

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
Regular Meeting – December 10, 2013**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday December 10, 2013 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Charney (Clerk), Paige (Trustee), Plant (Trustee), and Putt (Trustee). Excused: Hoverman (Treasurer). Absent: Gower (Trustee).

Trustee Gower arrived at 7:05 p.m.

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Those present had no comments at this time.

IV. Changes to Agenda

There were no changes to the agenda.

V. Consent Agenda

1. Approve the November 12, 2013 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the November 2013 Financial (cash) Report as presented.
4. Receive the November 2013 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit C.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit D.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits E and F, respectively.

A motion was made by Plant and seconded by Putt to approve all items as listed on the Consent Agenda.

5 Ayes 0 Nays Excused: Hoverman. Absent: Gower. Motion carried.

Trustee Gower arrived at 7:05 p.m.

VI. Regular Agenda

1. Annual Assessor's Report

Paul Arnold, Township Assessor, distributed his annual Assessor's Report and answered questions from board members.

The Consumers Price Index (CPI) is 1.6%. The township taxable value is adjusted by new construction and the CPI.

Re evaluations are complete on several subdivisions.

2. Proposed Ordinance No. 183

Neil DeShano submitted a final development plan to the township Planning Commission in order to amend the Auburn East Planned Unit Development Final Plan which was approved in 2002. The 2002 final development plan included three sections. The eastern-most section showed a single family site condominium which has been developed and is also known as Stephanie Street. The center section showed duplex site condominiums which have not been built. The western-most section showed apartments which have not been built.

Paul Meisel wants to construct a 20-unit assisted living facility on approximately 5.2 acres of the southernmost part of the center section of Auburn East. The facility will be accessed via a drive from Stephanie Street. Scott Drive, located to the north of the proposed assisted living facility, will be partially constructed with gravel to provide fire department access, if needed. They intend to use the north five acres of the center section for future expansion.

The Planning Commission conducted a public hearing during their December 2nd meeting and the final development plan was subsequently approved. A second motion was then made to recommend that the township board introduce and adopt proposed Ordinance No. 183 to amend the zoning map to rezone the parcel to PUD, Planned Unit Development District. The proposed ordinance includes numerous requirements that shall be followed for development of the land; and refers to the approved Final Development Plan.

P. Meisel was present and answered several questions from members of the board. He was reminded that a land division must be approved by the township assessor, prior to any construction.

12-13-072-O/P/Z A motion was made by Paige and seconded by Charney to accept
===== the recommendation of the township planning commission to
introduce, waive reading, and authorize publication of proposed Ordinance No. 183.

Ayes: Plant, Charney, Paige, Putt, Gower, and Wasek.

Nays: None. Excused: Hoverman. Motion carried.

3. Special Consideration, Water Billing

Correspondence was received from Jennifer Harding, Auburn Greenhouse owner, asking that a late fee of \$17.67 be removed from her 3rd quarter Bay County DWS billing due to extenuating circumstances. The billing history shows two previous small amounts of arrears that were paid.

12-13-073-B/F A motion was made by Gower and seconded by Putt to remove
===== a late payment fee of \$17.67 imposed on the 3rd quarter DWS
billing for the service address of 1310 W. Wheeler Road.
6 Ayes 0 Nays Excused: Hoverman Motion carried.

4. 2014 Township Budget

12-13-074-A/B A motion was made by Putt and seconded by Plant to receive
===== the 2014 Township Budget.
6 Ayes 0 Nays Excused: Hoverman. Motion carried.

VII. Unfinished Business

Blighted properties were briefly discussed.

VIII. New Business

Abel Torres resigned as an attendee to the Midland Area Transportation Study (MATS) meetings. P. Wasek asked board members to let him know if they know of another township resident that may be interested in attending meetings on his behalf.

IX. Committee Reports

T. Paige provided a planning commission update. Laurie and Mike Torka had applied for and were granted a special use permit for a day care facility. The State of Michigan requires that the local governing body grant a special use permit for those wishing to care for 6 - 12 children. After receiving local approvals, paperwork can then be completed and submitted by the applicant to the State. Their home is located on Townline Road.

The new water plant is progressing. Excavation is slated to begin after January 1st.

Non motorized pathways were briefly discussed. J. Plant will be attending another meeting on December 17th.

X. Adjournment

A motion was made by Plant and seconded by Putt to adjourn the meeting at 8:15 p.m.
6 Ayes 0 Nays Excused: Hoverman. Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor