

CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
Regular Meeting – July 8, 2014

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday July 8, 2014 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Gower (Trustee), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Excused: Charney (Clerk).

Also present: Pam Reinhardt, Williams Township Deputy Clerk. Other present are listed on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Robert Kernstock who lives at 5050 S. 8 Mile Road requested that the board try to come up with a solution to repair 8 Mile Road along with other roads in the township. He suggested that a millage increase be put on the ballot to raise funds to repair the roads.

IV. Changes to Agenda

No changes were made.

V. Consent Agenda

1. Approve the June 10, 2014 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the June 2014 Financial (cash) Report as presented.
4. Receive the June 2014 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit C.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit D.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits E and F, respectively.

A motion was made by Plant and seconded by Gower to approve all items as listed on the Consent Agenda.

6 Ayes 0 Nays Excused: Charney. Motion carried.

VI. Regular Agenda

1. Bay County DWS Late Payment Fees

A request was received from Robert Humerickhouse, 4658 Meadow Court, to waive the late payment fee of \$11.60 on his most recent Bay County DWS water and sewer bill. He stated he was vacationing in California. The bill was postmarked on June 4th and late charges were applied after June 25th.

07-14-025-B/F/W A motion was made by Gower and seconded by Plant to waive
===== the late payment fee of \$11.60 on the most recent water and sewer billing for 4658 Meadow Court.

2 Ayes 4 Nays Excused: Charney. Motion denied.

2. Bay County Sheriff Department Contract

An updated agreement for Bay County Road Patrol services has been received from Shawna Walraven, Bay County Assistant Corporation Counsel. The County Commission approved the agreement on June 10, 2014. It has been reviewed by Jim Hammond, township attorney, and he has suggested that it be approved and signed.

07-14-026-A/A/B/P A motion was made by Putt and seconded by Hoverman to accept
===== the recommendation of Jim Hammond, Township Attorney, to approve and authorize the Supervisor and Clerk to sign the Agreement for Special Police Protection in Williams Township Through Additional Sheriff Patrol Services.

6 Ayes 0 Nays Excused: Charney. Motion carried.

3. 2014 Local Road Projects

Local road projects have been discussed at length during the March, April, May, and June meetings. Agreements have been signed for all projects that were previously approved.

P. Wasek asked the Board to again discuss the poor condition of N. Union Road between Garfield Road and Eleven Mile Road and would like a determination as to whether money should be spent on the Garfield Subdivision storm sewer drain line replacement. Engineering could be completed with cost estimates on how much of the drain lines actually must be replaced.

The Bay County Road Commission has again strongly suggested that the mile of N. Union should be turned to gravel and to sign an Agreement when chip seal funding becomes available.

A short discussion followed.

4. Five Year Capital Improvement Plan

P. Wasek included a proposed five year Capital Improvement Plan in the June, 2014 board packet. It was not discussed due to the lengthy meeting. An updated copy was again provided and will be used during the budget process in upcoming months.

Several suggestions that the board members made were to update the hall flooring and get new hall front doors, have an emergency generator on site, and update the play scape area in the park.

07-14-028-C A motion was made by Paige and seconded by Hoverman to receive the
===== five year Capital Improvement Plan as provided by the Supervisor.
6 Ayes 0 Nays Excused: Charney. Motion carried.

5. 2013 Township Audit

07-14-029-A/A A motion was made by Paige and seconded by Plant to receive the
===== 2013 Township Audit as prepared by Abraham & Gaffney, P.C.
6 Ayes 0 Nays Excused: Charney. Motion carried.

6. Fireworks Permits

Wolverine Fireworks Display, on behalf of Tri-City Motor Speedway, has requested a Fireworks Permit for fireworks displays at the Tri-City Motor Speedway races on the following dates: July 4, July 11, July 18, July 25, August 1, August 8, August 15, August 22, August 29, September 5, and September 6, 2014.

The following are requirements that Wolverine Fireworks, Inc. must meet:

1. Submit a BFS-999, revised 01/09/2014, (per MSP Fire Marshall Division).
2. Fireworks activities will comply with NFPA Standards 1123, 1124, and 1126.
3. A valid Certificate of Insurance naming Williams Charter Township as Additional Insured's shall be provided prior to the date of the fireworks display.
4. Arrangements shall be made for an ambulance and with the Auburn Williams Fire department to be available.

Tri-City Motor Speedway and Wolverine Fireworks have complied with all requirements.

There have been no written approvals submitted by the Fire Chief at this time.

06-14-023-A/F A motion was made by Putt and seconded by Hoverman to
===== authorize the Supervisor upon the written Fire Chief approval, to
sign and issue the Permit for Fireworks Display to Wolverine Fireworks Display, Inc. for
the Tri City Motor Speedway for the following dates: July 4, July 11, July 18, July 25,

August 1, August 8, August 15, August 22, August 29, September 5, and September 6, 2014. Arrangements must be made for an ambulance to be on site and the Auburn Williams Fire Department to be available.

6 Ayes 0 Nays Excused: Charney. Motion carried.

7. Bay City Western High School

Bay City Western Softball and Baseball teams both won the 2014 Division 1 State Championship title game. In recognition of their hard work and dedication, P. Wasek prepared a Certificate of Recognition for their accomplishment and terrific 2014 season. He asked that each member of the board sign the certificate and he will forward both to the high school.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

IX. Other Committee Reports

Plant advised of a opening for a member to serve on the Recreation Committee. A soccer background would be preferable.

Paige stated that approval by the planning commission was given to Steven Clark on behalf of Monark Equipment Technologies for a cold storage building.

Myra Lee drainage was discussed.

Plant made a comment that the grass seems to be long in the cemetery. Wasek stated that due to weather McMillan Maintenance was not able to mow at certain times this summer.

X. Adjournment

A motion was made by Hoverman and seconded by Plant to adjourn the meeting at 8:37 p.m.

6 Ayes 0 Nays Excused: Charney. Motion carried.

Williams Charter Township

Pam Reinhardt, Deputy Clerk

Paul Wasek, Supervisor