

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
Regular Meeting – February 10, 2015**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday February 10, 2015 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Amy Charney, Clerk at 7:00 p.m. Present: Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Excused: Wasek (Supervisor).

Others present are indicated on the sign in sheet, attached Exhibit B.

A motion was made by Paige and seconded by Putt to appoint Jim Plant as temporary acting Chairperson for the February 10, 2015 Board of Trustees meeting.

6 Ayes 0 Nays Excused: Wasek. Motion carried.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Larry Lijewski was present but had no comments.

IV. Changes to Agenda

There were no changes to the agenda.

C. Hoverman provided information on why the kitchen flooring was not replaced. The Bay County Health Department did not approve the luxury vinyl flooring that was chosen and installed in the hall and bar room area, even though the detailed flooring specifications were forwarded to the county. They did not respond to emails from C. Hoverman so a decision was made to keep the current floor in the kitchen.

V. Consent Agenda

1. Approve the January 13, 2015 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the January 2015 Financial (cash) Report as presented.
4. Receive the Supervisor's Update of Projects and Issues as presented.
5. Receive the List of Committee Reports, attached Exhibit D.
6. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit E.

7. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits F and G, respectively.

A motion was made by Putt and seconded by Charney to approve all items as listed on the Consent Agenda.

6 Ayes 0 Nays Excused: Wasek. Motion carried.

VI. Regular Agenda

1. Township Hall Replacement Tables

With new hall flooring comes the need for lighter banquet tables. The current 34 eight foot tables are most likely the original tables dating back to the early 1970's, and are very heavy, and often dragged across the floor when renters are setting up.

P. Wasek visited four stores to compare prices for eight foot tables, availability and structure of new tables.

Menards	\$69.99	No warranty listed	300 lb. weight capacity
Staples	\$99.99	10 yr limited warranty	800 lb. weight capacity
Office Depot	\$94.99	5 yr limited warranty	500 lb. weight capacity
Sam's Club	\$79.88	10 yr warranty	2,000 lb. weight capacity

The Sam's Club tables are listed as commercial grade and made of high-density polyethylene and will nest for storage.

02-15-005-C/E/H A motion was made by Putt and seconded by Paige to purchase
===== not more than 36 eight foot high-density polyethylene Lifetime brand tables from Sam's Club at a cost of \$79.88 each. 1 or 2 six foot tables shall also be purchased.

6 Ayes 0 Nays Excused: Wasek. Motion carried.

2. Ordinance No. 186

The township Planning Commission considered the request of Chad Kloha to rezone to R-3 (Medium Density Residential), 2.03 C-1 (Neighborhood Business District) zoned acres on the northwest corner of Midland Road and Carter Road during January. He intends to construct a 10 unit apartment complex.

The parcel was land use designated commercial on the Township General Development Plan.

Two approvals were needed from the Planning Commission. Since residential rezoning is technically inconsistent with the Township General Development Plan, the first approval was to amend the General Development Plan to change the land use designation to

Medium Density Residential from Commercial. Medium Density Residential allows for a maximum density of 5 units per acre. The second approval is to rezone the property.

Multiple family dwellings are allowed by special use permit in a R-3, Medium Density Multiple Family Residential District.

T. Paige stated that since there were no comments or objections from neighboring jurisdictions, the waiting period was waived to amend the General Development Plan. The Planning Commission subsequently voted to amend the Township General Development Plan and also recommended that the Township Board rezone the property from C-1 to R-3.

The proposed Ordinance was introduced during the Board's January 13th meeting and subsequently published in The Bay City Democrat.

C. Kloha was present but there were no questions.

02-15-006-O/Z A motion was made by Paige and seconded by Hoverman to
===== waive reading, adopt, and authorize publication of Ordinance No. 186, an Ordinance to rezone 2.03 acres on the northwest corner of Carter Road and Midland Road from C-1, Neighborhood Business District, to R-3, Medium Density Multiple Family Residential District.

Ayes: Hoverman, Charney, Paige, Putt, Gower, and Plant.

Nays: None.

Absent: Wasek. Motion carried.

C. Kloha has submitted paperwork and a site plan to be considered by the township planning commission in March.

3. Bay County Solid Waste Management Plan Amendment

Bay County previously adopted a Solid Waste Management Plan. Amendments are proposed from time to time. Gibson Township requested that the County amend the plan to allow a transfer station in their township.

Bay County then amended the plan to include criteria for solid waste Transfer Facilities. Criteria includes language requiring that the site be located on a Class A, All Weather Road. Vehicular access to the site is required to meet the same standard. The transfer site shall also meet all local and state regulations and obtain necessary permits.

