

**CHARTER TOWNSHIP OF WILLIAMS  
BOARD OF TRUSTEES  
Regular Meeting – May 8, 2012**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday May 8, 2012 at the Township Hall. The agenda is attached Exhibit A.

**I. Call to Order & Roll Call**

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Absent: Gower (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

**II. Pledge of Allegiance**

The Pledge of Allegiance to the flag was said in unison.

**III. Open to the Public**

Joan Brausch introduced herself as a candidate for the newly redrawn 98<sup>th</sup> State House of Representatives District. It now includes six townships in Midland County and seven townships in western and northern Bay County.

Magen Samyn, Bay Future, was present, and thanked the Board for their continuing support.

**IV. Changes to Agenda**

There were no additions to the agenda.

**V. Consent Agenda**

1. Approve the April 10, 2012 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the April 2012 Financial (cash) Report as presented.
4. Receive the April 2012 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit D.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit E.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits F and G, respectively.

A motion was made by Plant and seconded by Putt to approve all items as listed on the Consent Agenda.

6 Ayes 0 Nays Absent: Gower. Motion carried.

**VI. Regular Agenda**

**1. Dow Corning Corporation IFT Application, Case No. 12-01-IFT**

An application for an Industrial Facilities Exemption Certificate was received from Dow Corning Corporation for facility and equipment upgrades to their Advanced Engineering Materials Site, located at 5300 Eleven Mile Road in Section 28 of the township.

The property is located within an industrial development district created on April 22, 1985.

The total project cost is \$15,995,080.00; \$1,500,000.00 of real property costs and \$14,495,080.00 of personal property costs. A twelve-year exemption is being applied for.

The IFT Application includes an attachment, listing the total investment broken down by real property upgrades and personal property equipment.

The public hearing began at 7:15 p.m.

Doug Andrejewski, E & S Manager, Dow Corning Corporation, was present to answer questions from those present. He reviewed the project list of real property and personal property improvements.

The public hearing concluded at 7:20 p.m.

**05-12-029-D/I/P/T** A motion was made by Paige and seconded by Plant to approve the application of Dow Corning Corporation for an Industrial Facilities Exemption Certificate (IFT) for their Advanced Engineering Materials Site, Case No. 12-01 with a total project cost of \$15,995,080.00 for 12 years, effective December 31, 2012 for the 2013 tax year on part of tax parcel 09-140-028-200-050-02 and 09-140-028-400-050-00, and to authorize the Clerk to sign the resolution. The parties are in agreement that all costs incurred by the township to process the Industrial Facilities Exemption Certificate shall be reimbursed by Dow Corning.

Ayes: Plant, Hoverman, Charney, Paige, Putt, and Wasek.

Nays: None.

Absent: Gower. Motion carried.

**2. 2012 Budget Transfer No. 1**

A. Charney explained the budget transfer. A recommendation was made by Jim Frendt, Abraham & Gaffney, P.C., to merge the remaining fund balance from the Building & Site Fund into the General Fund and establish new account numbers for a department within the General Fund to take care of hall expenses and also the revenues associated with renting the hall.

Also, during the 2012 budget process, it was anticipated that all expenses associated with the Carter Road sanitary sewer extension, would be taken care of during 2011.

The project started later than expected, and therefore, the majority of expenses were incurred during the current budget year.

**05-12-030- A/B/T** A motion was made by Putt and seconded by Plant to adopt  
===== Budget Transfer Resolution No. 001 for calendar year 2012 budget adjustments, attached Exhibit C.

Ayes: Hoverman, Charney, Paige, Plant, Putt, and Wasek.  
Nays: None.  
Absent: Gower. Motion carried.

**3. Eagle Scout Project**

After meeting with P. Wasek, Michael Klann has finished the required paperwork to complete an Eagle Scout Service Project. With assistance from other Boy Scouts, he proposes to sand and reseal all benches in the township park during the month of May. He will obtain workers to assist and will oversee the project.

He was present to answer questions from those present and stated that adults would be present to operate the township tractor and powerwash the benches.

**05-12-031-B/P** A motion was made by Paige and seconded by Hoverman to  
===== approve the Eagle Scout Service Project Proposal submitted by Michael Klann and to thank him for choosing to improve our township park.  
6 Ayes 0 Nays Absent: Gower. Motion carried.

**4. Fireworks Permit**

Wolverine Fireworks has applied for a Fireworks Permit to shoot a fireworks display for Tri City Speedway on May 25, 2012 and August 31, 2012.

The following are requirements that must be complied with:

1. Submit a BFS-48 (revised 03/17/2012) *Application for Fireworks Display Other than Consumer or Low Impact Permit* form (per MSP Fire Marshall Division).
2. Provide a valid *Certificate of Insurance* naming the *Charter Township of Williams* and the *Auburn/Williams Fire Department* as Additional Insureds.
3. Comply with NFPA Standards 1123, 1124, and 1126.
4. Arrange for an ambulance and the Auburn Williams Fire Department to be on site during the event.

The Certificate of Insurance for General Liability, Automobile Liability, and Workers Compensation has been received from Wolverine Fireworks. There is always an ambulance on site and arrangements must yet be made with the Auburn Williams Fire Department.

**05-12-032-A/F/P** A motion was made by Hoverman and seconded by Plant to  
===== authorize the issuance of a Permit for Fireworks Display to Tri City  
Speedway, with the following conditions:

- The display must comply with NFPA Standards 1123, 1124, and 1126.
- No unauthorized persons are allowed in the discharge area.
- No person shall be allowed in the discharge area while under the influence of alcohol, narcotics, or medication that could adversely affect judgment, mobility, or stability.
- The Auburn Williams Fire Department and an ambulance must be present during the fireworks display.

6 Ayes 0 Nays Absent: Gower. Motion carried.

### **5. Sanitary Sewer Project**

Construction of Perry Creek Townhome development was approved by the township planning commission during 2011. Phase I is nearly complete with Phase II and Phase III scheduled to begin during 2012. There is potential, based on property owned by Boufford Builders, to construct an additional 120 units.

The area is served by 8 inch sanitary sewer that is located on N. Union Road from Perry Creek to the east of Flajole Road. The sanitary sewer on Flajole Road north and south of the N. Union Road intersection is also an 8 inch line. The sewer flows east from Perry Creek and Oakside Mobile Home Park to a pump station by Val Court, which is pumped by force main to a 10 inch gravity sewer south of the railroad tracks along Flajole Road, north of Midland Road.

Based on a review by John Billette, calculating the existing flow from the mobile home park, and the contributing residential areas, (Val Court and Eastwood Subdivision) the system has reached a capacity of potential concern. The Oakside Mobile Home Park pumps sewer into the current gravity system on N. Union Road. J. Billette feels that in order to have adequate capacity for the future growth of the township in the northwest quadrant, a relief pump station should be constructed. A municipal pump station at Perry Creek and N. Union Road could be constructed of adequate size to allow for the planned and projected growth to the area. The tap fees from connections should generate enough funding to make the project self funded.

J. Billette was present to further discuss the project, provide cost estimates, and answer questions.

The preliminary project construction cost estimate which includes 5,000 feet of open cut 8 inch force main, 200 feet of bored 8 inch force main, numerous 10 inch sanitary sewer stubs, a 350 GPM Pumping station, and miscellaneous items is estimated at \$274,000.00.

Design engineering, bid phase construction stake-out, and contract administration is a lump sum of \$50,000.00. Project contingencies are estimated at \$26,000.00. The total estimated cost is \$350,000.00.

T. Paige asked about obtaining an easement from Consumer's Energy for project construction. J. Billette stated that it's a possibility, but they have not been providing easements like they may have previously done in years past.

Looping the public water was also briefly discussed. J. Billette indicated that to complete an 8 inch water line from Perry Creek west to Rockwell Road and around the corner will cost approximately \$90,000.00. The project is approximately 1700 feet.

Special assessing was briefly discussed.

It was agreed that J. Billette will attend the June meeting after obtaining flow calculations from Bay County DWS for Oakside Mobile Home Park and the Val Court pump station.

**6. Willow Tree Removal**

The parcel adjacent to the fire station was purchased by the township during 2010. The house was removed but the enormous willow tree in the rear area of the property still remains. There are numerous stumps in the same vicinity that need to be ground and removed.

P. Wasek sent a Request for Proposals to ten tree removal companies on April 5, 2012. Three additional proposals were mailed after hearing about other potential interested parties. Three proposals were submitted by the due date of April 27, 2012.

Proposals were received from Allen Benjamin Tree Care, Top Priority Tree Service, and Jacks Tree Service, Inc. The low bid was received from Allen Benjamin Tree Care but the additional cost to remove the other stumps was not quoted. The high quote was submitted by Top Priority Tree Service. Jacks Tree Service submitted a bid of \$1850.00 and all stumps will be ground six to eight inches below ground level.

**05-12-033-B/T**

===== A motion was made by Putt and seconded by Paige to accept the bid submitted by Jack's Tree Service, Inc. to remove the weeping willow tree and adjacent stumps from the township parcel located at 1100 W. Midland Road. A Certificate of Liability naming the township as additional insured and proof of workers compensation insurance shall be submitted to the township prior to the commencement of any work.

6 Ayes 0 Nays Absent: Gower. Motion carried.

**7. Chipper Truck Tires**

The chipper truck tires (all six) are worn and one of the front tires has a three to four inch cut. P. Wasek contacted six tire suppliers and obtained prices for their replacement. Kan Rock Tire, Discount Tire, Millar's, Rowley's, Northwest Tire, and GCR Tire Center (Firestone Truck Tire Division) were all contacted and prices were obtained. Rowley's Tire was the best price for the six tires, using Sumatomo brand tires at a cost of \$1291.80.

**05-12-034-E/P**

=====  
\$1291.80.

A motion was made by Paige and seconded by Plant to purchase six new tires for the chipper truck from Rowley's at a total cost of

6 Ayes 0 Nays Absent: Gower. Motion carried.

**VII. Unfinished Business**

There was no unfinished business.

**VIII. New Business**

A. Charney reminded those present that the township candidate filing deadline is Tuesday May 15<sup>th</sup> at 4:00 p.m.

P. Wasek distributed an updated list of potential road projects and estimated cost. No estimate has been received for Flajole Road and it was suggested that one coat of chip seal be applied to N. Union Road between Carter Road and Flajole Road.

**05-12-035-A/B/R**

=====  
6 Ayes 0 Nays

A motion was made by Putt and seconded by Paige to authorize the Supervisor and Clerk to sign an agreement with the Bay County Road Commission to apply one coat of maintenance chip seal to North Union Road between Carter Road and Flajole Road at an approximate cost of \$18,500.00.

Absent: Gower. Motion carried.

P. Wasek stated that he has been contacted several times by two property owners in Briarwood Subdivision that have problems with the retention/swale area in the rear area of their parcels. The area is retaining unwanted water due to overgrown brush and trees. A price quotation was obtained from Satkowiak and Sons, Inc. to remove all brush for \$1275.00. Both property owners have promised to maintain the retention area after the brush removal is complete. Expenses will be paid from the Briarwood Subdivision Retention special assessment maintenance fund.

AC Pro Built has been contacted regarding installation of sidewalks in front of their parcel. The estimate is \$4000.00. The owner will not commit to spend any money at this time.

**IX. Committee Reports**

J. Plant reported on the following items:

- The Pathway survey is complete. Approximately 120 persons completed the survey.
- The size of the berm at the Auburn gun range was increased. Donations are now being accepted to assist with defraying costs associated with maintenance.

T. Putt reported on the quarterly Fire District Board meeting. There will be a 2.2% budget increase for 2013. There have been numerous low priority medical calls.

**IX. Adjournment**

A motion was made by Hoverman and seconded by Plant to adjourn the meeting at 9:20 p.m.

6 Ayes 0 Nays Absent: Gower. Motion carried.

**Williams Charter Township**

Amy Charney, Clerk

Paul Wasek, Supervisor