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SAFETY and SERVICE

M E M O R A N D U M

DATE: October 3, 2018
TO: Township Supervisors
FROM: James Lillo, PE, Engineer-Manager

SUBJECT: **CONCRETE DRIVEWAYS – POURED TO ROAD EDGE**

We respectfully request that this memorandum be read at one of your future Board meetings. Further, we ask that this memorandum be distributed to each of your township officials, including township staff members, building inspectors, code enforcement officers and any other personnel that may encounter questions regarding this subject.

CONCRETE DRIVEWAYS TO THE EDGE OF THE ROAD OR ASPHALT SHOULDER

The Bay County Road Commission (BCRC) **DOES NOT** allow a concrete driveway or concrete driveway approach to be installed to the edge of a non-curb and gutter roadway. A concrete driveway also cannot connect directly to an asphalt paved shoulder. The current BCRC policy further states, concrete cannot be used as a driveway surface within the road right-of-way. An approved permit is required from the BCRC if a property owner installs new, improves or replaces a concrete driveway, any part of which is within the road right-of-way. Allowing concrete drives to abut the road or shoulder edge creates a safety issue for our plow drivers and adds cost to any future road maintenance or improvement project the BCRC may complete.

We are providing this information to you and concrete contractors, as we are responding to more and more instances of concrete being poured to the edge of the roadway or asphalt shoulder. This causes conflict and extra cost for all parties involved. Again, please be advised, the BCRC DOES NOT allow concrete driveways to the road or shoulder edge. Through our permitting process, BCRC staff is here to work with property owners to establish the limits of concrete drives prior to installing them.

Thank you for your attention to this matter.