

**CHARTER TOWNSHIP OF WILLIAMS  
BOARD OF TRUSTEES  
REGULAR MEETING – May 12, 2009**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday May 12, 2009 at the Township Hall. The agenda is attached Exhibit A.

**I. Call to Order & Roll Call**

The meeting was called to order by Tom Paige, Supervisor at 7:00 p.m. Present: Paige (Supervisor), Hoverman (Treasurer), Charney (Clerk), Plant (Trustee), Putt (Trustee), and Wasek (Trustee).

Excused: Gower (Trustee).

Also present: Bob Klemish, Williams Township Zoning Administrator.

**II. Pledge of Allegiance**

The Pledge of Allegiance to the flag was said in unison.

**III. Open to the Public**

There were no comments.

**IV. Changes to Agenda**

T. Paige asked that the Michigan State Police Post Report be moved from the Supervisor's Report to Unfinished Business.

B. Klemish will provide information on a blight and noise complaint after the regular agenda items.

**V. Consent Agenda**

1. Approve the April 14, 2009 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted.
3. Receive the April 2009 Financial (cash) Report as presented.
4. Receive the April 2009 Revenue Report and April 2009 Expense Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit C.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit D.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits E and F, respectively.

A motion was made by Wasek and seconded by Plant to approve all items as listed on the Consent Agenda.

6 Ayes 0 Nays Excused: Gower. Motion carried.

**VI. Regular Agenda**

**1. Dental Insurance Rates, 2009/2010**

Received correspondence from Ameritas Life Insurance Corp. regarding a premium increase, effective July 1<sup>st</sup>, for township employees enrolled in the dental insurance plan. The current and new quarterly rates are as follows:

<u>From</u>		<u>To</u>
Employee	\$126.00	\$133.80
Dependent	\$198.90	\$212.70

**05-09-033-I/P** A motion was made by Putt and seconded by Hoverman to  
===== approve the renewal rates for the township dental insurance plan as  
submitted by Ameritas Life Insurance Corporation, effective July 1, 2009.  
6 Ayes 0 Nays Excused: Gower. Motion carried.

**2. Painting Proposal**

A proposal was requested from L. Butzin Painting to match the paint on the panel on the exterior of the hall where the exhaust fan duct was removed. In addition, a quote to paint the hall kitchen and cooler door in the kitchen was requested.

L. Butzin Painting is the company that recently painted the exterior of the hall and DPW building. His quote follows.

- Charge to prep and paint steel siding panel on back wall of Township Hall using customer supplied paint \$150.00
- Charge to prep and paint interior kitchen walls with (2) coats of semi-gloss white latex \$300.00
- Charge to sand and prep peeling paint on freezer door, prime with epoxy primer, and finish with (2) coats gloss white urethane paint \$200.00

Based on the prices quoted, it was discussed as to whether the township should request a quote to paint the hall entrance, lobby, and restrooms, and the interior of the park restrooms. Replacement of ceiling tiles and fluorescent lighting in the lobby and restrooms was also briefly discussed. It was agreed that painting the ceiling grid work and replacing the ceiling tiles would be relatively inexpensive. B. Klemish would be able to install light fixtures, also saving the township the cost of labor.

**05-09-034-B/H** A motion was made by Wasek and seconded by Putt to  
===== approve and authorize L. Butzin Painting to paint the panel on the  
exterior north wall of the hall where the exhaust fan duct was removed and to paint the kitchen and cooler door as proposed, and to seek pricing to paint the township hall entrance, lobby, and restrooms, and the interior of the park restrooms.

Copies of liability insurance and proof of workers compensation insurance shall be submitted to the township prior to the start of any work.

6 Ayes 0 Nays Excused: Gower. Motion carried.

**3. Auburn-Williams Fire District Budget Contribution**

An amendment has been prepared to the Municipal Agreement (Green Sheet) from the Auburn-Williams Fire District Administrative Board regarding the percentage of contribution for annual operating expenses. At the March 12, 2009 Board Meeting, the Township Board approved amending the percentage of contribution for annual operating expenses to 67% Williams Township and 33% City of Auburn, effective January 1, 2010. Execution of the amendment formalizes the change.

**05-09-035-A/A/B** A motion was made by Hoverman and seconded by Putt to approve  
===== and authorize the township supervisor and clerk to execute the  
Amendment to the Agreement with the Auburn-Williams Fire District Board to change  
the percentage of contribution for annual operating expenses of the Auburn Williams Fire  
District to 67% Williams Township and 33% City of Auburn effective January 1, 2010.  
6 Ayes 0 Nays Excused: Gower. Motion carried.

**4. 2009 Road Improvement Projects**

Road improvement projects are budgeted at \$285,000 for 2009. The township is committed to the Bay County Road Commission (BCRC) for projects under construction from previous years totaling \$143,376.47.

- Projects under construction in 2009 include:
  - Application of the final, third chip seal to Wilder Road (8 Mile to Carter).
  - Application of a double chip seal to Flajole Road (Wheeler to Wilder).
  - Purchase 350 ton of Seal Blend patch material (above 350 ton provided by BCRC).

We are currently on a two year rotation for road striping. The cost for striping local roads in 2009 based on the two year rotation will be about \$2,000.

A balance of \$141,623.53 is unallocated at this time, plus the BCRC Building Better Local Road matching funds of \$20,000.

T. Paige provided information on chip seal roads programmed to begin reconstruction in 2009 per the township's 5-year Road Improvement Plan:

- Flajole Road, Salzburg to Hotchkiss
  - Estimated cost for 2009 is \$72,858.72 -\$20,000 (BBLR Funds) = \$52,858.72.
- 9 Mile Road, Salzburg to Hotchkiss
  - Estimated cost for 2009 is \$64,098.32

Note: Flajole Road is in worse condition than 9 Mile Road.

Proceeding with Flajole and 9 Mile Roads will commit an additional \$120,957.04 of township road improvement funds in 2009 for a total of an allocated amount of \$262,323.51.

Additionally, a bridge on 8 Mile Road north of Salzburg Road was posted with load restrictions about 3 years ago. Since 8 Mile is a local border road, costs for road improvements are evenly split with Monitor Township. Our share to replace the deck on this bridge is estimated at \$32,675. Monitor Township has agreed to complete this project in 2009. Adding \$32,675 to the above amounts equals \$294,998.51 which is \$9,998.51 over the \$285,000 currently budgeted amount.

Two alternate options were discussed, based on the above information:

Option A

- Begin reconstruction of Flajole Road from Salzburg to Hotchkiss; crush & shape, add 4" of aggregate, and dust control as needed.
  - Estimated cost for 2009 is \$72,858.72 -\$20,000 (BBLR Funds) = \$52,858.72.
- Begin reconstruction of 9 Mile Road from Salzburg to Hotchkiss; crush & shape, add 3" of aggregate, and dust control as needed.
  - Estimated cost for 2009 is \$64,098.32.
- Replace 8 Mile Road Bridge Deck with Monitor Township.
  - Estimated cost is \$32,675.
- **Total 2009 allocated funds for Option A = \$294,998.51.**

Option B

- Begin reconstruction of Flajole Road from Salzburg to Hotchkiss; crush & shape, add 4" of aggregate, and dust control as needed.
  - Estimated cost for 2009 is \$72,858.72 -\$20,000 (BBLR Funds) = \$52,858.72.
- Begin reconstruction of 9 Mile Road from Salzburg to Hotchkiss; crush & shape, add 3" of aggregate, and dust control as needed.
  - Estimated cost for 2009 is \$64,098.32.
- Do not commit to the Bridge Deck Replacement on the 8 Mile Road Bridge.
- **Total 2009 allocated funds for Option B = \$262,323.51.**

Option C

- Begin reconstruction of Flajole Road from Salzburg to Hotchkiss; crush & shape, add 4" of aggregate, and dust control as needed.
  - Estimated cost for 2009 is \$72,858.72 -\$20,000 (BBLR Funds) = \$52,858.72.
- Replace 8 Mile Road Bridge Deck with Monitor Township.
  - Estimated cost is \$32,675.

- Do not commit at this time to reconstruct 9 Mile Road from Salzburg to Hotchkiss.
- **Total 2009 allocated funds for Option C = \$230,900.19.**

All options allow the township to utilize the \$20,000 BCRC BBLR matching funds, however T. Paige recommended that the Board consider Option C at this time as the State is also projecting another 5% cut in revenue sharing,

The poor condition of Roberts Road was then discussed as it is not scheduled for improvements until 2012. The township has received several complaints from residents on the road.

It was agreed to perhaps re-evaluate the township's financial position in July and consider adding 9 Mile Road reconstruction in 2009 if practical, or even Roberts Road.

**05-09-036-A/R**            A motion was made by Plant and seconded by Wasek to approve  
=====                    and authorize the Supervisor and Clerk to execute agreements with  
the Bay County Road Commission for Flajole Road (Salzburg to Hotchkiss) and Bridge  
Deck Replacement of the 8 Mile Road Bridge (Option C).  
6 Ayes 0 Nays    Excused: Gower.    Motion carried.

##### **5.     Trash Collection Agreement**

The Township's current 5-year trash, recycle, and yard waste collection agreement expires at the end of 2009. Waste Management has indicated their appreciation for the township's business for many years and would like to extend the current contract.

T. Paige has contacted a few other townships in Bay County to compare the services provided by waste haulers in their townships and associated costs. All townships collect trash on a weekly basis. Most townships collect recycled material on a bi-weekly basis other than Frankenlust Township that has weekly recycle collection. Some townships collect yard waste weekly and several are bi-weekly on the opposite week of recycle. I understand that Beaver Township will be dropping yard waste collection beginning in 2010 to hold costs down.

Discussion followed as to how the Township Board wants to proceed in providing trash, recycle, and yard waste collection in 2010 and beyond. It is reasonable to anticipate that any new or extended trash agreement will include a "fuel adjustment" clause. The terms of this clause can be negotiated. Also, Waste Management indicated that they noticed a big increase in yard waste collection in Williams Township, especially after the township dropped bulk leaf collection by township crews.

It was agreed that the current services of unlimited, weekly trash collection, bi-weekly recycle collection, and weekly yard waste collection are meeting the need of the vast majority of township residents.

T. Paige was asked to enter into negotiations with Waste Management, and attempt to obtain the best possible price for a contract extension. A decision can then be made if quotes will be solicited from other companies.

**6. Zoning Complaints**

Bob Klemish, Williams Township Zoning Administrator, was present to provide information on two separate zoning complaints.

Complaint no. 1 was a signed (by a neighbor) noise and dust complaint originating from 1859 N. Union Road, the residence of Willard Butterfield. The 14.45 acre parcel is zoned RE, Rural Estate, and on two occasions, numerous four wheel ATV vehicles were racing on the parcel. Upon investigation by B. Klemish and Deputy Wolpert, there was no advertising for the event, no fees were charged, and attendees were invited by the landowner and his children. The racing area appeared to be grassy. After consultation with the township attorney, it was determined that no township enforcement action is warranted at this time.

A copy of the report will be forwarded to the Bay County Prosecutor's office for review and the situation will continue to be monitored.

Complaint no. 2 is a second notice of a zoning violation at the home of Rammie Storey, 909 Wheeler Road. There are currently four disabled vehicles on the property and numerous other items. The first letter was sent on March 25<sup>th</sup>. The second letter will be sent tomorrow, May 13<sup>th</sup>, as corrective measures have not been undertaken by the property owner. A neighbor has complained, but as of this date, no formal complaint has been signed.

**05-09-037-A/B/Z**      A motion was made by Wasek and seconded by Charney to  
===== authorize the township attorney to proceed with commencement of a law suit against Rammie Storey, 909 Wheeler Road, after receipt of a written complaint, if remedial action has not been taken by the homeowner within five business days of receiving a certified letter from the township Zoning Administrator.

6 Ayes 0 Nays    Excused: Gower.    Motion carried.

**VII. Unfinished Business**

Location of the proposed Bay City State Police Post was further discussed. According to Rob Grusbeck, Dept of Management & Budget, the Monitor Township DDA has offered to give the State a 3.7 acre lot in their Tech Park. Lt. John Card, Bay City State Police Post Commander, still prefers the Salzburg Road location in our township, especially if funding for utility costs can be negotiated.

Fred Hollister, Bay Future, has looked at obtaining grant funding for a portion of the project, however, the township income is too high.

**VIII. New Business**

Hampton Township unanimously voted to join the West Bay County Wastewater Treatment Plant. Construction will begin this fall with an anticipated completion date of September 2010. They will receive 3.8 million in federal stimulus funding to assist with the project.

**IX. Other Committee Reports**

The Auburn City Commission voted not to hire a consultant as recommended by the Intergovernmental Advisory Committee. It is anticipated that the committee will finalize their report during their May 20<sup>th</sup> meeting. The city and township will both receive a finalized copy.

**05-09-038-A**                    A motion was made by Putt and seconded by Plant to authorize the  
===== supervisor to send a letter to the city of Auburn indicating that a copy of the AWIAC report will be forwarded to the township and city and perhaps a special joint meeting should be scheduled as an opportunity to present the committee's findings to residents of both communities.

6 Ayes 0 Nays    Excused: Gower.    Motion carried.

**X. Adjournment**

A motion was made by Hoverman and seconded by Putt to adjourn the meeting at 9:20 p.m.

6 Ayes 0 Nays    Excused: Gower.    Motion carried.

**Williams Charter Township**

Amy Charney, Clerk

Tom Paige, Supervisor