

**CHARTER TOWNSHIP OF WILLIAMS  
BOARD OF TRUSTEES  
Regular Meeting – December 23, 2013**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday December 23, 2013 at the Township Hall. The agenda is attached Exhibit A.

**I. Call to Order & Roll Call**

The meeting was called to order by Paul Wasek, Supervisor at 4:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), and Paige (Trustee).

Excused: Gower (Trustee), Plant (Trustee) and Putt (Trustee).

Trustee Putt arrived at 4:15 p.m.

Others present are indicated on the sign in sheet, attached Exhibit B.

**II. Pledge of Allegiance**

The Pledge of Allegiance to the flag was said in unison.

**III. Open to the Public**

Those present had no comments at this time.

**IV. Changes to Agenda**

There were no changes to the agenda.

**V. Consent Agenda**

1. Approve the November 26, 2013 Board of Trustee Minutes as presented.
2. Approve the December 10, 2013 Board of Trustee Minutes as presented.
3. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.

A motion was made by Paige and seconded by Hoverman to approve all items as listed on the Consent Agenda.

4 Ayes 0 Nays Excused: Gower, Plant, and Putt. Motion carried.

**VI. Regular Agenda**

**1. Ordinance No. 183**

Ordinance No. 183 was first introduced during the December 10th Board of Trustees meeting and was subsequently published in The Bay City Democrat.

The Ordinance, if adopted, amends the Final Development Plan for Auburn East that was originally approved on August 5, 2002. The new Final Development Plan was approved by the Township Planning Commission on December 2, 2013 and amends the zoning map to re-zone the Auburn East parcel to PUD, Planned Unit Development District.

The Ordinance includes numerous requirements that shall be followed for development of the land, and refers to the approved Final Development Plan.

Paul Meisel wants to construct a 20-unit assisted living facility on approximately 5.2 acres of the southernmost part of the center section of Auburn East. The facility will be accessed via a drive from Stephanie Street. Scott Drive, located to the north of the proposed assisted living facility, will be partially constructed with gravel to provide fire department access, if needed. They intend to use the north five acres of the center section for future expansion.

P. Meisel was present to answer questions but there were none. It was noted that construction plans are complete and were submitted to the building department on this date.

**12-13-075-O/Z**            A motion was made by Charney and seconded by Paige to adopt,  
=====            waive reading, and authorize publication of Ordinance No. 183.

Ayes:        Hoverman, Charney, Paige, and Wasek.  
Nays:        None.  
Excused: Gower, Plant, and Putt.    Motion carried.

**2.        Water Treatment Plant Information**

Trustee Putt arrived at 4:15 p.m.

Bay County Department of Water and Sewer has prepared and distributed budget calculations for the new water treatment plant with estimated allocation for start up costs and debt service based on 5 yrs of billed service by each of the municipalities and water districts. Based on an annual average use over the 5 years, Williams Township's allocation is 4.87%.

**3.        Consumers Energy Streetlight Contract**

Consumers Energy has updated the Streetlight contract with Williams Township to include the six new decorative LED streetlights that were recently installed on Midland Road from Garfield Road west to the Fire Station. They will not be billed the same rate as the un metered HPS lights within the township but as experimental since they are LED. The cost which is unknown at this time, will be less than the HPS rate.

**12-13-076-C/C/S**            A motion was made by Putt and seconded by Hoverman to  
=====            authorize the Township Supervisor and Clerk to sign the  
Authorization for Change in Standard Lighting Contract with Consumers Energy to add six  
newly installed LED street lights on Midland Road west of Garfield Road.

5 Ayes 0 Nays    Excused: Gower and Plant.    Motion carried.

**4.        2013 Budget Transfer Resolution No. 2**

The budget adjustments were reviewed by A. Charney.

**12-13-077-A/B/T** A motion was made by Paige and seconded by Putt to adopt  
===== Budget Transfer Resolution No. 002 for budget adjustments to  
fiscal year 2013, attached Exhibit C.

Ayes: Charney, Paige, Putt, Wasek, and Hoverman.

Nays: None.

Excused: Gower and Plant. Motion carried.

**VII. Unfinished Business**

There was no unfinished business.

**VIII. New Business**

Health Insurance rates for 2014 were briefly discussed and the renewal package was distributed for all to review prior to the January 14th meeting.

The Bay County Recreation Plan is now in draft form. The County Commission is expected to formally adopt the plan during their January 21st meeting.

**IX. Adjournment**

A motion was made by Hoverman and seconded by Paige to adjourn the meeting at 4:45 p.m.

5 Ayes 0 Nays Excused: Gower and Plant. Motion carried.

**Williams Charter Township**

Amy Charney, Clerk

Paul Wasek, Supervisor