

WILLIAMS CHARTER TOWNSHIP
BOARD OF TRUSTEES- Regular Meeting- March 11, 2025

The Board of Trustees of Williams Charter Township held a Regular Meeting at Williams Township Hall on Tuesday, March 11, 2025.

I. Call to Order & Roll Call

The meeting was called to order by Jerry Putt, Supervisor, at 7:00 p.m.

Present: Jerry Putt (Supervisor), Terri Charbonneau (Treasurer), Kellie Andrus (Clerk), Doug Behmlander (Trustee), Tom Paige (Trustee), Jason Gower (Trustee), and Jim Plant (Trustee).

Absent: None

Also Present: Rich Sheppard (Attorney)

II. Pledge of Allegiance to the Flag was said in unison.

III. Public Input was held.

IV. Changes to the Agenda- Jerry Putt moved, Doug Behmlander supports, to add Noise Ordinance as first agenda item. Motion unanimously carried.

V. Consent Agenda- Tom Paige moved, with support from Jason Gower, to approve consent agenda with unpaid bills list extracted for discussion after Regular Agenda items. Motion unanimously carried.

Regular Agenda

• Noise Ordinance

A discussion was held regarding noise complaints received by the township and if the township should consider adopting a Noise Ordinance. Rich Sheppard provided insight into the need for such an ordinance to include specific definitions and standards for noise and for the township to have the necessary equipment for enforcement. A Bay County Sheriff's Deputy that was in attendance offered comments regarding the challenges of enforcing a noise ordinance. After further discussion, the Board did not take any action toward pursuing a noise ordinance.

1. Township Insurance Policy

Kellie Andrus moved, with support from Jason Gower, to accept the property and liability insurance policy effective April 1, 2025 from Endline/Pike Insurance for \$28,803. Roll call vote taken. Motion unanimously carried.

2. Purchasing Policy

Jerry Putt moved, with support from Doug Behmlander, to make additional changes and bring back to the next meeting. Motion unanimously carried.

3. Water & Sewer Work Before Road Work

Tom Paige moved, with support from Doug Behmlander, to authorize Design and Bid Services with Kibbe & Associates to design and possibly bid waterline and sanitary sewer extensions to Fisher Rd. easterly from Garfield Rd. at a cost not to exceed \$29,400. Roll call vote taken. Motion unanimously carried.

4. Water Extension on Wilder Road

Doug Behmlander moved, with support from Jim Plant, to accept Kibbe & Associates proposal to design and bid out a water extension line on Wilder Road from existing end (HSE #312) to 9 Mile Road with cost not exceeding \$9,500, contingent on Bay County Water & Sewer recommending that it needs to be done. Motion unanimously carried. Roll call vote taken. Motion unanimously carried.

5. Township Parking Lot and HVAC Discussion

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Jason Gower moved, with support from Doug Behmlander, to authorize supervisor to enter contract with Kibbe & Associates to conduct an HVAC study in township building. Cost not to exceed \$8,500. Roll call vote taken. Motion unanimously carried.

6. Generator Maintenance

Jerry Putt moved, with support from Jim Plant, to enter and sign annual contract with Escon Group for \$350 for annual generator maintenance. Roll call vote taken. Motion unanimously carried.

7. Ordinance No. 33-H Wind Energy Systems

Jerry Putt moved, with support from Kellie Andrus, to adopt, waive second reading, and have the Clerk publish ordinance. Motion unanimously carried.

8. Ordinance No. 33-F Battery Storage

Jerry Putt moved, with support from Doug Behmlander, to adopt, waive second reading, and have the Clerk publish ordinance. Motion unanimously carried.

9. Ordinance No. 33-G Solar Energy Systems

Doug Behmlander moved, with support from Jerry Putt, to adopt, waive second reading, and have the Clerk publish ordinance. Motion unanimously carried.

10. 3729 Rockwell Dr. and 372 W. Chip Road

Doug Behmlander moved, with support from Jim Plant, to accept the recommendation of the Zoning/Building department to move forward and accept the legal fees of Smith & Brooker to enforce and litigate the matters at Chip Rd. and Rockwell Rd. Roll call vote taken. Motion unanimously carried.

11. Midland Rd Manhole Entries- Carter Rd to 11 Mile Rd

Tom Paige moved, with support from Terri Charbonneau, to authorize Bay County Department of Water & Sewer to supply new metal castings for manhole entries to the Midland Rd Reconstruction Project between Carter Road and 11 Mile Road at an anticipated cost not to exceed \$10,500 paid from the township's sanitary sewer O&M funds held at the Bay County DWS. Motion unanimously carried.

12. Access Control

Jerry Putt moved, with support from Kellie Andrus, to accept recommendation for Veteran's Alarm to install access control per the submitted proposal for approximately \$17,000. Expense taken from account no. 101-265-729.000 Maintenance/Repair Supplies. Roll call vote taken. Motion unanimously carried.

13. Approve Unpaid Bills List

Jason Gower moved, with support from Terri Charbonneau, to approve payment of all unpaid bills at a total of \$103,716.24. Roll call vote taken. Motion unanimously carried.

VI. **Open Discussion Topics**

- a. Letter from Billette was received- was discussed to have Zoning Administrator investigate the matters identified in the letter including signs in the township.

VII. **Unfinished Business-** Jerry Putt moved, Kellie Andrus supports, start date for DPW Assistant change from April 7 to March 24. Motion unanimously carried.

VIII. **Committee Reports-** None

IX. **Public Input** was held

X. **Adjournment-** Jason Gower moved, with support from Terri Charbonneau, to adjourn at 10:10 p.m. Motion unanimously carried.

Respectfully Submitted: Kellie Andrus, Clerk