

**CHARTER TOWNSHIP OF WILLIAMS  
BOARD OF TRUSTEES  
Regular Meeting – October 14, 2014**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday October 14, 2014 at the Township Hall. The agenda is attached Exhibit A.

**I. Call to Order & Roll Call**

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Plant (Trustee), and Putt (Trustee). Excused: Paige (Trustee).

Trustee Paige arrived at 7:45 p.m.

Others present are indicated on the sign in sheet, attached Exhibit B.

**II. Pledge of Allegiance**

The Pledge of Allegiance to the flag was said in unison.

**III. Open to the Public**

Larry Lijewski, 1332 W. Midland Road, stated Bay County Road Commission personnel have been investigating drainage under Midland Road adjacent to his property. They seem to be making progress in determining what must be done to improve drainage on the north side of the road.

**IV. Changes to Agenda**

There were no changes to the agenda.

**V. Consent Agenda**

1. Approve the September 23, 2014 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the September 2014 Financial (cash) Report as presented.
4. Receive the September 2014 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit F.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit G.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits H and I, respectively.

A motion was made by Plant and seconded by Putt to approve all items as listed on the Consent Agenda.

6 Ayes 0 Nays Excused: Paige. Motion carried.

**VI. Regular Agenda**

**1. Auburn Williams Fire Department Budget**

During the 2015 budget work session, members of the board had questions regarding the 2015 Fire Department budget increase of 4%. Fred Berg, Chairperson of the Fire District Board, was asked to attend our meeting to explain the request for additional funding.

Various line item increases were briefly discussed and Mr. Berg answered questions regarding the larger increases. C. Hoverman stated the CPI increase for 2015 is 1.7%. Other board members agreed that the 4% increase was larger than expected.

T. Putt asked if Mr. Berg would be willing to attend one of our meetings each year to explain their budget request. The fire department contribution, local road improvements, and police protection are the largest line item expenditures in our township budget.

Mr. Berg was thanked for attending.

**2. Planning Commission Resignation**

P. Wasek received correspondence from Chad Adams indicating he would like to resign from the township planning commission, effective December 31, 2014. After serving for approximately 10 years, he wants to spend more time with his family.

**10-14-055-A/P**            A motion was made by Gower and seconded by Plant to accept  
=====            the resignation of Chad Adams as a member of the township  
planning commission, effective December 31, 2014.  
6 Ayes 0 Nays    Excused: Paige.    Motion carried.

P. Wasek will send C. Adams a letter thanking him for his many years of service.

Trustee Paige arrived at 7:45 p.m.

**3. Resolution No. 2, Trash Collection**

Resolution No. 2 states that the special assessment roll for Trash Collection 2015-2019 shall be filed with the Township Clerk and available for public examination. It also sets the Public Hearing for Tuesday October 28, 2014 for the purpose of hearing all persons interested in the special assessment roll and reviewing it. Public notices were mailed on October 10, 2014 to all parcels within the township that are affected and the public notice will also appear in The Bay City Democrat.

**10-14-056-P/S/T/T** A motion was made by Putt and seconded by Paige to adopt Trash  
===== Collection 2015-2016 Resolution No. 2, and set the public hearing  
for October 28, 2014, attached Exhibit C.

Ayes: Wasek, Plant, Hoverman, Charney, Paige, Putt, and Wasek.

Nays: None. Motion carried.

**4. Resolution No. 3, Auburn East PUD Retention**

Resolution No. 3 states that the special assessment roll for the Auburn East PUD Retention shall be filed with the Township Clerk and available for public examination. It also sets the Public Hearing date for Tuesday October 28, 2014, for the purpose of hearing all persons interested in the special assessment roll and reviewing it. Public notices will be mailed by J. Hammond, Township Attorney to all parcels within Auburn East that are affected and the public notice will also appear in The Bay City Democrat.

**10-14-057-A/P/S/T** A motion was made by Plant and seconded by Putt to adopt  
===== Auburn East PUD Retention Resolution No. 3, and to set the public  
hearing for October 28, 2014, attached Exhibit D.

Ayes: Plant, Hoverman, Charney, Paige, Putt, Gower, and Wasek.

Nays: None. Motion carried.

**5. Ordinance No. 184, Solar Energy**

The proposed ordinance amends Williams Township Ordinance No. 33, as amended, the Township Zoning Ordinance. Significant provisions include:

- Provides definitions for the various types of solar collection Devices;
- Permits attached solar collection devices in all zoning districts;
- Allows small freestanding solar collection devices as a special use in all zoning districts;
- Allows medium and large freestanding solar collection devices in the AG and IND zoned districts; and,
- Allows attached commercial solar collection devices as a special use in the C-2 zoned district;
- Provides approval standards for solar collection devices addressing height, setbacks, screening, drainage, glare, installation, inspections, and abandonment.

The township planning commission worked on the ordinance most of 2014 and a public hearing was held during their September 8, 2014 meeting.

Solar shingles are exempt from any ordinance requirements.

The ordinance was introduced on September 23rd and subsequently published in The Bay City Democrat.

10-14-058-O/S            A motion was made by Paige and seconded by Hoverman to waive  
=====            reading, adopt, and authorize publication of Ordinance No. 184  
that amends Williams Township Ordinance No. 33, as amended, by adding provisions to  
address the permitting of solar energy collection devices.

Ayes: Hoverman, Charney, Paige, Putt, Gower, Wasek, and Plant.

Nays: None. Motion carried.

**6. Water Cross Connection Ordinance, No. 185**

The Michigan Department of Environmental Quality is mandating that municipalities within the state adopt or already have in place an ordinance to deal with the issue of public water cross connections.

Jim Hammond, Township Attorney, drafted the ordinance to meet requirements of the Michigan DEQ. Significant provisions include:

- Prohibits cross connections between the public water supply system and any other sources of water which are not of municipal type;
- Provides for inspections of properties served by public water supply system by the Township Plumbing Inspector and inspectors from the Bay County Department of Water and Sewer; and,
- Provides for a criminal fine of not less than \$100.00 or more than \$500.00 for each violation.

10-14-059-M/O/W            A motion was made by Charney and seconded by Putt to waive  
=====            reading, adopt, and authorize publication of Ordinance No. 185, an  
ordinance to prohibit cross connections between the public water supply system and any  
other sources of water which are not of the municipal type.

Ayes: Charney, Paige, Putt, Gower, Wasek, Plant, and Hoverman.

Nays: None. Motion carried.

**7. Fisherville Farms Subdivisions Streetlight Resolution**

A request was received from Fisherville Farms Subdivisions residents to have two additional streetlights installed within their subdivision. A waiver to create a special assessment district and a consent form was prepared by J. Hammond, Township Attorney. All landowners signed the consent form; therefore, a public hearing is not required. Fees to install the two streetlights were also paid by residents and those owning vacant parcels. A resolution was also prepared by J. Hammond for the Board to adopt.

T. Paige asked the Board if they would prefer that he abstain from voting since he is the owner of Lot No. 13 on Eleven Mile Road. He further indicated that he signed the consent form and paid the same amount as other landowners to have the lights installed.

All present agreed that he has no financial gain from the two additional lights.

**10-14-060-F/S/S/T** A motion was made by Plant and seconded by Charney to  
===== adopt the Fisherville Farms Subdivisions Streetlight Resolution,  
attached Exhibit E.

Ayes: Paige, Putt, Gower, Wasek, Plant, Hoverman, and Charney.

Nays: None. Motion carried.

#### 8. **Planning Commission Appointments**

Doug Behmlander and Shirley Villaire currently serve as members of the township planning commission. Their three year terms end on December 31, 2014. P. Wasek has spoke with both and they have agreed to be re-appointed for another three year term.

**10-14-061-A/P** A motion was made by Paige and seconded by Putt to accept the  
===== recommendation of the township supervisor to re-appoint Doug  
Behmlander as a member of the township planning commission for a three year term to  
begin January 1, 2015 and continue through December 31, 2017. All appointees shall  
serve at the pleasure of the township board.

7 Ayes 0 Nays Motion carried.

**10-14-062-A/P** A motion was made by Hoverman and seconded by Plant to accept  
===== the recommendation of the township supervisor to re-appoint  
Shirley Villaire as a member of the township planning commission for a three year term  
to begin January 1, 2015 and continue through December 31, 2017. All appointees shall  
serve at the pleasure of the township board.

7 Ayes 0 Nays Motion carried.

#### **VII. Unfinished Business**

There was no unfinished business.

#### **VIII. New Business**

The sidewalk project is complete other than a few restoration details. The mid block crosswalk signage adjacent to Country Estates Subdivision and thermoplastic tape on Midland Road will cost approximately \$2200.00. Midland Road has temporary pavement markings at this time as the permanent marking tape needs warm pavement and no moisture when installed.

The brush chipping policy was again briefly discussed. P. Wasek is going to have the following sentence removed:

"Commercial tree cutting services and "For Hire" tree cutters **must** dispose of the trees and branches that they cut and trim"

There are many ash trees that are infected with the emerald ash borer throughout the township and many homeowners must pay to have them taken down.

Rob Eggers, Spicer Engineering, met with P. Wasek, C. Hoverman, and A. Charney earlier on this date to discuss obtaining grants from the State of Michigan for park improvements and/or purchase of additional property. He agreed to submit a professional service agreement.

J. Plant indicated R. Eggers also met with Dow Chemical personnel and they have agreed to meet with Breitburn Operating L.P. to further discuss a pathway connector between Bay City and Midland.

**IX. Other Committee Reports**

There were no other Committee Reports.

**X. Adjournment**

A motion was made by Hoverman and seconded by Gower to adjourn the meeting at 8:30 p.m.

7 Ayes 0 Nays Motion carried.

**Williams Charter Township**

Amy Charney, Clerk

Paul Wasek, Supervisor