

**WILLIAMS CHARTER TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting – November 15, 2016**

The Board of Trustees of Williams Charter Township held a regular meeting on Tuesday November 15, 2016 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Paige (Trustee), and Putt (Trustee).

Excused: Plant (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Representative Gary Glenn was in attendance and presented Amy Charney with a State of Michigan Special Tribute.

County Commissioner Begick asked Representative Glenn about the Energy bill. The Energy policy/bill gets reviewed with or without amendments every 10 years. Representative Glenn indicated he would like to delay discussion until after January 1, 2017.

T. Paige urged Representative Glenn to not put any undue burdens on water systems that are being well run with high quality water.

Lead service leads were then briefly discussed.

Commissioner Begick reported on the 2017 Bay County Budget. Retirement costs as well as health insurance costs are fully funded. Discussions are still being held on the Monitor Township DDA.

IV. Changes to Agenda

Administrative Assistant wages for 2017 will be discussed after the Appropriations Resolution.

V. Consent Agenda

1. Approve the October 27, 2016 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the October 2016 Financial (cash) Report as presented.

4. Receive the October 2016 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit E.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit F.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits G and H, respectively.

A motion was made by Paige and seconded by Putt to approve all items as listed on the Consent Agenda.

6 Ayes 0 Nays Excused: Plant. Motion carried.

VI. Regular Agenda

1. 2017 Appropriations Resolution

11-16-070-A/B A motion was made by Putt and seconded by Hoverman to adopt
===== the 2017 Appropriations Resolution, attached Exhibit C.

Ayes: Hoverman, Charney, Paige, Putt, Gower, and Wasek.

Nays: None.

Excused: Plant. Motion carried.

2. Salaries and Wages

The Administrative Assistant is paid \$13.75 per hour. A proposed wage increase was not discussed or approved during the Budget Workshop meeting on September 27, 2016. A 2% wage increase was approved for the other Office Professionals on September 27th.

11-16-071-P/S A motion was made by Putt and seconded by Paige to adopt
===== a 2% hourly wage increase for the Administrative Assistant as proposed, effective January 1, 2017.

Ayes: Charney, Paige, Putt, Gower, Wasek, and Hoverman.

Nays: None.

Excused: Plant. Motion carried.

3. 2017 Township Budget

11-16-072-A/B A motion was made by Paige and seconded by Putt to receive
===== the 2017 Township Budget.

6 Ayes 0 Nays Excused: Plant. Motion carried.

4. Zoning Board of Appeals Appointment

The Township Board appoints members to the Williams Township Zoning Board of Appeals for three year terms. The term of Joel Johansson expires on December 31, 2016. He has agreed to be re-appointed and serve for another three year term.

11-16-073-A/Z A motion was made by Putt and seconded by Gower to accept the
===== Supervisor's recommendation to appoint Joel Johansson as a
member of the township Zoning Board of Appeals for a three year term beginning
January 1, 2017 and continuing through December 31, 2019. All appointees shall serve
at the pleasure of the township board.
6 Ayes 0 Nays Excused: Plant. Motion carried.

5. Planning Commission Appointment

The Township Board appoints members to the Williams Township Planning Commission for three year terms. The term of Jamie Hurt expires on December 31, 2016. She has agreed to be re-appointed and serve for another three year term.

11-16-074-A/P A motion was made by Paige and seconded by Charney to accept
===== the Supervisor's recommendation to appoint Jamie Hurt as a
member of the township Planning Commission for a three year term beginning January
1, 2017 and continuing through December 31, 2019. All appointees shall serve at the
pleasure of the township board.
6 Ayes 0 Nays Excused: Plant. Motion carried.

6. Bay Area Water Treatment Plant Proposed Budget

Included with the Board packet is a copy of the proposed 2017 Budget for the Bay Area Water Treatment Plant. Projected Revenues and Expenditures are derived from the first year's (plus a few months) actual operation costs along with income. The Bay County Road Commission will approve the finalized budget.

7. Taxpayers for Michigan Constitutional Government

Information was received from the above named Organization (TMCG), a non-partisan, non-profit, tax exempt group dedicated to ensuring the State follows the word of the law as written by the State Constitution and fulfills the revenue sharing requirements guaranteed by the Headlee Amendment.

A short discussion followed. All agreed no action should be taken at this time.

8. Kernstock PA 116 Resolution

An application was received from Arlene Kernstock for enrollment of a parcel of land into P.A. 116, the State of Michigan's Farmland and Open Space Preservation Program. The parcel is located in Section 25 of the township and is 40 acres. Approval of the application is consistent with the current Williams Township General Development Plan.

An approval letter was received from The Bay County Soil Conservation District. Upon approval by the township, the application and supporting documentation will be sent to Laura Ogar, Bay County Planning Department for review and comments. The final application then is forwarded to Lansing for State approval.

11-16-075-F/P A motion was made by Putt and seconded by Paige to approve
===== the P.A. 116 application of Arlene Kernstock for enrollment of land
into the State of Michigan's Farmland and Open Space Preservation Program. The
resolution is attached Exhibit D.

Ayes: Paige, Putt, Gower, Wasek, Hoverman, and Charney.

Nays: None.

Excused: Plant. Motion carried.

9. Other

A list of township committee appointments will be distributed prior to the next meeting.
Board members will vote on the appointments on December 13th.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

The B.C.T.O.A. December meeting will be hosted by Frankenlust Township and held at
Monitor Township Hall on Wednesday December 14, 2016. Reservations are due
December 7th.

The Carter Road water line is in the ground. Before it becomes operational, testing
needs to be completed.

P. Wasek updated Board members on the storage room in the DPW Building where
Deputies change and keep their personal belongings. It needs an updated
heating/cooling system. He estimated it will cost around \$500.00.

IX. Other Committee Reports

T. Putt gave a brief update from the most recent Fire District Board meeting. Four new
members will be starting the Fire Academy. Interviewing has begun for the Assistant Fire
Chief position.

X. Adjournment

A motion was made by Gower and seconded by Hoverman to adjourn the meeting at
8:05 p.m.

6 Ayes 0 Nays Excused: Plant. Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor