

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
REGULAR MEETING –April 8, 2008**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday April 8, 2008 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Tom Paige, Supervisor at 7:00 p.m. Present: Paige (Supervisor), Hoverman (Treasurer), Charney (Clerk), Plant (Trustee), Putt (Trustee), Schrott (Trustee) and Wasek (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

There was no public comment.

IV. Changes to Agenda

There were no changes to the agenda.

V. Consent Agenda

1. Approve the March 10, 2008 Board of Trustee Minutes as presented.
2. Approve the March 11, 2008 Board of Trustee Minutes as presented.
3. Approve the payment of bills as submitted.
4. Receive the March 2008 Financial (cash) Report as presented.
5. Receive the March 2008 Revenue Report and March 2008 Expense Report as presented.
6. Receive the Supervisor's Update of Projects and Issues as presented.
7. Receive the List of Committee Reports, attached Exhibit C.
8. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit D.
9. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits E and F, respectively.

A motion was made by Plant and seconded by Wasek to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

VI. Regular Agenda

1. Flajole Road Corridor, Tom Webb

Tom Webb and Anthony Dizon were present to discuss potential commercial development along the Flajole Road corridor, from an area adjacent to US-10 and continuing south to Salzburg Road.

T. Webb provided information regarding Brownfield Redevelopment framework that he feels could provide funding for public improvements, such as road construction, sanitary sewer, water, storm sewer, and parking areas, etc. to the corridor that would support a specific development. Dow Chemical property located south of US-10 in Section 30 is listed as a “facility” by the DEQ. This could enable designation of that property and the surrounding area as eligible for infrastructure improvements through the Brownfield program. He also believes that property owned by his parents on the north side of US-10 (Section 19) may qualify for the program since excavated material, including concrete, was disposed of on their parcel when the sanitary sewer was installed on Midland Road during the 1970’s.

Qualified local governments are allowed to use tax increment financing to pay for public infrastructure improvements, but Williams Township is not classified as a qualified local government, primarily because the population is less than 10,000.

Our township could contract with an established community under Public Act 425 of 1985 for an economic development project. This would allow for revenue bonds to be issued for financing the infrastructure. Tax increment financing would then be in place to pay the bonds.

After a lengthy presentation, T. Paige stated he would like T. Webb to develop a sequential list of steps that must be undertaken, prior to any future discussion.

T. Webb then indicated that he would like the board to read the information he distributed and then compile a list of questions.

2. Ordinance No. 164

The township carries insurance coverage through the Michigan Township Participating Plan for the Williams Charter Township DDA (Downtown Development Authority). The policy renews annually on May 15th each year with the last renewal in 2007 in the amount of \$1,811.

The Township Board created the Downtown Development Authority with the adoption of Ordinance No.131 on April 10, 2000. The designated DDA area includes all of sections 28, 29, 30, and 31, and parts of sections 19, 23, and 33. Bay County opted out of the Tax Increment Financing Agreement that was proposed by the township, which essentially negates the financing mechanism for infrastructure improvements that were proposed in the DDA area, in particular the Flajole Road /Salzburg Road area.

Since late 2000 when the county opted out, the DDA has essentially not been functional, has not captured any tax revenue, and the DDA Board has not met.

The proposed Ordinance was drafted by Bill Darbee and dissolves the township DDA.

04-08-022-D/O A motion was made by Plant and seconded by Putt to waive
===== reading, introduce, and authorize publication of proposed
Ordinance No. 164, an Ordinance to dissolve the township DDA.
Ayes: Paige, Plant, Hoverman, Charney, Wasek, Putt, and Schrott.
Nays: None. Motion carried.

3. 2007 Property Taxes

A summary of the 2007 summer tax collection and 2007 winter tax collection was provided by C. Hoverman.

04-08-023-T A motion was made by Plant and seconded by Wasek to receive the 2007
===== summer property tax collection report and the 2007 winter property tax
collection report as presented by the treasurer.
7 Ayes 0 Nays Motion carried.

4. 1st Quarter 2008 Investment Report

04-08-024-I A motion was made by Charney and seconded by Plant to receive the 2008
===== 1st quarter Investment Report.
7 Ayes 0 Nays Motion carried.

5. DWS Late Fee

C. Hoverman received correspondence from Theresa Zaryczny, owner of Victoria Woods Mobile Home Park, concerning a late fee she will be assessed on the 1st quarter DWS billing for 2008. She erroneously mailed the DWS payment to the Michigan Department of Treasury and by the time the check was returned and submitted to Bay County DWS, the due date had passed.

Our Ordinance provides for a 1% late charge on overdue water and sewer accounts and therefore the township board must authorize removal of the late charge.

04-08-025-B/F/W A motion was made by Putt and seconded by Charney to
===== authorize Bay County Department of Water and Sewer to credit the
account of Theresa Zaryczny, for late charges assessed on the 1st quarter 2008 water and
sewer billing for Victoria Woods Mobile Home Park.
6 Ayes 1 Nays Motion carried.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

There was a short discussion on the condition of township local roads.

IX. Adjournment

A motion was made by Plant and seconded by Wasek to adjourn the meeting at 8:55 p.m.
7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Tom Paige, Supervisor