

**CHARTER TOWNSHIP OF WILLIAMS  
BOARD OF TRUSTEES  
REGULAR MEETING – October 25, 2011**

The Board of Trustees of the Charter Township of Williams held a regular meeting and a Public Hearing on the 2012 Budget on Tuesday October 25, 2011 at the Township Hall. The agenda is attached Exhibit A.

**I. Call to Order & Roll Call**

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Absent: Gower (Trustee). Trustee Gower arrived at 7:03 p.m.

Trustee Plant departed at 8:05 p.m.

**II. Pledge of Allegiance**

The Pledge of Allegiance to the flag was said in unison.

**III. Open to the Public**

No one was present.

**IV. Changes to Agenda**

Agenda item number 3 was removed and replaced with approval of the Auburn Williams Recreation Association budget for 2012. Sue Konsdorf has agreed to remove the chickens from her R-1 zoned parcel within one week.

Trustee Gower arrived at 7:03 p.m.

The exterior and interior painting of the water tower has been completed. The township name has not yet been added. It is not known if the tank can be filled prior to the township name being added. Fire hydrants can not be serviced for winter until the tank is filled.

**V. Consent Agenda**

1. Approve the October 11, 2011 Board of Trustee Minutes as presented.
2. Approval of Bills for payment.

A motion was made by Plant and seconded by Putt to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

**VI. Public Hearing on Proposed 2012 Budget**

The public hearing began at 7:11 p.m.

No line items have been changed other than salaries of elected officials since the budget work session on September 27<sup>th</sup>. The contingencies/reserve balance of the general fund increased accordingly.

There were no members of the public present to ask questions or comment on the proposed budget.

The public hearing concluded at 7:19 p.m.

**A. Consideration of Proposed Budgets**

**10-11-074-A/B** A motion was made by Paige and seconded by Putt to adopt the  
===== 2012 budgets for Williams Township General, Garbage Collection, Sewer Connection, Water Line Extension, and Building & Site Fund, as proposed, and direct the Clerk to prepare the 2012 Appropriations Resolution.  
Ayes: Wasek, Plant, Hoverman, Charney, Paige, Putt, and Gower.  
Nays: None. Motion carried.

**VII. Regular Agenda**

**1. Street Lighting Special Assessments**

Received information on cost, current and proposed, regarding the special assessments for all street lighting districts within Williams Township. The rates are derived from the current Consumers Energy General Service Unmetered Rate Guide.

**10-11-075-A/B/S** A motion was made by Plant and seconded by Paige to adopt  
===== the street lighting special assessments for the 2011 winter tax roll, attached Exhibit C.  
Ayes: Plant, Hoverman, Charney, Paige, Putt, Gower, and Wasek.  
Nays: None. Motion carried.

**2. Retention Special Assessments**

Information on special assessment districts for subdivision storm water retention within Williams Township was provided and briefly discussed. The special assessments will be placed on the winter 2011 property tax billing.

**10-11-076-A/B/S** A motion was made by Putt and seconded by Plant to adopt  
===== the subdivision storm water retention special assessments for the 2011 winter tax roll, attached Exhibit D.  
Ayes: Hoverman, Charney, Paige, Putt, Gower, Wasek, and Plant.  
Nays: None. Motion carried.

**3. Auburn Williams Recreation Association 2012 Budget**

**10-11-077-A/B** A motion was made by Plant and seconded by Charney to  
===== approve the 2012 budget of the Auburn Williams Recreation Association.  
7 Ayes 0 Nays Motion carried

**4. Auburn Williams Fire District Board Appointment**

The Township Board appoints two members to the Auburn Williams Fire District Board for six-year terms. The term of Dave Pfund expires December 31, 2011. The city also appoints two residents to six year terms. The term expirations are staggered so that new members are not appointed at the same time. P. Wasek spoke with D. Pfund and he has agreed to be reappointed.

**010-11-078-A/A** A motion was made by Putt and seconded by Paige to  
===== accept the Supervisor's recommendation to appoint Dave Pfund as a member of the Auburn Williams Fire District Administrative Board for a six year term to begin January 1, 2012 and continue through December 31, 2017. All appointees shall serve at the pleasure of the township board.

7 Ayes 0 Nays Motion carried.

**5. Office Telephone System**

The current Panasonic office telephone system is over 12 years old. It is controlled by a computer that resides in the Supervisor's office and repair parts are becoming more and more extinct.

I.T.I., Inc., located in Bridgeport, provided a price quotation for a new Samsung OfcServ 7100 system that includes a small piece of equipment, similar in size to a large DVD player, that will be housed in the phone/furnace room on the west side of the building. It also includes a 6-8 hour battery backup and 11 telephones, 8 of which will have 28 buttons, and 3 with 18 button displays. The installed price is \$5,567.03 and includes a two year maintenance contract at no additional cost.

After a brief discussion, it was agreed that another quotation will be obtained. J. Gower suggested that P. Wasek contact RTH Communications.

**VIII. Any Other Business**

The agreed upon sanitary sewer reimbursement by the State of Michigan for the State Police Post was briefly discussed. No money has yet been received from the State. Joel Gordon, Project Director, Design and Construction Division, contacted P. Wasek on this date to further discuss details of original discussions that occurred with persons that are no longer affiliated with the project or perhaps even employed by the State.

Ron Zaryczny, owner of Oakside Mobile Home Park, has agreed to pay for half of a drainage project that involves replacing undersize driveway tubes and will alleviate excess standing water and flooding issues during heavy rains to areas adjacent to Kiesel Road at the northern most part of the mobile home park. Two property owners will contribute \$2,000 each; R. Zaryczny will contribute \$8,000, and the township, approximately \$4,000. This also will help properties on the north side of Kiesel Road. Three cost estimates were received; all were approximately \$16,000 to complete the project.

J. Plant indicated that the pathway committee plans to conduct a survey about what residents would like to see happen with a rail trail expansion and/or a Midland Road pathway/sidewalk. The speed limit on Midland Road was also briefly discussed. The Road Commission and the State Police must complete a study in order to precipitate a change.

Trustee Plant departed at 8:05 p.m.

T. Putt shared information regarding the Fire District Board meeting on October 13, 2011. The fire truck purchased in 1992 was scheduled to be replaced during the next year or so. Due to its good condition, a decision has been made to delay purchase for a couple of years.

Evaluations on each firefighter will be completed, as specified in the green sheets.

T. Paige stated that Bay County DWS is receiving resolutions from the local units in support of a new water treatment facility.

**IX. Adjournment**

A motion was made by Hoverman and seconded by Putt to adjourn the meeting at 8:10 p.m.

6 Ayes 0 Nays Excused: Plant. Motion carried.

**Williams Charter Township**

Amy Charney, Clerk

Paul Wasek, Supervisor