

**WILLIAMS CHARTER TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting – April 8, 2014**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday April 8, 2014 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Mike Berg, 4785 Raymond Road provided three pictures and addressed the board on behalf of other Biss Subdivision residents in attendance. He cited various areas of the township zoning ordinance as it relates to blight, and unlicensed vehicles at the Raymond Road apartment complex. They want the blight and safety concerns taken care of as they feel the deteriorating condition of the apartment complex is lowering their property values.

P. Wasek stated that he would speak with Robert Klemish, Township Zoning Administrator, and that the township will monitor the situation and send correspondence to the apartment complex owner, if necessary, to ensure compliance with township ordinances. Township deputies will be asked to spend extra time patrolling the neighborhood in an effort to slow down the speeding vehicles. Residents were also urged to call 911 when their safety is threatened.

IV. Changes to Agenda

There were no changes to the agenda.

V. Consent Agenda

1. Approve the March 11, 2014 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the March 2014 Financial (cash) Report as presented.
4. Receive the March 2014 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit C.

7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit D.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits E and F, respectively.

A motion was made by Hoverman and seconded by Plant to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

VI. Regular Agenda

1. Township Sidewalk Extension

John Billette, Civil Engineering Consultants, has completed the engineered drawings for completion of a pedestrian sidewalk from Midland Road north to the township park entrance and west from 1100 W. Midland Road to Arndt Court, approximately 660 feet.

The sidewalk from Midland Road north to the park entrance gate will be 7 feet wide and 6 inches thick. Plans show removal of the current chain link fence between the township parking lot and fire department, however, a section of the current fence and a gate will be added from the northeast corner of the fire department building and squared over to the arborvitae hedge in order to restrict access to the rear parking area of the fire department. The entire project will also be discussed during the Fire Administrative Board meeting on April 17th. New drainage tile and additional catch basins will be installed. Most of the sidewalk adjacent to the west side of the township office will be removed and curbing added. The preliminary project cost estimate is \$47,500.

The preliminary project cost estimate for extension of the Midland Road sidewalk to Arndt Court is \$25,550. The sidewalk is 5 feet wide and 4 inches thick. It is 6 inches thick across driveways.

Discussion followed on how the projects should be bid. T. Putt stated if extra low bids are received, it would be great if the Midland Road sidewalk could be extended west as far as the entrance adjacent to Country Estates Subdivision. It was then agreed that J. Billette should request bids as follows:

Midland Road north to the park entrance gate.

Midland Road from 1100 W. Midland west to Arndt Court.

Arndt Court west to approximately Country Estates Subdivision.

The entire proposed project.

If bids are higher than anticipated, a portion of the entire project can then be completed.

04-14-012-B/P/S A motion was made by Putt and seconded by Charney to authorize
===== John Billette, Civil Engineering Consultants, to advertise for bids for extension of the Midland Road sidewalk north to the township park entrance and west on Midland Road as proposed and discussed.
7 Ayes 0 Nays Motion carried.

2. Fertilizer/Weed Control Proposals

Reder Landscaping applied fertilizer/weed control to the township park and various other township owned properties during 2013. P. Wasek solicited quotations for the following township properties for the 2014 spring and summer season:

- Township park, hall and fire department lawn areas
- Garfield Subdivision lots (4)
- Water tower on Eleven Mile Road
- Zielinski Retention Pond
- 1100 W. Midland Road

Four proposals were received and are as follows:

| | |
|----------------------|-----------|
| Turf Workz | \$3300.00 |
| TruGreen | \$2750.00 |
| Reder Landscaping | \$2494.00 |
| Artisans Landscaping | \$4576.00 |

P. Wasek indicated that Reder landscaping uses a liquid weed killer and granular fertilizer.

T. Putt asked if Reder Landscaping would perform the same service for 2015 and 2016 for the same price. P. Wasek stated he would ask.

04-14-013-A/P/R A motion was made by Paige and seconded by Hoverman to sign
===== an Agreement with Reder Landscaping to apply weed control/fertilizer to the above listed township properties two times during 2014 for a fee of \$2494.00. Reder's will be asked if they would be willing to apply the weed control/fertilizer during 2015 and 2016 for the same quoted price. Certificates of Liability and Workers Compensation shall be provided to the township prior to the start of work.

7 Ayes 0 Nays Motion carried.

3. 2014 Road Projects

Correspondence was received on this date from the Bay County Road Commission indicating that townships must sign Agreements for seal blend and chip/seal projects prior to May 9, 2014.

Potential projects were discussed during the March 2013 meeting and are as follows:

Additional Seal Blend (225 tons @ \$62.00/ton) \$13,950.00

Roberts Road, Eleven Mile Road west to the end,
third and final coat of chip seal. \$10,000.00

Wear Coat/Maintenance Seal

Nine Mile Road, Fisher Road south to Salzburg Road and
Flajole Road, Midland Road north to Wilder Road. \$50,000.00

Eight Mile Road, Wheeler Road north to Townline Road
Share cost equally with Monitor Township. \$10,000.00

Double Coat Chip/Seal

Eight Mile Road, Ott Road north to Wheeler Road
Share cost equally with Monitor Township. \$9,000.00

The deadline to sign Agreements for crush and shape projects is July 1. Since the frost is not entirely out of the roads, it is unknown at this time if potential projects may be impacted by the harsh winter.

Details of the Building Better Local Roads program have not been finalized as of this date.

P. Wasek then showed a deteriorated piece of greenburg pipe taken from Garfield Subdivision. The pipe was used for storm water drainage, predominately during the early 1960's. The subdivision has been dug up in several places this spring to repair areas that have failed. It is unknown at this time if more areas may need to be repaired.

04-14-014-A/B/M A motion was made by Plant and seconded by Paige to authorize
===== the Supervisor and Clerk to sign Agreements with the Bay County
Road Commission for the above listed projects.

7 Ayes 0 Nays Motion carried.

VII. Unfinished Business

P. Wasek provided an update on blight cases being handled by the Bay County court system.

Two properties are scheduled for Bay County tax sale since taxes were not paid during the three year time frame.

VIII. New Business

P. Wasek reminded everyone about the Township and City of Auburn Shred Event on April 26th from 10:00 a.m. to 3:00 p.m. in our front parking lot.

Prescription drugs can also be dropped off to coincide with National Prescription Drop Off Day. Board members are encouraged to assist in order to speed up the drop off process.

A. Charney provided a brief cemetery update. Marc McMillan, McMillan Maintenance will be doing Pine Grove Cemetery burials, effective immediately. Don Dzurka has also agreed to give up mowing, but will continue to sell spaces and bury cremains. The fee schedule will need to be amended, possibly during the May meeting. McMillan Maintenance will be used by the township as an Independent Contractor.

The B.C.T.O.A. Quarterly Dinner meeting will be hosted by Garfield Township in our hall on April 16th. Dinner is at 6:30 p.m.

IX. Other Committee Reports

T. Paige will bring a draft copy of the solar energy ordinance to the May meeting. He would like to receive comments from Board Members prior to the Planning Commission scheduling a public hearing on the proposed Ordinance.

The new water treatment plant is progressing despite the long and snowy winter. Spence Brothers still anticipate completion by June 30, 2015.

J. Plant provided a Recreation Association meeting update. 220 area youth signed up for baseball, t-ball, and softball. Their next meeting is April 16th.

X. Adjournment

A motion was made by Hoverman and seconded by Plant to adjourn the meeting at 8:50 p.m.

7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor