

CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
Regular Meeting – May 14, 2013

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday May 14, 2013 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

No one was present other than members of the Board.

IV. Changes to Agenda

There are three additional agenda items.

V. Consent Agenda

1. Approve the April 9, 2013 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the April 2013 Financial (cash) Report as presented.
4. Receive the April 2013 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit D.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit E.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits F and G, respectively.

A motion was made by Plant and seconded by Putt to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

VI. Public Hearing

1. Sidewalk/Streetlight Special Assessment District

The Public Hearing began at 7:08 p.m.

The second Public Hearing Notices were mailed to all property owners affected by the plans to construct sidewalks and install decorative street lights on the north side of Midland Road beginning at Garfield Road and continuing west through 1100 W. Midland Road. The public notice was also published in The Bay City Democrat on May 2nd and May 9th.

No written objections to the proposed costs associated with implementation of the special assessment district have been received. Seven parcels are included in the Special Assessment District with five property owners. Payments can be spread over five years with 5% interest and will be included on the winter tax bill as a special assessment.

The total estimated cost of all improvements is \$85,000.00.

No members of the public were in attendance to comment on the proposed special assessment district.

The public hearing concluded at 7:12 p.m.

VII. Regular Agenda

1. Resolution No. 4, Midland Road Special Assessment District

Resolution No. 4 is the final Resolution to approve and create the Special Assessment District for the purpose of constructing sidewalks and installing streetlights to the area of Midland Road from Garfield Road west to and including 1100 Midland Road.

The special assessment roll shall, as prepared by the Supervisor, shall be assessed and collected as five annual installments beginning December 1, 2013.

05-13-022-P/S/S/S A motion was made by Paige and seconded by Putt to adopt
===== Resolution No. 4, and to order the Williams Township Treasurer to collect the Midland Road Sidewalk/Streetlight Special Assessment beginning December 1, 2013, attached Exhibit C.

Ayes: Wasek, Plant, Hoverman, Charney, Paige, Putt, and Gower.

Nays: None. Motion carried.

2. Bay County Community Recreation Plan

Bay County is preparing to update the Bay County Recreation Plan. Williams Township is included in the current Bay County Community Plan which expires 12/31/2013.

Correspondence was received from Michael Gray, Assistant County Executive for Recreation & Administrative Services, offering local units the opportunity to opt in again for a fee of \$750.00, plus legal notice publication costs. Each unit must conduct a public hearing.

The process will be led by the county Recreation & Administrative Services Department with the assistance of Rob Eggers, Spicer Group. The new plan will cover the calendar years 2014 - 2018.

05-13-023-B/F/R A motion was made by Plant and seconded by Hoverman to
===== participate with Bay County to update and be included in the Bay County Community Recreation Plan. The cost to participate shall be \$750.00, plus legal notice publication costs.
7 Ayes 0 Nays Motion carried.

3. 2013 Additional Road Projects

During the April meeting, potential 2013 road projects were discussed, voted upon and approved. Two projects with neighboring townships were discussed but not voted upon as final cost estimates had not been obtained from the Road Commission. Cost sharing with Beaver Township to improve Townline Road between Garfield Road and Eleven Mile was discussed but Beaver Township has determined that funding is not available this year for the project. As a result, the project will not be started during 2013.

The second cost sharing project was to improve Eight Mile Road between Wheeler Road and Ott Road. The Road Commission estimates the three year project will cost approximately \$72,546.00 to complete and includes a 10% contingency. The project includes some drainage improvements, and will be chip/sealed.

05-13-024/B/M/R A motion was made by Plant and seconded by Paige to sign a
===== contract with the Bay County Road Commission to improve Eight Mile Road between Wheeler Road and Ott Road. All costs shall be shared equally with Monitor Township.
7 Ayes 0 Nays Motion carried.

4. Road Millage Ballot Proposal

Road repair costs have continued to escalate over the past several years. The estimate to improve Flajole Road between Fisher Road and Salzburg Road is estimated at \$750,000.00. The cost to improve Nine Mile Road between N. Union Road and Wheeler Road is estimated in excess of \$1,000,000.00. The current township levy of 4.4 mills cannot pay for all the road work that currently needs to be completed.

P. Wasek strongly urged the Board to contemplate a ten year township ballot proposal of 2 mills. At the current township taxable value of \$166,878,954.00, 2 additional mills will generate approximately \$333,750.00 per year. We currently try to spend approximately 1.5 mills on road improvements, but many of the local roads and subdivisions are in poor shape and current funding cannot be stretched far enough on a year to year basis.

A short discussion followed with no consensus reached at this time. It was agreed that public meetings would need to be held to educate our taxpayers with either a five or ten year schedule of improvements to be made. P. Wasek indicated that he would like to target the millage proposal for 2014.

5. Carter Road Water Main Loop

Keyes Trenching has provided a change order bid proposal to complete an eight inch water main extension on Carter Road between N. Union Road and Wilder Road, approximately 3200 feet. A twelve inch line stops north of N. Union Road and south of Wilder Road. There are five potential customers but the extension will provide an additional loop in the water system. The total bid amount is \$78,800.00. The Engineer's estimate was \$92,000.00. The fee for design and bid engineering will be less than \$6,500.00. The fee for construction engineering shall be \$8,000.00.

After a brief discussion, all agreed that another loop in the water system benefits the township and it's residents.

05-13-025-E/K/W A motion was made by Putt and seconded by Plant to execute
===== a change order with Keyes Trenching to install an eight inch water main on Carter Road between N. Union Road and Wilder Road, approximately 3200 feet, to create an additional loop in the water system.
7 Ayes 0 Nays Motion carried.

6. Bay Area Water Treatment Plant Advisory Committee

The first meeting for the Bay Area Water Treatment Plant Advisory Committee (BAWTPAC) was held on May 9, 2013 at the offices of Bay County DWS. Terry Watson, Bangor Township Supervisor, was chosen as Chairperson and Tom Forte, Hampton Township Supervisor was chosen as Vice-Chairperson. During the meeting, it was decided that each unit of government shall also appoint an alternate member to attend meetings if the appointed member is unable to attend.

05-13-026-A/B/C A motion was made by Charney and seconded by Hoverman to
===== appoint Tom Putt as an alternate member to the Bay Area Water Treatment Plant Advisory Committee. The Clerk shall notify the Director of Bay County DWS.
7 Ayes 0 Nays Motion carried.

7. Blight Ordinance Violation

Numerous correspondence has been sent to the owners/heirs of 1378 W. Midland Road regarding their blighted property. No response has been received from the property owner. The property has finally been mowed, however, the structure is in disrepair, including holes in the roof.

05-13-027-A/B/O A motion was made by Gower and seconded by Plant to authorize
===== the township attorney to commence legal action against the
property owner of 1378 W. Midland Road, if necessary.
7 Ayes 0 Nays Motion carried.

8. Dell Creek Bridge

The bridge across the Dell Creek on the eastern edge of township property and adjacent to Midland Road needs decking and railing replacement. The railing spindles do not meet the building code. The current deck boards are 2 inches by six inches with no center I beam support. The deck and railings must adhere to ADA approval standards.

P. Wasek obtained two price quotations to add additional support and replace the deck boards and railings with composite material. McNally Construction and SMH Home Improvements both submitted price quotations but did not bid using the same composite materials.

After a brief discussion, P. Wasek was asked to obtain amended price quotations from both companies using the same materials.

05-13-028-B/D A motion was made by Plant and seconded by Putt to proceed with construction of the bridge over Dell Creek with a cost not to exceed \$9,500.00. All estimates shall include use of the same composite material, as determined by the township Supervisor.
7 Ayes 0 Nays Motion carried.

VIII. Unfinished Business

There was no unfinished business.

IX. New Business

Restoration of the Mercen site has begun and will continue until the preliminary site work is complete. The contractor is Central Michigan Contracting.

Inflow and Infiltration (I and I) problems at Oakside Mobile Home Park are continuing. The mobile home park has more outgoing usage than what they are being billed for on a quarterly basis. It appears that storm sewers may be misdirected into the sanitary sewer. Bay County DWS has installed a flow meter at the park and the park will be billed on actual meter readings in the future, not on water usage alone. A meter will be placed at Victoria Woods Mobile Home Park and also in Bis Subdivision when additional meters become available.

X. Other Committee Reports

J. Plant indicated there is a Recreation Board meeting scheduled for May 15th.

The gun range will be open Saturday May 18th.

Jeff Rahl has been hired to run the Summer Recreation Program.

XI. Adjournment

A motion was made by Plant and seconded by Hoverman to adjourn the meeting at 8:30 p.m.

7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor