

**WILLIAMS CHARTER TOWNSHIP  
BOARD OF TRUSTEES  
Regular Meeting – July 14, 2015**

The Board of Trustees of Williams Charter Township held a regular meeting on Tuesday July 14, 2015 at the Township Hall. The agenda is attached Exhibit A.

**I. Call to Order & Roll Call**

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

**II. Pledge of Allegiance**

The Pledge of Allegiance to the flag was said in unison.

**III. Open to the Public**

Larry Lijewski, township resident, was present but had no questions or comments.

**IV. Changes to Agenda**

There were no changes to the agenda.

**V. Consent Agenda**

1. Approve the June 9, 2015 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the June 2015 Financial (cash) Report as presented.
4. Receive the June 2015 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit C.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit D.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits E and F, respectively.

A motion was made by Plant and seconded by Hoverman to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

**VI. Regular Agenda**

**1. Ordinance No. 187, Construction Board of Appeals**

Ordinance No. 187 is a Township Construction Board of Appeals Ordinance. Significant provisions include:

- Creates a three member construction board of appeals;
- Authorizes appointment of one alternate member to serve when one or more regular members cannot serve relating to a particular matter;
- Specifies that members are appointed by the Township Supervisor;
- Provides a two year term for members;
- Authorizes compensation for members;
- Provides that the board make interpretations, hears appeals from decisions of building officials and hears requests for variances from the application of specific provisions of the State Construction Code and other codes relating to construction;
- Provides a 30 day time limit to take an appeal to the construction board of appeals;
- Authorizes the Township Board to charge fees for appeals to the Township Construction Board of Appeals; and,
- Provides for appeals to the State Construction Code Commission.

The Ordinance was introduced during the June 9, 2015 Board of Trustees meeting and was subsequently published in The Bay City Democrat.

**07-15-031-C/O**            A motion was made by Paige and seconded by Hoverman to  
=====            adopt, waive reading, and authorize publication of Williams  
Township Ordinance No. 187, an ordinance to create a Construction Board of Appeals in  
accordance with Section 14 of 1972 P.A. 230.

Ayes:            Plant, Hoverman, Charney, Paige, Putt, Gower and Wasek.  
Nays:            None.    Motion carried.

**2.        DWS Water /Sewer Billing Late Fee**

A request was received regarding the removal of the late fee on two Bay County DWS quarterly water and sewer bills due to the sudden death of the homeowner. The affected account numbers are 70185-002396 and 70136-002345 and the total late fee is \$20.65 for the two bills.

**07-15-032-B/F**            A motion was made by Plant and seconded by Paige to  
=====            authorize Bay County DWS to remove the late fee on the 2nd  
quarter water/sewer billing for account number 70185-002396 and 70136-002345.

7 Ayes 0 Nays    Motion carried.

**3.        Midland Road/Garfield Road Crosswalk Signals**

On June 10, 2014, the Board of Trustees voted to contribute 25% or a maximum of \$10,000 towards the cost of installing crosswalk signals on the corner of Garfield Road and Midland Road.

Jim Lillo, Engineer- Manager, Bay County Road Commission, obtained an estimate from J. Ranck to complete the project. Their estimate, which includes moving a utility pole on the northeast corner is \$26,000. The Auburn DDA approved a contribution of \$10,000 towards project costs. The Bay County Road Commission has agreed to pay for costs over the \$10,000 paid for by the township and the \$10,000 Auburn DDA contribution as the city of Auburn has chosen not to contribute additional funding.

**07-15-033-A/B/C/G/M** A motion was made by Paige and seconded by Plant to  
===== contribute \$10,000 towards the purchase and installation of four crosswalk signals on the corners of Garfield Road and Midland Road. It is understood that the Auburn DDA is also contributing \$10,000 and the Bay County Road Commission shall pay for the remainder of costs.  
7 Ayes 0 Nays Motion carried.

**4. Lawnmower Purchase**

The walk behind mower currently used by J. Carlin and D. Dzurka is a John Deere and was purchased in June 2007 for use at the township cemetery. McMillan Maintenance now does cemetery maintenance so our DPW uses it for all trimming tasks throughout the township. \$200.63 was just spent to repair the mower. An additional mower would alleviate the amount of time this mower is used as it is the only walk behind mower we have.

John Deere no longer makes walk behind mowers. Bader's in Crump now sell Honda mowers. Pricing was obtained from several vendors for a Honda model no. HRX217HYA, which includes precision speed cruise control, auto choke with adjustable throttle control, mulch, bag, discharge or leaf shred with Versamow system, Honda roto-stop blade system, and NeXite mowing deck made of composite material with a lifetime warranty.

Bader Brothers, Crump	\$699.00
Home Depot, Bay City	\$729.00
Mowers Direct (Internet)	\$730.00
Wohlfeil Hardware, Saginaw	\$620.00

A brief discussion followed.

**07-15-034-D/E/L** A motion was made by Paige and seconded by Putt to purchase  
===== a Honda lawnmower, model number HRX217HYA from Wohlfeil Hardware in Saginaw for a price of \$620.00.  
7 Ayes 0 Nays Motion carried.

**5. Additional DPW Staff**

Brian Wegener is employed by the township as a part time hall custodian and also takes care of the park restrooms on weekends when the pavilion is rented.

P. Wasek would like to also use Brian in the park as needed and for other DPW tasks from time to time. This would change his part time status to full time status and require the township to offer health and dental insurance as he will average more than 30 hours per week over the course of a year. Summer hours would be dictated by the Township Supervisor as needed but winter hours will be greatly reduced, depending on hall usage and rental.

Discussion followed.

Trustees agreed that the time may be right to offer more hours to B. Wegener as the park is in need of additional maintenance. Immediate attention to tree trimming, weed trimming along the fences and under trees, weeding and squaring the beach volleyball court are a few of the more important items that have been recently neglected.

Trustee Gower asked to be excused from the meeting at 8:15 p.m.

**07-15-035-P** A motion was made by Putt and seconded by Paige to offer Brian  
===== Wegener full time employment status, effective immediately, with the Township Supervisor to determine the number of overall hours to be worked. It is understood that winter hours shall be greatly reduced, depending on maintenance needs in the township hall.

5 Ayes 1 Nay Excused: Gower Motion carried.

**VII. Unfinished Business**

P. Wasek thanked Board Members for responding to his email regarding issuance of a fireworks permit to Wolverine Fireworks for the Auburn Cornfest. The permit was not signed and issued until P. Wasek was notified by the Fire Chief that the Fire Department would have a truck and personnel on site.

**VIII. New Business**

There was no new business.

**IX. Other Committee Reports**

T. Paige provided an update on the Water Treatment Plant. The target date to have water in the transmission lines is August 17th.

J. Plant provided an update on the Recreation Association. Baseball is finished.

The Summer Recreation Program is in full swing.

Lots of participants have been using the gun range.

**X. Adjournment**

A motion was made by Plant and seconded by Hoverman to adjourn the meeting at 8:30 p.m.

6 Ayes 0 Nays Excused: Gower Motion carried.

**Williams Charter Township**

Amy Charney, Clerk

Paul Wasek, Supervisor