. Receive the March 2015 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit D.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit E.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits F and G, respectively.

A motion was made by Paige and seconded by Putt to approve all items as listed on the Consent Agenda.

6 Ayes 0 Nays Absent: Gower. Motion carried.

VI. Regular Agenda

1. Fireworks Permit

Wolverine Fireworks Display has requested a Fireworks Permit for a fireworks display at Tri-City Motor Speedway for a tribute to a former employee. The display will be held on Friday April 24, 2015.

The following are requirements that Wolverine Fireworks, Inc. must meet:

1. Submit a BFS-999, revised 01/09/2014, (per MSP Fire Marshall Division).
2. Fireworks activities will comply with NFPA Standards 1123, 1124, and 1126.
3. A valid Certificate of Insurance naming Williams Charter Township as Additional Insured shall be provided prior to the date of the fireworks display.
4. Arrangements shall be made for an ambulance and with the Auburn Williams Fire department to be available.

Wolverine Fireworks has complied with all four requirements.

04-15-016-A/F

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A motion was made by Paige and seconded by Hoverman to authorize the Supervisor to sign and issue the Permit for Fireworks Display to Wolverine Fireworks Display, Inc. for April 24, 2015 at Tri-City Motor Speedway. Arrangements must be made for an ambulance and the Auburn Williams Fire Department to be on site.

6 Ayes 0 Nays Absent: Gower. Motion carried.

Wolverine Fireworks Display has also requested a Fireworks Permit for a fireworks display at Tri-City Motor Speedway for a race event on Saturday May 9, 2015.

Wolverine has also complied with the four requirements as listed above.

04-15-017-A/F

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A motion was made by Putt and seconded by Paige to authorize the Supervisor to sign and issue the Permit for Fireworks Display to Wolverine Fireworks Display, Inc. for May 9, 2015 at Tri-City Motor Speedway. Arrangements must be made for an ambulance and the Auburn Williams Fire Department to be on site.

6 Ayes 0 Nays Absent: Gower. Motion carried.

2. Bamberger Insurance Agency

Correspondence was received from Bamberger Insurance Agency regarding the township Commercial Package Policy.

There is optional Terrorism Insurance Coverage that can be purchased for an additional premium of \$208.00 per year. A form is included with the letter that must be completed either electing or declining coverage.

A Terrorism Risk Insurance Act was passed by the U.S. Congress. The term "act of terrorism" means any act that is certified by the Secretary of Treasury, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States. Coverage will only be received if the above three persons certify the occurrence.

A brief discussion followed and all agreed that additional coverage should not be purchased.

04-15-018-I/T A motion was made by Putt and seconded by Hoverman to authorize the
===== Clerk to complete the policyholder disclosure notice of terrorism
insurance form for Bamberger Insurance Agency. Coverage shall be declined for the 2015/2016
policy year and for future policy years until further notice.
6 Ayes 0 Nays Absent: Gower. Motion carried.

3. 2015 Local Road Projects

The township has a 2015 budget of \$280,000.00 for local road improvement projects. Projects that need to be completed or are proposed to begin this year are:

Seal Blend (225 tons @ \$62.00/ton)	\$13,950.00
Road Striping (5 miles ± @ \$122.50/mile)	\$ 615.00
Garfield Road Sidewalks, Midland Road to N. Union Road, estimate	\$40,269.25
Eight Mile Road, Wilder Road north to end of chip/seal Wear coat/maintenance seal Costs shared equally with Monitor Township	\$ 5,000.00
Eight Mile Road, Ott Road to Wheeler Road Third and final coat chip/seal Costs shared equally with Monitor Township	\$ 3,800.00
Townline Road, Garfield Road to Eleven Mile Road Double coat chip/seal Costs shared equally with Beaver Township	\$ 23,500.00
Eleven Mile Road, Wheeler Road to Townline Road Double coat chip/seal	\$ 47,000.00
Eleven Mile Road, Wilder Road to Wheeler Road Crush, Shape, Add Aggregate	\$ 60,000.00

Garfield Subdivision	\$133,500.00
Total for all above projects	\$327,634.25
Plus one mile wear coat maintenance	<u>\$ 20,000.00</u>
Nine Mile Road to Garfield Road	<u>\$347,634.25</u>
Less BBLR	<u>31,500.00</u>
Total	\$316,134.25
 Over Budget	 \$ 36,134.25

In addition, local road evaluations were completed on all township roads by the Bay County Road Commission during 2014. A listing and traffic count for each local roads was provided.

Garfield Subdivision resurfacing was also discussed as John Billette is preparing the bid specifications. The \$133,500.00 was a 2014 estimate, so it is not known whether the project cost will be higher or lower than the estimate.

04-15-018-A/B/R A motion was made by Plant and seconded by Charney to authorize
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 the Clerk and Supervisor to sign Agreements with the Bay County Road Commission for the above listed 2015 local road improvements, with the exception of the Garfield Road Subdivision bituminous resurfacing. John Billette will be advised to proceed with the bidding process.
 6 Ayes 0 Nays Absent: Gower. Motion carried.

4. Authorized Financial Institutions

C. Hoverman provided a revised listing of area financial institutions whose deposits are insured by an agency of the United States government and which maintains a principal branch or office in the State of Michigan under the laws of Michigan and the United States. The approved list of financial institutions shall be used by the Township Treasurer for day to day banking and for investment purposes.

04-15-019-I/T A motion was made by Paige and seconded by Plant to approve
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 the list of township designated financial institutions, as provided by the Township Treasurer and attached as Exhibit C.
 6 Ayes 0 Nays Absent: Gower. Motion carried.

5. Security Cameras

P. Wasek briefly discussed recommendations made by Tom Mynsberge during his Safety and Critical Incident training seminar and the possibility of purchasing and having security cameras installed with office doors that lock. A plan has not yet been developed.

The brush chipping policy was again discussed. A consensus was to continue charging for time spent at each residence over and above the first 30 minutes each month.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

There was no new business.

IX. Other Committee Reports

The Auburn Williams Fire District Board meets Thursday April 16th.

The Auburn Williams Recreation Association meets Wednesday April 15th. The gun range will be open Saturday April 18th from 10 to 4. The schedule is on the township website.

T. Paige provided a Planning Commission update. Hope's Corner was again an agenda item and will be discussed in May as all approvals have not been received.

X. Adjournment

A motion was made by Plant and seconded by Hoverman to adjourn the meeting at 8:30 p.m.
6 Ayes 0 Nays Absent: Gower. Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor