

CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
Regular Meeting – May 13, 2014

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday May 13, 2014 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

T. Keyes and B. Bright had no comments during Open to the Public.

IV. Changes to Agenda

There were no changes to the agenda other than discussion on agenda item 6 will be switched with agenda item number 2.

V. Consent Agenda

1. Approve the April 8, 2014 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of the monthly health insurance bill.
3. Receive the April 2014 Financial (cash) Report as presented.
4. Receive the April 2014 Revenue Report and Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit C.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit D.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits E and F, respectively.

A motion was made by Putt and seconded by Paige to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

**VI. Public Hearing, Winford Engineering LLC, I.F.T. Certificate Application
Case No. 14-01.**

An application for an Industrial Facilities Exemption Certificate was received from Benjamin M. Bright, Winford Engineering LLC for real property and personal property improvements at 4561 Garfield Road in Section 23 of the township.

The property is located within an Industrial Development District created on August 13, 2013.

The total project cost is \$817,525.00, with \$775,770.00 listed as real property costs and \$41,755.00 listed as personal property costs. A twelve-year exemption plus two year construction exemption is being applied for.

The IFT Application includes an attachment, describing projected costs for construction of an approximate 6,000 square foot facility to house all components of their business.

The public hearing began at 7:10 p.m.

B. Bright explained that their company manufactures electrical modules. Assembly processes include soldering, cleaning, inspection, testing, and packaging. The products are then stored in the warehouse space until sold. They are then packed and shipped to the customer. A descriptive list of proposed equipment was included with the application.

Trevor Keyes, Bay Future, was also present and thanked the Board of Trustees for the continual support of new businesses that desire to build and expand in Williams Township.

The public hearing concluded at 7: 18 p.m.

VII. Regular Agenda

1. Winford Engineering LLC I.F.T. Application, Case No. 14-01

05-14-015-I/P/T/W A motion was made by Paige and seconded by Hoverman to
===== approve the application of Winford Engineering LLC, Case No. 14-01 for an Industrial Facilities Exemption Certificate (I.F.T.) with a total project cost of \$817,525.00 for 12 years plus 2 years construction, effective December 31, 2014 for the 2015 tax year on tax parcel 09-140-023-100-110-09, and to authorize the Clerk to sign the resolution. The parties are in agreement that all costs incurred by the township to process the Industrial Facilities Exemption Certificate shall be reimbursed by Winford Engineering LLC.

Ayes: Plant, Hoverman, Charney, Paige, Putt, Gower, and Wasek.

Nays: None. Motion carried.

2. Fireworks Permit Request

Brian Feinauer, 142 W. Hotchkiss Road, was present to request two separate Fireworks Permits and answer questions from those present. He has a Federal Explosives License (FEL) and is requesting a permit for May 31 and July 4. Both displays will take place on his Hotchkiss Road property with a three inch maximum shell size. The following requirements must be met by B. Feinauer:

- Submit a BFS 999, revised 01/09/2014 (per State Fire Marshal).
- Fireworks display shall comply with NFPA Standards 1123, 1124, and 1126.
- A valid Certificate of Insurance naming Williams Charter Township as Additional Insureds shall be provided prior to the date of the fireworks display.
- Arrangements shall be made for an ambulance and with the Auburn Williams Fire department to be available, if needed.

All requirements have been met for the May 31st display, including a certificate of insurance and an email from the Fire Chief indicating their approval and willingness to stand by, with assistance if necessary.

05-14-016-A/F/I

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A motion was made by Putt and seconded by Hoverman to authorize the Supervisor to issue a permit for Fireworks Display to Brian Feinauer, 142 W. Hotchkiss Road, for a fireworks display on May 31, 2014. The Supervisor is also authorized to sign an additional permit for a July 4, 2014 permit if there are no problems on May 31st and after all requirements have been met by B. Feinauer.

7 Ayes 0 Nays Motion carried.

3. Pine Grove Cemetery Fee Schedule

Mark McMillan, McMillan Maintenance Services, Freeland, is taking care of all regular burials in Pine Grove Cemetery. His company will also be mowing and trimming as needed during the summer months. Don Dzurka continues to do cremation burials, pour foundations, and some of the cemetery clean up. The following fees are charged by McMillan Maintenance Services:

Burial Fees	Open and Close, weekdays	\$400.00
	Open and Close, Saturday's	\$450.00
	Open and Close, Sunday's and Holiday's	\$700.00
Mow and trim cemetery		\$250.00 per time
Spring and fall clean-up		\$40.00 per hour

D. Dzurka is requesting that the fee for a foundation be increased from .35/square inch to .40/square inch.

Area funeral homes have been advised of the fee changes.

05-14-017-C/F/M/P A motion was made by Plant and seconded by Charney to adopt the fee schedule as proposed by McMillan Maintenance Services and increase the price per square inch for foundations as recommended by D. Dzurka. The adopted fee schedule shall become effective immediately.

7 Ayes 0 Nays Motion carried.

4. **Township Mowing Equipment**

The township has two 72 inch cut front mount Kubota mowers that were purchased new in 1993 and 1995. The older of the two has over 2500 hours of use and the newer 2400 hours. On Thursday May 8th, P. Wasek, J. Carlin, D. Dzurka, and B. Wegener went to Lingle Equipment in Saginaw, the Kubota dealer, and Bader & Sons in Crump, the John Deere dealer to gather information to purchase one or possibly two new mowers.

The John Deere dealer did not have a front mount mower available to view. The salesperson indicated that none of their stores carry this type of mower. Prices were obtained from Bader & Sons for the following:

J. Deere 1445 Series II, 30.9 h.p. diesel engine, 2 wheel drive, 72 inch cut	\$18,510.80
J. Deere Z950M, 27 h.p. gas engine, zero turn, 72 inch cut	\$ 8,925.00

In order to do maintenance on the zero turn deck, the entire tractor must be raised with a hoist or driven onto ramps.

Lingle Equipment had both types of mowers in stock and both were driven.

Kubota F3680 (2013), 36 h.p. diesel engine, 4 wheel drive, 72 inch cut	\$18,996.00
The above mower in a 2014 model with stricter EPA requirements	\$21,288.00
Kubota ZD331LP, 31 h.p. diesel engine, zero turn, 72 inch cut	\$13,742.00

The zero turn Kubota has a maintenance lift built in that allows for deck cleaning, repair, and blade replacement without the need for additional lifting devices.

All three employees that maintain the park and other township properties preferred the 2013 Kubota front mount style mower the best, however, there is only one remaining 2013 mower in stock. There are no others available in Saginaw or from other vendors throughout Michigan. They agreed that the durability was more substantial than the John Deere.

A lengthy discussion followed. P. Wasek was asked by Trustees to contact Tri County Equipment in Caro to arrange for a demonstration of a John Deere 997 31 h.p. diesel zero turn mower. He was also asked to contact the Cub Cadet dealer in Coleman.

5. Office/Hall Gutters and Downspouts

The 6 inch gutters on the township hall and office leak profusely and are no longer effective. The current material is galvanized metal. Proposals were requested from three vendors for aluminum material. The gutters shall be 6 inches and the downspouts will be 3 inch by 4 inch aluminum. The price quotations were as follows:

M & M Seamless Gutters	color to be determined, full 5 year warranty	\$2,150.00
Lockhart Roofing		\$2,110.00
Premier Construction Services		\$3,500.00

All estimates were for aluminum 6 inch gutters with old gutters to be removed. M&M installed the gutters on the DPW building and all agreed they have been very satisfactory.

05-14-018-B/C/G A motion was made by Charney and seconded by Hoverman to accept the bid from M & M Seamless Gutters, Inc., to replace all the 6 inch gutters on the township hall and office and 3 inch X 4 inch downspouts. All material shall be aluminum. Copies of liability insurance naming Williams Township as additional insured and workers compensation insurance shall be submitted to the township prior to the start of any work.

7 Ayes 0 Nays Motion carried.

6. Roads

During the April meeting, potential road projects were discussed and signatures were authorized for several Agreements. The following Agreements were approved in April:

225 tons @\$62.00/ton	\$13,950.00
Roberts Rd, Eleven Mile Road west to end third and final coat of chip seal	\$10,000.00
Wear Coat/Maintenance Seal on Nine Mile Road, Fisher Road south to Salzburg Road and Flajole Road, Midland Road north to Wilder Road	\$50,000.00

Agreements were also authorized to share the cost with Monitor Township to improve Eight Mile Road from Wheeler Road north to Townline Road and Wheeler Road south to Ott Road.

Both areas deteriorated badly over the winter and will need substantial work prior to chip seal. After revised estimates are received from the Road Commission, these two areas will again be discussed with our board and Monitor Township.

Additional potential projects were then discussed, including the poor condition of Eleven Mile Road, Wheeler Road north to Townline Road. Previous plans had been to begin at North Union Road on Eleven Mile and continue north but it was agreed by all that improvements to Eleven Mile should start at Townline Road and continue south and in future years, one mile at a time.

The Road Commission has indicated that Wilder Road from Garfield Road to Eleven Mile Road can be fixed with additional seal blend, however, they are also recommending that the following roads be returned to gravel as they are in such poor condition.

- Flajole Road, US 10 south to Salzburg Road
- Fisher Road, Flajole Road west to Rockwell Road
- Eight Mile Road, Salzburg Road north to US 10
- Eight Mile Road, Salzburg Road south to Hotchkiss Road

The Road Commission has agreed to grind the roads and add a small amount of stone, if needed. A decision can then be made in future years, depending on cost, as to when or if the roads will be asphalted or chip sealed.

05-14-019-A/B/R A motion was made by Plant and seconded by Putt to authorize
===== the Supervisor and Clerk to sign Agreements with the Bay County Road Commission to crush and shape in 2014, apply a double coat of chip seal in 2015 and the third and final coat of chip seal in 2016 to Eleven Mile Road from Wheeler Road to Townline Road and to accept their recommendation to return the above listed roads to gravel.

7 Ayes 0 Nays Motion carried.

7. Sidewalk Bid Proposals

Civil Engineering Consultants, Inc. prepared bid documents for the next phases to the Midland Road sidewalk improvement project. Bids were due and opened at 10:00 a.m. on Friday May 9, 2014. The bid specifications were divided into four possible projects continuing west from 1100 W. Midland Road so that one or more phases could be completed, depending on cost.

- A. Midland Road north to the park entrance, with drainage improvements.
- B. 1100 W. Midland Road west to Arndt Court.
- C. Arndt Court west to Putt Lane.
- D. Putt Lane west to Meadow Court.

Bids were submitted by three companies; Wobig Construction, A.J. Rehmus, and Pumford Construction. Pumford submitted the low bid, however, their bid was withdrawn later that day due to multiple bidding errors.

A.J. Rehmus submitted the low bid of the remaining two bidders. The total difference for the entire project was \$2,413.00.

Wobig Construction	A.	\$67,146.00
	B.	\$30,733.00
	C.	\$30,297.00
	D.	\$27,337.00
A.J. Rehmus	A.	\$57,500.00
	B.	\$40,200.00
	C.	\$23,200.00
	D.	\$32,200.00

A lengthy discussion followed as to which parts of the sidewalk project should be completed during 2014. P. Wasek stated that at the very least, the sidewalk to the park should be completed due to the lengthy planning and numerous discussions with the fire department. Members of the Board were in agreement with completing Option A. J. Plant recommended that the entire project be completed during 2014.

05-14-020-B/C/M A motion was made by Plant and seconded by Paige to accept and
===== award the bid to A.J. Rehmus for Option A, Option B, Option C, and
Option D of the Midland Road Sidewalk Improvement Project for a total project cost of
\$153,100.00. Copies of workers compensation insurance and liability insurance naming
Williams Township as Additional Insured shall be provided to the township prior to the
start of any construction.
6 Ayes 1 Nay Motion carried.

VIII. Unfinished Business

The residents have vacated the 1040 W. Wheeler Road property now owned by the Bay County Treasurer.

Another court date is scheduled for June on the Eight Mile Road blighted property. The owner spent three days in the Bay County jail but was released after significant progress was made cleaning up the property.

J. Hammond will be sending correspondence this week regarding property owned by Ron Gromaski on the corner of Midland Road and Carter Road.

The owner has significantly cleaned up the yard of the four unit rental on Raymond Road. Noise complaints are still continuing.

IX. New Business

C. Hoverman asked to be excused and departed from the meeting at 9:20 p.m.

X. Other Committee Reports

T. Paige provided an update on the May Planning Commission meeting. Dow Corning Corporation applied for and was granted a special use permit for the pole building on Carter Road, used for vehicle maintenance and servicing.

A draft copy of the proposed Solar Energy Ordinance that the Planning Commission has been discussing and amending for several months was provided for board members and briefly discussed.

J. Plant provided Recreation Association and Pathway Committee updates. Ron Kohn and Ray Garcia are currently lining the soccer fields until a qualified replacement can be found.

XI. Adjournment

A motion was made by Putt and seconded by Paige to adjourn the meeting at 9:40 p.m.
6 Ayes 0 Nays Excused: Hoverman Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor