

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
REGULAR MEETING – May 11, 2010**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday May 11, 2010 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Eric Zimostrand, was present to provide information on his candidacy for Bay County District Judge.

Vaughn Begick, County Commissioner, stated he will again be a candidate for the 3rd District which serves the residents of Williams Township residing in precinct 3.

IV. Changes to Agenda

P. Wasek commended T. Paige on his achievements at Bay County Department of Water & Sewer.

T. Paige asked to add an agenda item at the end of regular business. It has been requested that portable fire pits be allowed for the Relay for Life park rental in June.

V. Consent Agenda

1. Approve the April 13, 2010 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted.
3. Receive the April 2010 Financial (cash) Report as presented.
4. Receive the April 2010 Revenue Report and April 2010 Expense Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit C.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit D.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits E and F, respectively.

A motion was made by Plant and seconded by Gower to approve all items as listed on the Consent Agenda. 7 Ayes 0 Nays Motion carried.

VI. Regular Agenda

1. FEMA Ordinance, No. 170 and Resolution

In order to maintain eligibility to participate in the National Flood Insurance Program (NFIP), it is necessary to adopt an ordinance and a resolution (after the ordinance has been adopted). The ordinance, drafted by Jim Hammond, Township Attorney, was introduced in April and contains the following significant provisions:

- Designates the Supervisor, Zoning Administrator, Building Inspector, Electrical Inspector, Plumbing Inspector, and Mechanical Inspector as the enforcing agency to enforce the state construction code, including flood hazard provisions;
- Adopts by reference the Flood Insurance Study entitled, “Bay County Michigan (All Jurisdictions)” and panels of the Flood Insurance Rate Map applicable to the township, both documents dated September 17 2010; and,
- Repeals Ordinance No. 149, an earlier ordinance designating the same enforcing agents as the enforcing agency, but which did not mention flood hazard provisions.

05-10-021-C/F/O A motion was made by Paige and seconded by Putt to waive
===== reading, adopt, and authorize publication of Ordinance No. 170, the
Williams Township Construction Code Ordinance.
Ayes: Wasek, Plant, Hoverman, Charney, Paige, Putt, and Gower.
Nays: None.
Motion carried.

The resolution declares that in order to maintain eligibility and continued participation in the National Flood Insurance Program (NFIP), the township:

- Directs its enforcing agents to administer floodplain management provisions in the state construction code;
- Assures the Federal Insurance Administrator (Administrator) that it will continually review Flood Hazard Boundary Map (FHBM) and Flood Insurance Rate Map (FIRM) changes and make floodplain management regulation changes, as necessary; and,
- Assures the Administrator that it will adopt the FIS, FHBM's and FIRMs by reference in its ordinance (Ordinance No. 170) to enforce the state construction code.

05-10-022-C/F A motion was made by Paige and seconded by Plant to adopt the
===== Community Resolution to Manage Floodplain Development for the
National Flood Insurance Program.
Ayes: Plant, Hoverman, Charney, Paige, Putt, Gower, and Wasek.
Nays: None.
Motion carried.

2. Seal Blend Purchase

In past years the Bay County Road Commission (BCRC) provided 350 tons of seal blend material at no charge to the township to repair small sections of roads that need patching due to frost damage. Additional seal blend material could be purchased by the township for \$50 per ton with the BCRC applying this material at no cost to the township. The purchase price is the same for 2010; however, the road commission will not provide any material free of charge. Mike Russell, BCRC Foreman, feels that 350 tons will be adequate due to a lighter winter.

05-10-023-A/B/R A motion was made by Putt and seconded by Plant to authorize
===== the Supervisor and Clerk to sign Agreement No. 14-2010-03 with the BCRC for the purchase of 350 tons of seal blend material at a cost of \$50 per ton for 2010.

7 Ayes 0 Nays Motion carried.

3. East Michigan Council of Governments

East Central Michigan Planning & Development Regional Commission (ECMPDRC) was originally created in 1968 by the U.S. Department of Commerce, Economic Development Administration as a federal Economic Development District. In 2009 ECMPDRC reorganized and became East Michigan Council of Governments (EMCOG). It remains a federal Economic Development District for a 14 county region of East Central Michigan, which encompasses the three urban centers of Bay, Midland, and Saginaw Counties.

They assist local governments with planning and obtaining grants but have no taxing powers. They receive no general appropriations from state government although they are under contract to individual state agencies to assist them with various projects, including review of grants. They are considered a political subdivision of the state acting as a non-profit.

Bay County dues are \$5,000 per year. Municipalities within the county are broken down by unit percentage of total State Equalized Value. Based on the formula, the annual dues for Williams Township would be \$281.00.

After a brief discussion, a couple trustees had questions as to whether or not membership would benefit our township. P. Wasek agreed to ask Sharon Stalsberg, Chairperson of EMCOG, to attend a future meeting to answer questions.

4. 2010 BCRC Projects

Special road improvement projects are budgeted at \$270,000 for 2010. .

- Projects under construction in 2010 include:
 - Application of the final, third chip seal to Flajole Road (Wilder Road to Wheeler Road).

- Application of a double chip seal to Flajole Road (Salzburg Road to Hotchkiss Road).
- Purchase 350 ton of Seal Blend patch material.
- Ditching along Flajole Road between Salzburg Road and Hotchkiss Road.

We are currently on a two year rotation for road striping. The cost for striping local roads in 2010 based on the two year rotation will be about \$2,000.

Agreement No. 14-2010-02 was provided by the Road Commission with cost estimates as follows:

| | |
|---|--------------------|
| Flajole Road (WilderRoad to Wheeler Road), third and final seal | \$18,500.00 |
| Flajole Road (Hotchkiss Road to Salzburg Road), double seal | <u>\$45,000.00</u> |
| | \$63,500.00 |
| Less BBLR Funds | - \$20,000.00 |
| 2010 Township Share | \$43,500.00 |

05-10-024-A/B/R A motion was made by Gower and seconded by Plant to authorize
===== the Supervisor and Clerk to sign Agreement No. 14-2010-02 with
the Bay County Road Commission for 2010 road improvements on Flajole Road between
Wilder Road and Wheeler Road and on Flajole Road between Hotchkiss Road and
Salzburg Road.

7 Ayes 0 Nays Motion carried.

5. 5 Year Road Plan

A five year road improvement plan was provided by P. Wasek for review and discussion. Estimates were received from the road commission for two projects that could potentially begin yet this year.

An estimate was received for Nine Mile Road from Salzburg Road to Hotchkiss Road to crush and shape, add four inches of aggregate and complete ½ mile of ditching. The 2010 payment would be approximately \$67,464.00. The double seal payment in 2011 is \$47,250.00 and the final seal payment in 2012, \$19,500.00.

An estimate was also received for Nine Mile Road from Townline Road to approximately 1,000 feet south of Chip Road. to crush and shape, add four inches of aggregate, and complete ½ mile of ditching. The 2010 payment would be approximately \$66,641.00. The double seal payment in 2011 is \$47,250.00 and the final seal payment in 2012, \$20,475.00.

Discussion followed regarding other roads that are also in very poor condition; Flajole Road between Fisher Road and Salzburg Road was discussed as was Roberts Road.

No decision was made as to what projects may be started later this year.

6. Dental Insurance Rates, 2010/2011

Received correspondence from Ameritas Life Insurance Corp. regarding a premium increase, effective July 1st, for township employees enrolled in the dental insurance plan. The current and new quarterly rates are as follows:

| <u>From</u> | | <u>To</u> |
|-------------|----------|-----------|
| Employee | \$133.80 | \$142.50 |
| Dependent | \$212.70 | \$225.00 |

05-10-025-I/P A motion was made by Plant and seconded by Putt to approve
===== the renewal rates for the township dental insurance plan as
submitted by Ameritas Life Insurance Corporation, effective July 1, 2010.
7 Ayes 0 Nays Motion carried.

7. 2010 Relay For Life

T. Paige received an inquiry from participants in the 2010 Relay for Life (scheduled for the last weekend in June in the township park) asking if above ground portable fire pits would be allowed. Areas of the park can be relatively dark, and therefore it was agreed by all that if the pits are monitored closely, with covers close by, there should not be any problems.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

The filing deadline for the August 3rd Primary Election was at 4:00 p.m. on this date. Two Democrats filed for Township Supervisor; Paul Wasek and Jerome Putt. Two Democrats filed for Township Trustee; Tom Paige and Rich Putt. One Republican filed for Precinct Delegate in Precinct 1; Gilbert Bartz.

T. Paige provided an update on improvements to the Wastewater Treatment Plant. A large drawing illustrated the changes being made for Hampton Township and the city of Essexville to bring their wastewater to the plant. A 28 inch force main from Hampton Township and Essexville will carry the waste to the treatment plant. With the minor improvements, the treatment plant will be able to treat approximately 18 million gallons per day.

Basin number two is being constructed at this time. It is clay lined with a capacity of 53 million gallons. The soil that is removed from the basin will be used to berm the area.

IX. Committee Reports

J. Plant stated Kassondra Wasek will be the Recreation Program director this summer.

There will be four concerts in the Auburn Park.

Brief reports were given by T. Putt and T. Paige for the Fire District meeting and the Planning Commission meeting.

X. Adjournment

A motion was made by Plant and seconded by Hoverman to adjourn the meeting at 8:40 p.m.

7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor