

**CHARTER TOWNSHIP OF WILLIAMS  
BOARD OF TRUSTEES  
REGULAR MEETING – November 9, 2011**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Wednesday November 9, 2011 at the Township Hall. The agenda is attached Exhibit A.

**I. Call to Order & Roll Call**

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Excused: Gower (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

**II. Pledge of Allegiance**

The Pledge of Allegiance to the flag was said in unison.

**III. Open to the Public**

No one was present.

**IV. Changes to Agenda**

Agenda Item No. 4 will be removed as the zoning ordinance violation no longer exists.

**V. Consent Agenda**

1. Approve the October 25, 2011 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted.
3. Receive the September 2011 Financial (cash) Report as presented.
4. Receive the September 2011 Revenue Report and September 2011 Expense Report as presented.
5. Receive the October 2011 Financial (cash) Report as presented.
6. Receive the October 2011 Revenue Report and October 2011 Expense Report as presented.
7. Receive the Supervisor's Update of Projects and Issues as presented.
8. Receive the List of Committee Reports, attached Exhibit D.
9. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit E.
10. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits F and G, respectively.

A motion was made by Plant and seconded by Paige to approve all items as listed on the Consent Agenda.

6 Ayes 0 Nays Excused: Gower. Motion carried.

**V. Regular Agenda**

**1. Alternate Member, Township Board of Review**

Williams Township Board of Review members are appointed to two year terms, with the term beginning on January 1 of odd numbered years.

The terms of current Board of Review members expire on December 31, 2012. The current members are Jerry Andrus, Norm Adams, and Don Rueger. In addition, Jackie Gay serves as alternate member. All were appointed in October 2010.

Bill Kuehne has indicated he would like to also serve as an alternate member. The term will be for one year; calendar year 2012.

**11-11-079-A/B**            A motion was made by Hoverman and seconded by Putt to accept  
=====            the Supervisor's recommendation to appoint Bill Kuehne as an  
alternate member of the township Board of Review for a one year term beginning January  
1, 2012 and ending December 31, 2012. All appointees shall serve at the pleasure of the  
township board.

6 Ayes 0 Nays    Excused: Gower.    Motion carried.

**2. Zoning Board of Appeals Appointment**

The Township Board appoints members to the Williams Township Zoning Board of Appeals for three-year terms. The term of Gene Talaga expires on December 31, 2011. The Zoning Board of Appeals does not meet often; however, Gene is willing to be re appointed.

**11-11-080-A/Z**            A motion was made by Putt and seconded by Plant to  
=====            accept the Supervisor's recommendation to appoint Gene Talaga as  
a member of the township Zoning Board of Appeals for a three year term beginning  
January 1, 2012 and ending December 31, 2014. All appointees shall serve at the pleasure  
of the township board.

6 Ayes 0 Nays    Excused: Gower.    Motion carried.

**3. 2012 Budget Appropriations Resolution**

**11-11-081-A/B**            A motion was made by Paige and seconded by Plant  
=====            to adopt the 2012 Appropriations Resolution, attached Exhibit C.

Ayes:    Wasek, Plant, Hoverman, Charney, Paige, and Putt.

Nays:    None.

Excused: Gower.    Motion carried.

**4. Office Telephone System**

The current Panasonic office telephone system is over 12 years old. It is controlled by a computer that resides in the Supervisor's office and repair parts are becoming more and more extinct.

I.T.I., Inc., located in Bridgeport, provided a price quotation for a new Samsung IDCS OfcServ 7100 system with an installed price of \$5,567.03 that includes a two year maintenance contract at no additional cost.

After a brief discussion, it was agreed that another quotation should also be obtained. J. Gower suggested that P. Wasek contact RTH Communications.

Dick Horning, RTH Communications (Bay City) provided a price quotation of \$4,555.87 for an Avaya Version 7.0 Processor that has the capability of 8 business lines and 17 work stations. It also includes a battery back up and a two year maintenance contract.

A third price quotation was obtained from Advanced Business Communications, LLC, using Avaya telephones for a price of \$5,290.40.

P. Wasek recommended that we purchase the telephone system from RTH Communications.

**11-11-082-E/P/T** A motion was made by Paige and seconded by Putt to authorize the  
===== Supervisor to purchase an Avaya telephone system with the  
capability for 8 phone lines and 17 stations with a battery back up and a two year parts  
and labor guarantee from RTH Communications as quoted.  
6 Ayes 0 Nays Excused: Gower. Motion carried.

**5. Sanitary Sewer/Water Tap Fees**

Sanitary Sewer and water tap fees were discussed for multiple family dwellings, for example, Howard's Cove and Perry Creek Townhomes. Ordinance No 36N sets forth the water tap fees and Ordinance No. 56 I with Appendix A sets for the sanitary sewer tap fees.

A brief discussion followed. All agreed that since tap fees are governed by their respective ordinances, they cannot be changed without an ordinance amendment.

**6. Other**

Complaints have recently been received regarding the Kamly property at 3536 Eight Mile Road. Neighbors witnessed trash and miscellaneous items that should be taken to Whitefeather landfill being dumped on the parcel, often times after dark. T. Paige suggested the MI Department of Environmental Quality be contacted.

P. Wasek provided an update on the Keisel Road ditching project. It should be completed yet this fall. The township portion of the bill, \$4,000.00, will be dispersed through the ditching and drainage account that has a current balance of \$5,000.00.

**VII. Unfinished Business**

There was no unfinished business.

**VIII. New Business**

The B.C.T.O.A. December meeting will be hosted Monitor Township on December 14<sup>th</sup>. Reservations and payment is due by December 5<sup>th</sup>.

**IX. Other Committee Reports**

J. Plant would like a meeting coordinated with representatives from Monitor Township, city of Auburn, Williams Township and city of Midland all present to discuss procurement of property for the proposed rail trail expansion.

T. Paige provided a water update. The vast majority of municipalities have passed resolutions in support of a new water filtration plant.

He briefly discussed HB 5129; proposed legislation that is in committee.

The Planning Commission is working on Zoning Ordinance text amendments.

**X. Adjournment**

A motion was made by Paige and seconded by Hoverman to adjourn the meeting at 8:25 p.m.

7 Ayes 0 Nays Motion carried.

**Williams Charter Township**

Amy Charney, Clerk

Paul Wasek, Supervisor