

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
REGULAR MEETING – November 9, 2010**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday November 9, 2010 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Toby Bridges had questions about recently adopted Ordinance No. 56-I, Williams Township Sewer Use Ordinance and the sanitary sewer tap fees included in the ordinance. Trustee Paige provided background information and also answered several questions regarding adoption of the ordinance.

IV. Changes to Agenda

There were no changes to the agenda.

V. Consent Agenda

1. Approve the October 26, 2010 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted.
3. Receive the October 2010 Financial (cash) Report as presented.
4. Receive the October 2010 Revenue Report and October 2010 Expense Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit D.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit E.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits F and G, respectively.

A motion was made by Plant and seconded by Hoverman to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

VI. Regular Agenda

1. 2011 Budget Appropriations Resolution

11-10-078-A/B

A motion was made by Paige and seconded by Putt
to adopt the 2011 Appropriations Resolution, attached Exhibit C.

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Ayes: Wasek, Plant, Hoverman, Charney, Paige, Putt, and Gower.

Nays: None.

Motion carried.

2. Water Tower Inspection

The elevated water tank on Eleven Mile Road was last inspected in May 2006. The summary report indicated that another inspection should be made in 2011, with recommended repairs and maintenance costs estimated at \$178,400.00. In September 2010, P. Wasek contacted Paul Colbeck at Bay County DWS for an updated estimate from Nelson Tank Engineering & Consulting, Inc. The projected cost is now estimated at \$315,000.00 based on the 2006 estimate. No inspections have been done since 2006. As of June 30, 2010, the water tank reserve fund at DWS has a balance of \$203,105.00. Unreserved funds at DWS are in excess of \$400,000.00.

In order to determine what work will be required in 2011, P. Wasek is requesting that Nelson Tank Engineering & Consulting, Inc. complete the detailed inspection as soon as possible, rather than wait until 2011. The tank does not need to be drained if a remote operated vehicle completes the inspection. The fee is \$2,450.00 and this is the recommended inspection method as it requires less time, less manpower from DWS, and significantly reduces the possibility of lack of water if an emergency situation should arise.

11-10-079-B/C/N/W

===== A motion was made by Charney and seconded by Plant to authorize Paul Colbeck, Bay County DWS, to sign a Proposal and Contract Agreement with Nelson Tank Engineering and Consulting, Inc. for inspection of the elevated water tank on Eleven Mile Road. The fee shall be \$2,450.00 and will be paid from the Reserve for Tank Replacement Fund held by Bay County DWS.

7 Ayes 0 Nays Motion carried.

3. Building Department Entrance Enclosure

The Building Department/Zoning Office is extremely cold during winter months as the office entrance door is directly adjacent to the desks. To counteract the instant cool air when the door opens both employees use electric heaters to maintain a comfortable working environment. In an attempt to reduce the additional electric cost, bids were solicited from three different companies to add an enclosure to the exterior of the building. Two of the three companies submitted a cost estimate to construct an awning type enclosure with an aluminum storm door with aluminum welded framework.

Dial Tent and Awning Company's proposal includes clear vinyl windows but also using material that matches the current awning, for a price of \$1,285.00

Jon Nichol Contracting LLC's proposal includes clear acrylic sheeting for the walls for a price of \$1,250.00

Another solution to the problem, but much costlier is to move the entrance door to the north side of the building, and create an entrance similar to the front of the office with a vestibule. This would require additional planning and expense.

After a brief discussion, it was agreed by all to leave the entrance in the current location without any modifications.

4. Outdoor Warning Sirens

Through a federal homeland security grant, 50% matching grant funds are available for the installation of outdoor warning sirens that can be activated by Bay County 911. The cost for installation, on a pole with overhead power is approximately \$20,000 per siren. Bay County 911 obtained the grant for 50% of the installation costs. The remaining cost of \$10,000 falls on the local jurisdiction. The cost of maintenance will be covered by 911, with all electrical bills to also be paid by the local jurisdiction. The cost of any underground power line is also to be paid by the local unit of government. The coverage area is approximately one mile in all directions from the siren.

P. Wasek then contacted Brian Money, Dow Corning Auburn Site, to ask whether Dow Corning may be interested in contributing any amount towards installation of one tower.

We received a phone call on this date from B. Money indicating the Auburn Site is willing to contribute \$5,000 and the Corporate Site is also willing to contribute \$5,000.

5. Michigan State Police Post

Bay City State Police Commander Lt. John Card stopped by the township office with preliminary proposed exterior drawings of the new State Police Post. The post will be approximately 12,000 square feet. Construction is expected to begin spring/summer 2011.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

The B.C.T.O.A. December meeting will be at Mt. Forest Township on December 8th and hosted by Gibson Township. Reservations and payment is due by December 1st.

IX. Other Committee Reports

The township Planning Commission granted a special use permit for a home occupation for Juan and Maria Rivera on November 1st. They plan to make tortillas in their garage with no home sales.

The Auburn Williams Recreation Association held their final site in day on November 6th. J. Plant reported there were 55 attendees.

A brief discussion followed on the Bay County Wastewater Treatment Plant with T. Paige also providing an update on water supply talks.

X. Adjournment

A motion was made by Hoverman and seconded by Gower to adjourn the meeting at 8:20 p.m.

7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor