

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
REGULAR MEETING – October 27, 2009**

The Board of Trustees of the Charter Township of Williams held a regular meeting and a Public Hearing on the 2010 Budget on Tuesday October 27, 2009 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Tom Paige, Supervisor at 7:00 p.m. Present: Paige (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Plant (Trustee), Putt (Trustee), and Wasek (Trustee).

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

No one was present.

IV. Changes to Agenda

There were no changes to the agenda.

V. Consent Agenda

1. Approve the October 13, 2009 Board of Trustee Minutes as presented.

A motion was made by Gower and seconded by Plant to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

VI. Public Hearing on Proposed 2010 Budget

The public hearing began at 7:02 p.m.

No line items have changed since the budget work session on September 28th.

The signs have been posted on the bulk water station indicating that it will no longer be in service after December 31st.

There were no members of the public present to ask questions or comment on the proposed budget.

The public hearing concluded at 7:08 p.m.

A. Consideration of Proposed Budgets

10-09-081-A/B A motion was made by Plant and seconded by Putt to adopt the
===== 2010 budgets for Williams Township General, Garbage Collection,
Sewer Connection, Water Line Extension, and Building & Site Fund, as proposed, and
direct the Clerk to prepare the 2010 Appropriations Resolution.

Ayes: Paige, Plant, Hoverman, Charney, Wasek, Putt, and Gower.

Nays: None.

Motion carried.

VII. Regular Agenda

1. Street Lighting Special Assessments

Received information on cost, current and proposed, regarding the special assessments for all street lighting districts within Williams Township. The rates are derived from the current Consumers Energy General Service Unmetered Rate Guide.

10-09-082-A/B/S A motion was made by Plant and seconded by Wasek to adopt
===== the street lighting special assessments for the 2009 winter tax roll,
attached Exhibit C.

Ayes: Plant, Hoverman, Charney, Wasek, Putt, Gower, and Paige.

Nays: None.

Motion carried.

2. Retention Special Assessments

Information on special assessment districts for subdivision storm water retention within Williams Township was provided and briefly discussed. The special assessments will be placed on the winter 2009 property tax billing.

10-09-083-A/B/S A motion was made by Hoverman and seconded by Wasek to adopt
===== the subdivision storm water retention special assessments for the
2009 winter tax roll, attached Exhibit D.

Ayes: Hoverman, Charney, Wasek, Putt, Gower, Paige, and Plant.

Nays: None.

Motion carried.

3. 2010 Auburn/Williams Recreation Association Budget

10-09-084-A/B A motion was made by Putt and seconded by Plant to approve
===== the 2010 budget of the Auburn/Williams Recreation Association,
attached Exhibit E.

Ayes: Charney, Wasek, Putt, Gower, Paige, Plant, and Hoverman.

Nays: None.

Motion carried.

4. Senior Dining Center

The Bay County Division on Aging rents the bar room and kitchen in the township hall for use as a dining center on Monday through Friday each week.

Correspondence was recently received from Becky Carlson Reimann indicating that the proposed Bay County budget includes a provision to close our township dining center on Fridays beginning January 1st, 2010. The utility reimbursement will be pro-rated to \$395.00 per month.

Discussion followed. T. Paige spoke with B. Reimann on this date and she stated that the change was precipitated by Bay County and not her office.

10-09-085-B/F/S A motion was made by Putt and seconded by Plant to accept the
===== 2010 senior dining center schedule and reimbursement rate as
proposed by Bay County Division on Aging, but also request that the center be open five
days per week with the same reimbursement rate as 2009.
7 Ayes 0 Nays Motion carried.

5. Waterline Capital Improvement Plan

No significant changes have been made since 2008. Water will be extended to the new State Police Post in 2010.

10-09-086-C/W A motion was made by Plant and seconded by Wasek to adopt the
===== Williams Township Water System Capital Improvement Plan,
attached Exhibit F.
7 Ayes 0 Nays Motion carried.

6. Sanitary Sewer System Capital Improvement Plan

No significant changes have been made since 2008. Sanitary sewer will be extended south on Flajole Road and east on Salzburg Road to the new State Police Post in 2010.

10-09-087-C/S A motion was made by Wasek and seconded by Plant to adopt the
===== Williams Township Sanitary Sewer System Capital Improvement
Plan, attached Exhibit G.
7 Ayes 0 Nays Motion carried.

7. Future Cost Saving Possibilities

Discussion followed regarding areas where cost saving measures can be implemented.

It was noted that salaries and most hourly pay rates were frozen for 2010. Employees receiving health and/or dental insurance are now contributing 15% rather than the previous 10% co-pay.

Other potential cost saving measures were further discussed, such as reduced office hours, closing during the lunch hour, reducing staff, and printing our own tax bills.

VIII. Any Other Business

The pre proposal meeting for the State Police Post is scheduled for Monday November 1st at 10:00 a.m.

The two township deputies are now reporting here at the start of their work day. The car is parked inside the DPW building during overnight hours and when not in use. The County updated their software program and provided a new computer and printer.

P. Wasek thanked T. Paige for his tireless dedication over the past nine years and wished him well at Bay County Department of Water and Sewer.

IX. Adjournment

A motion was made by Hoverman and seconded by Plant to adjourn the meeting at 8:20 p.m.

7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Tom Paige, Supervisor