The Plan Amendment was adopted by the County Board of Commissioners on January 13, 2015. Twelve local units of Government must now approve the Plan Amendment in order for it to become effective.

02-15-007-B/S A motion was made by Charney and seconded by Putt to adopt
===== the Amendment to the Bay County Solid Waste Management Plan,
attached Exhibit C.
6 Ayes 0 Nays Excused: Wasek. Motion carried.

4. Bay County DWS Annual REU Adjustment

The Bay County Department of Water and Sewer (DWS) has completed the annual analysis of non-residential sanitary sewer accounts based on actual water meter readings.

This analysis is used to calculate the internal REU (Residential Equivalent Unit) charge to Williams Township's Receiving Fund for processing wastewater at the West Bay County Wastewater Treatment Plant. Customers are charged for sewer usage based on actual water meter readings.

This change will affect the internal charge for the treatment of sewage to Williams Township's Receiving Account and will not affect the amount a sewer customer is billed. Sewer customers are billed for their sewer usage per the township's Sewer Rate Ordinance at a rate of \$3.20 per CCF of water usage, therefore customer's bills take into account increases and decreases in use.

The overall effect of this REU adjustment will be to accurately allocate the cost of sewage treatment at the West Bay County Wastewater Treatment Plant to the individual units that send sewage to the plant. Williams Township's will be decreased by 39.41 REU's in 2015, effective with the 2nd quarter billing.

02-15-008-B/F/S A motion was made by Charney and seconded by Hoverman to
===== accept the recommendation of Bay County Department of Water
and Sewer to decrease the total REU's charged to Williams Township by 39.41, effective
with the 2nd quarter 2015 billing.
6 Ayes 0 Nays Excused: Wasek. Motion carried.

5. 2015 Local Roadside Mowing

Bill Meylan has made a decision to no longer provide roadside mowing for secondary road shoulders. In speaking with P. Wasek, he recommended that we consider Floyd Fischer, resident of Beaver Township.

Correspondence was received from F. Fischer on February 9, 2015, indicating that he would like to be considered as a replacement for B. Meylan. His mowing tractor is equipped with a flail mower that can cut 13 foot wide areas, where possible. He is willing to perform the service two times per year for the same price as was paid during 2014 to B. Meylan; \$4,175.00 per cutting times two cuttings will equal \$8,350 for 2015.

He is agreeable to a three year contract, with pricing for year two and three to increase utilizing the consumer price index percentage increase. A certificate of insurance will be provided to the township naming the township as additional insured prior to the start of any work.

A brief discussion followed.

02-15-009-A/R A motion was made by Paige and seconded by Putt to contract
===== with Floyd Fischer during 2015 to mow the secondary road
shoulders in Williams Township two times for a fee of \$8,350.00. Copies of liability
insurance naming the township as additional insured shall be provided and reviewed by
the township insurance carrier prior to the start of any work.
6 Ayes 0 Nays Excused: Wasek. Motion carried.

VII. Unfinished Business

The hall and lobby flooring project is nearly complete. B. Wegener will need to contact Midland Chemical and Arnold Supply to determine what type of equipment may need to be purchased for maintaining the new flooring. T. Paige suggested that pricing through MI Deal may be more competitive. Pricing will be obtained with pictures for the Board to view prior to any decision.

Two clocks will need to be purchased as well as chair tips replaced as many of the old hall chairs have sharp edges and could scratch the new flooring.

A. Charney asked if the flooring bill to J.E. Ceramic and/or Bierlein can be paid prior to the March meeting upon total completion.

02-15-010-B/C A motion was made by Paige and seconded by Gower to authorize
===== the clerk and treasurer to pay J.E. Ceramic and/or Bierlein upon
receipt of all manifest slips and total completion of flooring installation.
6 Ayes 0 Nays Excused: Wasek. Motion carried.

VIII. New Business

Trustees would like to again discuss future sidewalk improvements for 2015, perhaps after final bids are tabulated by the Bay County Road Commission for the Garfield Road widening project.

IX. Other Committee Reports

The new Auburn Williams Fire Department ladder truck has been delivered. Board Members were invited to the fire department on the date of delivery.

T. Paige provided information on Flint's public water distribution system, and also our new water treatment plant.

X. Adjournment

A motion was made by Hoverman and seconded by Putt to adjourn the meeting at 8:10 p.m.

6 Ayes 0 Nays Excused: Wasek. Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor