

**WILLIAMS CHARTER TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting – March 10, 2015**

The Board of Trustees of Williams Charter Township held a regular meeting on Tuesday March 10, 2015 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Plant (Trustee), and Putt (Trustee).

Excused: Paige (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Cora Hegler, Auburn Prayer Ark, was present to introduce herself as a member of a group that is considering construction this year on a 7.26 acre parcel on Fisher Road in Section 26.

Larry Lijewski, resident, had no comments at this time.

IV. Changes to Agenda

There were two additional agenda items.

V. Consent Agenda

1. Approve the February 10, 2015 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the February 2015 Financial (cash) Report as presented.
4. Receive the December 2014, January 2015, and February 2015 Revenue Expenditure Reports as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit E.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit F.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits G and H, respectively.

A motion was made by Plant and seconded by Putt to approve all items as listed on the Consent Agenda.

6 Ayes 0 Nays Excused: Paige. Motion carried.

VI. Public Hearing, Williams Township Playground Improvements

Public Notices appeared in The Bay City Times and the Midland Daily News on Sunday February 22, 2015 advertising the public hearing for submittal of paperwork for two grants to the State of Michigan.

The public hearing began at 7:10 p.m.

Rob Eggers, Spicer Group, was present to provide information and answer questions regarding the 2015 Michigan Department of Natural Resources (DNR) Land and Water Conservation Fund Grant Application. The grant must be submitted by April 1st and the Township Board is required to pass a resolution that includes a matching amount of funding for park improvements.

A preliminary cost estimate for playground equipment, safety surface, with perhaps a path running through the area were discussed as potential additions to the park. Equipment for toddler to 5 years old and ages 5 to 12 with a soft rubberized surface is planned with no particular playground pieces chosen as of this date.

Grant recipients are notified by December and grant paperwork and bidding can potentially take place the following year, 2016. Half of the matching funds can be set aside during 2015 with the other half earmarked for 2016. It was agreed that a \$200,000.00 grant would be applied for with the township to provide 50% of the funding up to an amount of \$100,000.00.

After a brief discussion, members of the board had no additional questions and there were no comments at this time from members of the public.

The public hearing concluded at 7:27 p.m.

03-15-011-C/G/P/S A motion was made by Putt and seconded by Hoverman to
===== adopt the Resolution, attached Exhibit C, to authorize Spicer Group to apply for a MI DNR Land and Water Conservation Fund Grant on behalf of Williams Township. It is understood that the grant is a 50%/50% match, with township funding to come from the General Fund.

Ayes: Plant, Hoverman, Charney, Putt, Gower, and Wasek.

Nays: None.

Excused: Paige. Motion carried.

Public Hearing, Williams Township Park Land Acquisition Grant

As noted above, public notices appeared in The Bay City Times and Midland Daily News on Sunday February 22, 2015 advertising the public hearing.

The public hearing began at 7:30 p.m.

Acquiring additional property for future park development has been discussed from time to time with all members of the board in agreement that various parcels should be considered if and when they become available, depending on asking price.

R. Eggers explained that the Michigan Natural Resource Trust Fund provides grant funding to assist municipalities with purchasing property for recreation purposes.

There is a 3.95 acre parcel adjacent to our current park that may be available to purchase. R. Eggers indicated that the Trust Fund grant could be applied for if the township commits a 26% match. The grant request will be for 74% of the price to acquire the land. This will require a township financial funding commitment of a maximum amount of \$52,000.00. The grant application will request \$148,000.00 from the Trust Fund.

Discussion followed.

J. Plant stated additional baseball and soccer fields are greatly needed. Others agreed that if the Trust Fund grant is approved, it is an opportunity to expand the park.

C. Hoverman indicated that our tax base has been impacted by Veteran property tax exemptions and it is unknown how many more exemptions will be received by the assessor.

A. Charney stated that although the township has adequate funds to purchase property, it would be nice to complete all improvements needed in the present park.

There were no other questions or comments.

The public hearing concluded at 8:00 p.m.

03-15-012-C/G/P/S A motion was made by Putt and seconded by Plant to adopt
===== the Resolution, attached Exhibit D, to authorize Spicer Group to apply for a MI DNR Trust Fund Land Acquisition Grant on behalf of Williams Township. It is understood that the grant is a 26% township/74% grant match, with township funding to come from the General Fund.

Ayes: Plant, Putt, Gower, and Wasek.

Nays: Hoverman and Charney.

Excused: Paige. Motion carried.

L. Lijewski commented that purchasing land as it becomes available is a good investment for future park development.

VII. Regular Agenda

1. 2014 Investment Report

C. Hoverman provided a listing of 2014 Township Investments with corresponding financial institutions.

03-15-013-I/T A motion was made by Charney and seconded by Plant to receive the
===== 2014 Annual Investment Report.

6 Ayes 0 Nays Excused: Paige. Motion carried.

2. Walk Behind Floor Scrubber, Hall

After new hall and lobby floor installation was complete, Brian Wegener, hall custodian, was asked to obtain pricing on a walk behind floor scrubber. Prices were obtained from the following local vendors:

Arnold Sales provided pricing on an Advance SC450	\$3,500.00
Midland Chemical provided pricing on a Minuteman E20, traction drive	\$3,888.00

The owner of Midland Chemical personally demonstrated their equipment with C. Hoverman and A. Charney present as well as B. Wegener and D. Dzurka. The original price quotation was over \$5,000.00. After additional negotiations, the above final price was quoted. The machine has a two year warranty on parts and labor. Midland Chemical will provide an additional warranty year on labor and will provide a loaner unit if the machine ever needs servicing.

03-15-014-C/E/H A motion was made by Plant and seconded by Hoverman to
===== purchase a Minuteman E20 walk behind floor scrubber from
Midland Chemical Co., Inc. for the above quoted price.

6 Ayes 0 Nays Excused: Paige. Motion carried.

3. Proposed 2015 Road Projects

The township has a 2015 budget of \$280,000.00 for local road improvement projects. Projects that need to be completed or are proposed to begin this year are:

Seal Blend (225 tons @ \$62.00/ton)	\$13,950.00
Road Striping (5 miles ± @ \$122.50/mile)	\$ 615.00
Garfield Road Sidewalks, Midland Road to N. Union Road, estimate	\$40,269.25

Eight Mile Road, Wilder Road north to end of chip/seal	\$ 5,000.00
Wear coat/maintenance seal	
Costs shared equally with Monitor Township	

Eight Mile Road, Ott Road to Wheeler Road Third and final coat chip/seal Costs shared equally with Monitor Township	\$ 3,800.00
Townline Road, Garfield Road to Eleven Mile Road Double coat chip/seal Costs shared equally with Beaver Township	\$ 23,500.00
Eleven Mile Road, Wheeler Road to Townline Road Double coat chip/seal	\$ 47,000.00
Eleven Mile Road, Wilder Road to Wheeler Road Crush, Shape, Add Aggregate	\$ 60,000.00
Garfield Subdivision	\$133,500.00
Total for all above projects	\$327,634.25
Plus one mile wear coat maintenance	<u>\$ 20,000.00</u>
Nine Mile Road to Garfield Road	<u>\$347,634.25</u>
Less BBLR	<u> 31,500.00</u>
Total	\$316,134.25
 Over Budget	 \$ 36,134.25

The proposed road improvements will again have to be discussed prior to authorizing signature on any Agreements between the township and the Bay County Road Commission.

4. Verizon Wireless

Jennifer Moore, Government Account Executive for Verizon Wireless met with A. Charney and C. Hoverman on Monday March 9th. Information was gathered for a basic monthly plan to enable our DPW to have use of a cellular telephone while working in the township and for use by the hall custodian on weekends when the township hall is rented. All currently have personal phone plans with minimal minutes.

Those present agreed that a basic cell phone, paid for by the township, and kept in the office after work hours should be pursued.

The basic plan includes no contract, no early termination fees, with a free upgrade every 10 months. Paper work must be completed by the township. The most basic plan includes a phone for \$.99, 100 minutes of monthly usage, and will cost \$23.00 per month plus applicable taxes.

03-15-015-C/V A motion was made by Plant and seconded by Putt to authorize
===== the Treasurer to sign any required paperwork that may be
required to obtain a basic cellular telephone from Verizon Wireless with 100 monthly
minutes for use during work hours by DPW personnel and the Hall Custodian.
6 Ayes 0 Nays Excused: Paige. Motion carried.

5. Other

A. Charney was contacted by a Midland High School student pursuing his Eagle Scout Badge. He is interested in mapping pictures of headstones in Pine Grove Cemetery and in turn uploading the information to www.billiongraves.com. All agreed it is a worthwhile project. One member asked if the Eagle Scout board had approved the project. A. Charney will ask. Also the township attorney will be contacted to see if there are any legal ramifications that we may be overlooking.

VIII. Unfinished Business

There was no unfinished business.

IX. New Business

The April quarterly meeting of the Bay County Township Officers Association will be held at Merritt Township on Wednesday April 15th. Reservations are due April 6th.

X. Other Committee Reports

A Roads Committee meeting is scheduled for Wednesday March 11th.

The Auburn Williams Recreation Association is also meeting on that date.

XI. Adjournment

A motion was made by Hoverman and seconded by Gower to adjourn the meeting at 8:55 p.m.

6 Ayes 0 Nays Excused: Paige. Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor