

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
REGULAR MEETING – June 10, 2008**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday June 10, 2008 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Tom Paige, Supervisor at 7:00 p.m. Present: Paige (Supervisor), Hoverman (Treasurer), Charney (Clerk), Plant (Trustee), Putt (Trustee), Schrott (Trustee) and Wasek (Trustee).

Also present: Bill Tucker, Abraham & Gaffney, P.C.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

There was no public comment.

IV. Changes to Agenda

Two additional agenda items will be added for discussion.

V. Consent Agenda

1. Approve the May 13, 2008 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted.
3. Receive the May 2008 Financial (cash) Report as presented.
4. Receive the May 2008 Revenue Report and May 2008 Expense Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit C.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit D.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits E and F, respectively.

A motion was made by Schrott and seconded by Plant to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

VI. Regular Agenda

1. 2007 Audit

Bill Tucker, Abraham & Gaffney, P.C., provided a short synopsis of the completed 2007 Audit and answered questions from members of the Board of Trustees.

06-08-034-A A motion was made by Plant and seconded by Putt to receive the
===== 2007 Audit as provided by Abraham & Gaffney, P.C.
7 Ayes 0 Nays Motion carried.

2. Firework Permit for Auburn Cornfest

Wolverine Fireworks Display, on behalf of Auburn Improvement & Management, Inc., (A.I.M.) has requested a Fireworks Permit for the annual fireworks display at the Auburn Cornfest on July 10, 2008 (rain date July 11, 2008). The township has approved this permit in the past.

The following are requirements that A.I.M. must comply with:

1. Submit a FM51 *Application For Fireworks Display Permit* form (per Michigan State Police Fire Marshall Division)
2. Fireworks activities will comply with NFPA Standards 1123, 1124, and 1126.
3. Provide a valid *Certificate of Insurance* naming the *Charter Township of Williams* and the *Auburn/Williams Fire Department* as Additional Insureds.
4. Arrange for an ambulance and the Auburn/Williams Fire Department to be on site.

A.I.M. and Wolverine Fireworks have complied with all of the above requirements.

06-08-035-A/F A motion was made by Hoverman and seconded by Plant to
===== authorize the Supervisor to sign and issue the Permit for a
Fireworks Display to Auburn Improvement Management, Inc. for the Auburn Cornfest on
July 10, 2008 with a rain date of July 11, 2008.
7 Ayes 0 Nays Motion carried.

3. Intergovernmental Advisory Committee

The Township Board needs to appoint two residents to the Intergovernmental Advisory Committee (IAC). The committee openings were recently advertised in the township's newsletter with the goal of making the at-large appointments at this meeting.

The township has been contacted by four residents willing to serve on the committee. They are Rebecca King, Bethany Plant, John Billette, and Ron Kohn.

The first meeting will likely be scheduled for mid to late July.

After a brief discussion, it was decided to place the information on the township sign in order to determine if others are interested in serving on the committee. The two appointments will be made in July.

4. Hall Rental Refund

Janet Nowak recently rented (April 17, 2008) the township hall for one of her grandchildren's wedding that was scheduled to occur on Friday June 13, 2008.

The wedding has been postponed indefinitely due to the sudden discovery of brain cancer in the groom's father.

The hall rental policy is to refund the entire rental fee except \$100.00 if the hall is not re-rented. Mrs. Nowak is requesting that all of her deposit, \$525.00, be returned due to the extenuating circumstances.

06-08-036-H A motion was made by Putt and seconded by Schrott to refund the total
===== deposit paid by Janet Nowak on hall contract no. 1980, due to extenuating
circumstances.

7 Ayes 0 Nays Motion carried.

5. Pine Grove Cemetery Transfer of Burial Rights

A request was received from Nicodemus and Audrey Eilf to transfer two burial spaces that they purchased in Pine Grove Cemetery to Arthur and Charlene Johnroe. The Eilf's permanently reside in Virginia.

06-08-037-B/C/P A motion was made by Plant and seconded by Hoverman to
===== approve Deed No. 36 which transfers burial rights in Section A,
Block 1, Lot 1, Spaces 2 and 3 in Pine Grove Cemetery from Nicodemus and Audrey Eilf,
Grantors, to Arthur and Charlene Johnroe, Grantees. Release form No. 19 has been
executed and is on file in the clerk's office.

7 Ayes 0 Nays Motion carried.

6. Special Consideration, Park

Correspondence was received from Sheri Sowden, 1890 Carter Ridge Court, requesting a reduced rental fee for the township park on September 13th. They plan to host a fundraising walk in honor of their children and others who have Sanfilippo Syndrome, a rare genetic disease that has no treatment or cure.

A brief discussion followed. It was agreed by all that the \$75.00 park rental fee cannot be waived due to janitorial costs, electric costs, and park supplies that are required for pavilion rentals.

7. Garfield Road Fire Hydrant

Mike Smillie, A. P. Smillie Storage Units (formerly Wee Warehouse) was granted Site Plan approval by the Planning Commission on July 9, 2007 to construct an additional storage building at 5141 Garfield Road. During the approval process, Mike Snyder, AWFDF Fire Chief, recommended that due to the current spacing of the existing fire hydrants on Garfield Road, a new hydrant be installed near the entrance to the facility. To date, the additional building has not been constructed.

T. Paige contacted the Bay County Department of Water and Sewer (DWS) to request an estimate to install the fire hydrant on west side of Garfield Road across from the Smillie Storage Units. The estimate is as follows:

Materials:	\$2,900
Labor:	\$1,000
<u>Live-Tap (Keyes Excavating):</u>	<u>\$ 300</u>
Total Estimate:	\$4,200

The cost can be funded by the township's water funds held by the Bay County DWS, or by the water funds held at the township.

06-08-039-B/F A motion was made by Schrott and seconded by Plant to
===== authorize Bay County DWS to install a new fire hydrant on the
west side of Garfield Road across from the Smillie Storage Facility with township water
funds held at the Bay County DWS.
7 Ayes 0 Nays Motion carried.

VII. Unfinished Business
There was no unfinished business.

VIII. New Business
The Bay County Township Officers July meeting will be held at Monitor Township on
Wednesday July 23rd. Payment and reservations are due Tuesday July 15th.

Bill Meylan will begin mowing the local secondary road shoulders the week of June 16th,
with a completion date of July 4th.

Matt Pett has returned as the township 2nd shift Bay County Deputy.

The Planning Commission did not meet in June, due to a lack of agenda items.

IX. Adjournment
A motion was made by Plant and seconded by Hoverman to adjourn the meeting at 8:40
p.m.
7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Tom Paige, Supervisor