

**WILLIAMS CHARTER TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting – August 11, 2015**

The Board of Trustees of Williams Charter Township held a regular meeting on Tuesday August 11, 2015 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Plant (Trustee), and Putt (Trustee). Excused: Paige (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Neither attendee had comments.

IV. Changes to Agenda

There were no changes to the agenda.

V. Consent Agenda

1. Approve the July 14, 2015 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the July 2015 Financial (cash) Report as presented.
4. Receive the July 2015 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit F.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit G.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits H and I, respectively.

A motion was made by Plant and seconded by Putt to approve all items as listed on the Consent Agenda.

6 Ayes 0 Nays Excused: Paige. Motion carried.

VI. Regular Agenda

1. 2014 Property Tax Resolution

A township millage rate of 4.40 mills was levied in 2014. It is the same millage rate that has been levied for numerous years.

A brief discussion followed. Members of the board agreed that the millage rate should remain at 4.40 mills for the December 2015 tax billing.

08-15-036-B/M/P/T A motion was made by Hoverman and seconded by Putt to adopt
===== the resolution to levy a 2015 township property tax rate of 4.40
mills, attached Exhibit C.

Ayes: Plant, Hoverman, Charney, Putt, Gower, and Wasek.
Nays: None.
Excused: Paige. Motion carried.

2. Township Construction Board of Appeals Appointments

Williams Township Ordinance No. 187 was adopted on July 14, 2015 and was published for the final time on July 23, 2015. The ordinance creates a Construction Board of Appeals in accordance with Section 14 of 1972 P.A. 230. Three members shall be appointed by the Township Supervisor for a two year term, or until a successor is appointed. The members shall appoint a chairperson.

Three persons with State of Michigan Construction Code familiarity were contacted by P. Wasek and have agreed to serve as members. All are township residents.

08-15-037-A/C A motion was made by Plant and seconded by Hoverman to accept
===== the Supervisor's recommendation to appoint Robert Tonkavich as
a member of the township Construction Board of Appeals for a two year term beginning
September 1, 2015 and continuing through August 31, 2017. All appointees shall serve
at the pleasure of the township board.

6 Ayes 0 Nays Excused: Paige. Motion carried.

08-15-038-A/C A motion was made by Putt and seconded by Charney to accept
===== the Supervisor's recommendation to appoint Joel Johansson as a
member of the township Construction Board of Appeals for a two year term beginning
September 1, 2015 and continuing through August 31, 2017. All appointees shall serve
at the pleasure of the township board.

6 Ayes 0 Nays Excused: Paige. Motion carried.

08-15-039-A/C A motion was made by Gower and seconded by Plant to accept
===== the Supervisor's recommendation to appoint Neil DeShano as a
member of the township Construction Board of Appeals for a two year term beginning
September 1, 2015 and continuing through August 31, 2017. All appointees shall serve
at the pleasure of the township board.

6 Ayes 0 Nays Excused: Paige. Motion carried.

08-15-040-C/S A motion was made by Charney and seconded Hoverman to pay
===== Construction Board of Appeals members a per diem of \$45.00 per
meeting and the chairperson \$55.00 per meeting, effective September 1, 2015.
6 Ayes 0 Nays Excused: Paige. Motion carried.

3. Master Agreement for Lead and Copper Rule

Correspondence was received from Tom Paige, Bay County DWS Director, regarding the mandate from Michigan Department of Environmental Quality (MDEQ) and the United States Environmental Protection Agency (USEPA), requiring that all Public Water Supply Systems (PWSS) comply with Lead and Copper Rule (LCR), 40 CFR Parts 141 and 142.

A Master Agreement Between the Board of County Road Commissioners, County of Bay, and Williams Charter Township (a member of the PWSS), has been provided for approval and signature by the Supervisor and Clerk. All 18 PWSS members must approve and sign individual Master Agreements. As of 2009, there are no lead service leads within our township. The Agreement is for 10 years.

A Consecutive System approach benefits all PWSS members by substantially reducing the cost and expense of compliance. At least 540 samples would need to be collected system wide if each individual PWSS were responsible for their own LCR compliance. As an individual system, our township would be required to collect 40 samples whereas only 2 samples are required with the Consecutive System approach.

In 2016, two rounds of LCR sampling will be required. It is anticipated with the change in raw water source and startup of the new BAWTP that sampling will be reduced to one time per year beginning in 2017.

08-15-041-A/B/W A motion was made by Putt and seconded by Plant to authorize
===== the Supervisor and Clerk sign the Master Agreement Between the
Board of County Road Commissioners, County of Bay, and Williams Charter Township,
attached Exhibit D.
6 Ayes 0 Nays Excused: Paige. Motion carried.

4. Weekend/Evening Custodian

Effective July 24, 2015, Jim Carlin, DPW Foreman, retired. Brian Wegener is now serving as DPW Foreman. Dale Dzurka continues as seasonal DPW Assistant. Due to a shift in personnel, a weekend/evening custodian needs to be hired. Several applications have been submitted.

A brief discussion followed with P. Wasek asking Board Members for direction on a starting wage for the vacant position. It was agreed by all that the Supervisor should continue to advertise, interview, and hire a weekend/evening hall custodian. The position is part time with no insurance benefits.

5. Pole Barn Roof Replacement, 1100 W. Midland Road

As discussed previously, the pole barn located west of the fire station needs a new roof. The building was constructed in 1994 and the shingles have not been replaced.

Price quotations were solicited and obtained from three contractors.

McNally Homes LLC, Auburn Certainteed Landmark Shingles	Remove existing shingles and re shingle using Certainteed Landmark Shingles	\$3893.65
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Replace with metal roof, same type as DPW Building		\$4500.00
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Vondette Roffing, Saginaw Certainteed Landmark Shingles	Remove existing shingles and re shingle using Certainteed Landmark Shingles	\$4390.00
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Replace with metal standing seam roof, (screwheads covered)		\$7990.00
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Moore Construction, Clare to be determined	Perlins metal roof, same type as DPW Building, color to be determined	\$3570.00
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A short discussion followed.

08-15-042-B/I/R A motion was made by Charney and seconded by Hoverman to
===== award the bid to replace the roof on the pole building at 1100 W.
Midland Road to Moore Construction, Clare. A copy of liability insurance naming
Williams Township as additional insured shall be provided prior to beginning work.
6 Ayes 0 Nays Excused: Paige. Motion carried.

6. First Amendment to Water Supply Agreement

A First Amendment to Water Supply Agreement was provided for consideration and approval by Tom Paige, DWS Director. The January 30, 2013 Water Supply Agreement may be changed or modified only by written document and signed by Parties representing at least 66% of the volume billed water consumption in the previous fiscal year. Bill Darbee, DWS Attorney, has reviewed and approved the First Amendment in its present form.

The Amendment extends the current methodology for determining water transmission costs through the existing transmission system an additional year to December 31, 2016. If approved, The Agreement between Bay City and DWS will be extended the one year.

08-15-043-A/B/B/W

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A motion was made by Plant and seconded by Putt that Williams Charter Township hereby declares its acceptance of the First Amendment to Water Supply Agreement by and between certain municipalities within the County of Bay with the Board of County Road Commissioners of the County of Bay. The Supervisor and Clerk are hereby authorized to execute the Agreement on behalf of Williams Township. The Agreement is attached Exhibit E.

Ayes: Hoverman, Charney, Putt, Gower, Wasek, and Plant.
Nays: None.
Excused: Paige. Motion carried.

7. Other

The chipper is back in service as of this date. The list is long!!!

ITC has offered 4 tickets to the Great Lakes Loons game on September 2nd. Contact P. Wasek, if interested.

P. Wasek asked everyone to sign a Resolution of Appreciation thanking Jim Carlin for his 16 years of service.

The Garfield Road construction is progressing and both lanes are expected to be open by August 31st.

The curb work is complete in Garfield Subdivision. Pyramid Paving will complete the project within the next couple of weeks.

Shirley Villaire has resigned as a member of the township planning commission due to relocation in Arizona.

Zoning violations were briefly discussed. Two out of the three court cases appear to be resolved.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

There was no new business.

IX. Other Committee Reports

J. Gower asked to be excused from the meeting at 8:05 p.m.

J. Plant will be asking the Auburn Williams Recreation Association Board to support the construction of 2 t ball fields on our pole building parcel adjacent to the fire station. The next step will be completion of a Great Lakes Loons Grant Application to fund the project. Costs are expected to be approximately \$12,000.

The gun range will be open every Saturday beginning September 1st and continuing through the end of October.

T. Putt provided a brief update on the July Auburn Williams Fire District Board meeting. Craig Pickleman, Assistant Fire Chief recently resigned after many years of service. A replacement will not be chosen at this time. Assistant Chief duties will be reassigned to Captains and Lieutenants.

X. Adjournment

A motion was made by Hoverman and seconded by Plant to adjourn the meeting at 8:15 p.m.

5 Ayes 0 Nays Excused: Gower and Paige. Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor