

**CHARTER TOWNSHIP OF WILLIAMS  
BOARD OF TRUSTEES  
REGULAR MEETING – February 10, 2009**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday February 10, 2009 at the Township Hall. The agenda is attached Exhibit A.

**I. Call to Order & Roll Call**

The meeting was called to order by Tom Paige, Supervisor at 7:00 p.m. Present: Paige (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Plant (Trustee), Putt (Trustee), and Wasek (Trustee).

Also present: Bob Klemish, Williams Township Zoning Administrator, Pat Beson, County Commissioner, and Melvin McNally, Kawkawlin Township Trustee.

**II. Pledge of Allegiance**

The Pledge of Allegiance to the flag was said in unison.

**III. Open to the Public**

Pat Beson commented briefly on the County Commission's support of a spray park being constructed at the Bay City State Park.

**IV. Changes to Agenda**

There were no changes to the agenda.

**V. Consent Agenda**

1. Approve the January 13, 2009 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted.
3. Receive the January 2009 Financial (cash) Report as presented.
4. Receive the Supervisor's Update of Projects and Issues as presented.
5. Receive the List of Committee Reports, attached Exhibit E.
6. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit F.
7. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits G and H, respectively.

A motion was made by Plant and seconded by Putt to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

**VI. Regular Agenda**

**1. Special Consideration, Hall**

Correspondence was received from Leslie Seibert, Auburn Elementary Volunteer Coordinator and PTO member, requesting a reduced rental fee for use of the township hall on March 21, 2009 for a scrap booking fundraiser. They need to raise funds for various field trips and school projects, such as the annual fun fair and annual field day.

Last years proceeds from the scrapbooking fundraiser were used to purchase and install mulch around the playground equipment.

**02-09-007-H** A motion was made by Putt and seconded by Charney to rent the township  
===== hall to the Auburn Elementary PTO on March 21, 2009 for a scrap booking fundraiser. The rental fee shall be \$100.00 and a breakage deposit of \$50.00 shall be charged.

7 Ayes 0 Nays Motion carried.

**2. Special Consideration, Hall**

Correspondence was received from Kelly Wright, requesting a reduced rental fee for use of the township hall for a fundraiser to assist the mother of an eight year old boy with a rare disease.

Discussion followed. Traditionally, the hall has not been donated for a private benefit, since public tax dollars support the township and its facilities.

**02-09-008-H** A motion was made by Wasek and seconded by Charney to  
===== respectfully deny the request made by Kelly Wright to rent the township hall for no fee or a reduced rental fee.

7 Ayes 0 Nays Motion carried.

**3. 2008 Building Department Report**

Bob Klemish was present to review the building department report and answer questions regarding construction permits issued for the township and city of Auburn during 2008.

**4. Board of Review Alternate Appointment**

Public Act 143 of 2006 authorizes a township board to appoint not more than two alternate members for the same term as regular members of the board of review. An alternate member may be called to perform the duties of a regular member in the absence of a regular member. An alternate member may also be called to perform the duties of a regular member for the purpose of reaching a decision in issues protested in which a regular member has abstained for reasons of conflict of interest.

T. Paige recommended the appointment of Jackie Gay and Edward Putt, (both are township residents) as they are willing to serve as alternate members of the township Board of Review for terms beginning immediately and ending December 31, 2010.

**02-09-009-A/B** A motion was made by Gower and seconded by Plant to accept  
===== the Supervisor's recommendation to appoint Jackie Gay as an alternate member of the township Board of Review, effective immediately and ending December 31, 2010. All appointees shall serve at the pleasure of the township board.

7 Ayes 0 Nays Motion carried.

**02-09-010-A/B** A motion was made by Gower and seconded by Hoverman to  
===== accept the Supervisor's recommendation to appoint Edward Putt as an alternate member of the township Board of Review, effective immediately and ending December 31, 2010. All appointees shall serve at the pleasure of the township board.

7 Ayes 0 Nays Motion carried.

**5. Poverty Exemption Resolution and Guidelines**

Section 7u of the General Property Tax Act, MCL 211.7u, allows a property tax exemption for the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute toward the public charges. The township board must adopt poverty exemption income guidelines and an asset level test.

A draft copy of a proposed Williams Township Poverty Guideline Resolution was provided for reference by T. Paige. Language was added to the township's current Poverty Guideline Resolution to define income and parameters for the asset test; no language is proposed to be deleted.

A draft copy of proposed Poverty Exemption Guidelines with an application was also provided for review and discussion. The guidelines are intended to provide more in depth detail and information to applicants regarding the township's Poverty Exemption Resolution.

Paul Arnold, Assessor, reviewed the proposed documents and suggested that IRA's be added under 4 (f) on the guidelines. They will also be added to the savings and investments section on page 2 of the application.

Over the past eight years, five applications have been submitted and approved. Applicants must re apply each year for a poverty exemption.

**02-09-011-B/P**            A motion was made by Plant and seconded by Wasek to  
=====            adopt the Williams Charter Township Poverty Exemption  
Guidelines Resolution, attached Exhibit C.  
7 Ayes 0 Nays    Motion carried.

**02-09-012-B/P**            A motion was made by Putt and seconded by Hoverman to approve  
=====            the Guidelines for Applicants Requesting Poverty Exemption,  
attached Exhibit D.  
7 Ayes 0 Nays    Motion carried.

**6. Proposed Ordinance No. 166**

Proposed Ordinance No. 166 rezones a 19.72± acre parcel of land in Section 20 of the township from RE, Rural Estate to R-1, Low Density Single Family District. The parcel is owned by Gushow Land Development Co., LLC and is adjacent to Eastwood Subdivision and Eastwood Subdivision South. The purpose is to expand Eastwood Subdivision South.

The township Planning Commission conducted a public hearing on January 5, 2009 and recommended that the township board of trustees rezone the parcel. The proposed rezoning is consistent with the Township General Development Plan.

**02-09-012-E/O/P/Z** A motion was made by Plant and seconded by Hoverman to accept  
===== the recommendation of the township planning commission to waive  
reading, introduce, and authorize publication of proposed Ordinance No. 166, an  
ordinance to rezone a 19.72± acre parcel in Section 20 of the township.

Ayes: Paige, Plant, Hoverman, Charney, Wasek, Putt, and Gower.

Nays: None.

Motion carried.

Jim Hammond, Township Attorney, recommends that a special meeting be scheduled after the first publication of the ordinance. The developer has submitted plans for tentative preliminary plat approval of Eastwood Subdivision South No. 2, and the paperwork has been drafted by J. Hammond to conduct a public hearing on March 2, 2009. The ordinance needs to be published prior to the Planning Commission meeting; therefore a special meeting must be scheduled prior to noon on February 24, 2009.

It was agreed to schedule the special meeting on February 23, 2009 at 9:00 a.m.. A. Charney will prepare a public notice for posting in accordance with the Open Meetings Act.

**VII. Unfinished Business**

There was no unfinished business.

**VIII. New Business**

There was no new business.

**IX. Other Committee Reports**

There was no planning commission meeting in February due to a lack of agenda items.

P. Wasek informed those present about a 2009 Wind Energy Conference, sponsored by Great Lakes Renewable Energy Association, and scheduled on March 3<sup>rd</sup> and 4<sup>th</sup> at Cobo Hall in Detroit.

**X. Adjournment**

A motion was made by Plant and seconded by Hoverman to adjourn the meeting at 8:00 p.m.

7 Ayes 0 Nays Motion carried.

**Williams Charter Township**

Amy Charney, Clerk

Tom Paige, Supervisor