

**CHARTER TOWNSHIP OF WILLIAMS  
BOARD OF TRUSTEES  
Special Meeting – November 26, 2013**

The Board of Trustees of the Charter Township of Williams held a special meeting on Tuesday November 26, 2013 at the Township Hall.

**I. Call to Order & Roll Call**

The meeting was called to order by Paul Wasek, Supervisor at 8:00 a.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Excused: Gower (Trustee). Trustee Gower arrived at 8:20 a.m.

Others present are indicated on the sign in sheet, attached Exhibit A.

**II. Pledge of Allegiance**

The Pledge of Allegiance to the flag was said in unison.

**III. Open to the Public**

There was no public comment.

**IV. Regular Agenda**

**1. SAW Grant**

Communities throughout Michigan can apply for a Stormwater, Asset Management, Wastewater (SAW) grant beginning December 2, 2013. Michigan Department of Environment Quality is offering \$450,000,000.00 in grants that require a 10% local match over a three year time frame. The amount of available funding for the first year is \$97,000,000.00. Communities may receive up to \$1,000,000.00. All costs are paid for at the community level and then 90% of the attributable costs are reimbursed by the state.

Gary Bartos, Midland Group Manager, Fleis & Vandenbrink Engineering, Inc., and Ken Miller, former Director of Bay County DWS, are assisting other townships and cities in Bay County, including Bay County Department of Water & Sewer, with the grant application to apply for funding.

The S.A.W. grant program offers the opportunity to map, evaluate, and develop an asset management plan for wastewater systems. A good Asset Management Plan can extend the life of infrastructure investment.

Fleis & Vandenbrink Engineering, Inc. proposes to complete and submit the grant application on behalf of the township. If our township is not chosen for grant funding, there is no cost or money due to Fleis & Vandenbrink Engineering, Inc. for any preliminary work. In turn, if funding is approved for a grant, they will complete the mapping services, asset management plan, system evaluation, and engineering work for

the resulting project and bill for the preliminary work. Only sanitary sewer lines constructed prior to 1994 are eligible for grant inclusion.

Ken Miller and Gary Bartow were present to provide additional information and answer questions regarding submittal of a SAW Grant on behalf of Williams Township.

Trustee Gower arrived at 8:20 a.m.

Fleis & Vandenbrink Engineering has completed all cost calculations for eligible grant reimbursements. The total grant amount to be applied for by Williams Township is \$475,000.00. Based on a \$475,000.00 grant, the local match will not exceed \$47,500.00. The township grant application, along with other Bay County applications, will be hand carried to Lansing on December 2nd by G. Bartow and K. Miller.

A seven year plan to televise all sanitary sewer lines ends up being a three year program with 90% of the costs paid for by the grant. And at the end of the three years, the township will have a five year capital improvement plan if future improvements to the system are necessary.

Jim Hammond, Township Attorney, previously reviewed the Professional Service Agreement on behalf of Bangor Township.

**11-13-071-F/M/S** A motion was made by Plant and seconded by Putt to approve and  
===== authorize the Supervisor to sign a Professional Service Agreement  
with Fleis & Vandenbrink Engineering, Inc. and the Resolution authorizing the SAW Grant  
Agreement, Exhibit B and C, respectively.

Ayes: Plant, Hoverman, Charney, Paige, Putt, Gower, and Wasek.

Nays: None. Motion carried.

**V. Adjournment**

A motion was made by Charney and seconded by Paige to adjourn the meeting at 9:00 a.m.

7 Ayes 0 Nays Motion carried.

**Williams Charter Township**

Amy Charney, Clerk

Paul Wasek, Supervisor