

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
Regular Meeting – November 12, 2013**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday November 12, 2013 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

No one was present other than members of the Board.

IV. Changes to Agenda

There were no changes to the agenda.

V. Consent Agenda

1. Approve the October 22, 2013 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the October 2013 Financial (cash) Report as presented.
4. Receive the October 2013 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit E.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit F.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits G and H, respectively.

A motion was made by Plant and seconded by Putt to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

VI. Regular Agenda

1. 2014 Appropriations Resolution

11-13-065-A/B A motion was made by Paige and seconded by Hoverman
===== to adopt the 2014 Appropriations Resolution, attached Exhibit C.

Ayes: Plant, Hoverman, Charney, Paige, Putt, Gower, and Wasek.

Nays: None. Motion carried.

2. 2014 Auburn Williams Recreation Association Budget

11-13-066-B/R A motion was made by Putt and seconded by Plant to
===== approve the 2014 budget of the Auburn Williams Recreation Association.

7 Ayes 0 Nays Motion carried.

3. Planning Commission Appointments

The Township Board appoints members to the Williams Township Planning Commission for three year terms. The terms of Jamie Hurt and Doug Putt expire on December 31, 2013. Both have agreed to be re-appointed and serve for another three years.

11-13-067-A/P A motion was made by Plant and seconded by Charney to
===== accept the Supervisor's recommendation to appoint Jamie Hurt as a member of the township Planning Commission for a three year term beginning January 1, 2014 and ending December 31, 2016. All appointees shall serve at the pleasure of the township board.

7 Ayes 0 Nays Motion carried.

11-13-068-A/P A motion was made by Paige and seconded by Charney to
===== accept the Supervisor's recommendation to appoint Doug Putt as a member of the township Planning Commission for a three year term beginning January 1, 2014 and ending December 31, 2016. All appointees shall serve at the pleasure of the township board.

7 Ayes 0 Nays Motion carried.

4. Zoning Board of Appeals Appointment

The Township Board appoints members to the Williams Township Zoning Board of Appeals for three year terms. The term of Joel Johansson expires on December 31, 2013. He has agreed to be re-appointed and serve for another three years.

11-13-069-A/Z A motion was made by Putt and seconded by Hoverman to
===== accept the Supervisor's recommendation to appoint Joel Johansson as a member of the township Zoning Board of Appeals for a three year term beginning January 1, 2014 and ending December 31, 2016. All appointees shall serve at the pleasure of the township board.

7 Ayes 0 Nays Motion carried.

5. B.C.T.O.A. Election of Officers

Elections for President, Treasurer and two Trustees will occur during the December 4th B.C.T.O.A. meeting at Fraser Township. Each office holder serves for two years. Anyone interested in the above listed positions is asked to contact Donna Leitermann, Bangor Township Treasurer and member of the nominating committee.

6. 2013 Budget Transfer No. 1

The budget adjustments were reviewed by A. Charney.

11-13-070-A/B/T A motion was made by Plant and seconded by Putt to adopt
===== Budget Transfer Resolution No. 001 for budget adjustments to
fiscal year 2013, attached Exhibit D.

Ayes: Hoverman, Charney, Paige, Putt, Gower, Wasek, and Plant.

Nays: None. Motion carried.

7. S.A.W. Grant

Communities throughout Michigan can apply for a Stormwater, Asset Management, Wastewater (S.A.W.) grant beginning December 2, 2013. Michigan Department of Environment Quality is offering \$450,000,000.00 in grants that require a 10% local match over a three year time frame. The amount of available funding for the first year is \$97,000,000.00. Communities may receive up to \$1,000,000.00. All costs are paid for at the community level and then 90% of the attributable costs are reimbursed by the state.

Gary Bartos, Midland Group Manager, Fleis & Vandenbrink Engineering, Inc., and Ken Miller, former Director of Bay County DWS, are assisting other townships and cities in Bay County, including Bay County Department of Water & Sewer, with the grant application to apply for funding.

The S.A.W. grant program offers the opportunity to map, evaluate, and develop an asset management plan for wastewater systems. A good asset management plan can extend the life of infrastructure investment.

Fleis & Vandenbrink Engineering, Inc. proposes to complete and submit the grant application on behalf of the township. If our township is not chosen for grant funding, there is no cost or money due to Fleis & Vandenbrink Engineering, Inc. for any preliminary work. In turn, if funding is approved for a grant, they will complete the mapping services, asset management plan, system evaluation, and engineering work for the resulting project and bill for the preliminary work.

Discussion followed. All agreed that until more information is obtained from Fleis & Vandenbrink regarding professional service fees and an amount of funding to apply for, an informed decision cannot be made.

VII. Unfinished Business

An updated 5 year Capital Improvement Plan and a 5 year Road Improvement Plan was included in the board packet for review.

VIII. New Business

The December B.C.T.O.A. meeting is at Fraser Township on December 4th. Reservations are due November 27th.

The County Recreation Plan was briefly discussed. 335 respondents throughout the county completed the survey.

Updates were provided from recent Planning Commission meetings and Auburn Williams Fire District Board.

IX. Adjournment

A motion was made by Hoverman and seconded by Putt to adjourn the meeting at 8:28 p.m.

7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor