

**WILLIAMS CHARTER TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING – October 27, 2015**

The Board of Trustees of Williams Charter Township held a regular meeting and a Public Hearing on the 2016 Budget on Tuesday October 27, 2015 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m.

Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Excused: Gower (Trustee). Trustee Gower arrived at 7:04 p.m.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

No one was present other than members of the Board.

IV. Changes to Agenda

There were no changes to the agenda.

V. Consent Agenda

1. Approve the October 13, 2015 Board of Trustees minutes as presented.
2. Approval of bills for payment.

A motion was made by Paige and seconded by Plant to approve all items as listed on the Consent Agenda.

6 Ayes 0 Nays Excused: Gower. Motion carried.

VI. Public Hearing, 2016 Township Budget

No line items have changed since the budget work session on September 22nd other than Trustee's salaries, garbage fund projected house count, water fund, and sewer fund special assessment revenue as calculated by C. Hoverman.

The public hearing began at 7:03 p.m.

Trustee Gower arrived at 7:04 p.m.

All agreed that the budget had been discussed at length during the work session meeting.

The public hearing concluded at 7:08 p.m.

A. Consideration of Proposed Budgets

10-15-063-A/B A motion was made by Hoverman and seconded by Putt to adopt
===== the 2016 budgets for Williams Township General, Garbage
Collection, Sewer Connection, and Water Line Extension Funds, as proposed, and direct
the Clerk to prepare the 2016 Appropriations Resolution.

Ayes: Plant, Hoverman, Charney, Paige, Putt, Gower, and Wasek.

Nays: None. Motion carried.

VII. Regular Agenda

1. Street Lighting Special Assessments

Received information on cost, current and proposed, regarding the special assessments
for all street lighting districts within Williams Township. The rates are derived from the
current Consumers Energy General Service Unmetered Rate Guide.

10-15-064-A/B/S A motion was made by Plant and seconded by Putt to adopt
===== the street lighting special assessments for the 2015 winter tax roll,
attached Exhibit C.

Ayes: Hoverman, Charney, Paige, Putt, Gower, Wasek, and Plant.

Nays: None. Motion carried.

2. Retention Special Assessments

Information on special assessment districts for subdivision storm water retention within
Williams Township was provided and briefly discussed. The special assessments will be
placed on the winter 2015 property tax billing.

10-15-065-A/B/S A motion was made by Plant and seconded by Paige to adopt
===== the subdivision storm water retention special assessments for the
2015 winter tax roll, attached Exhibit D.

Ayes: Charney, Paige, Putt, Gower, Wasek, Plant, and Hoverman.

Nays: None. Motion carried.

3. Garfield Road Sidewalk Extension

Three bids were received by John Billette, Civil Engineering Consultants, for the
approximate 160 foot sidewalk extension on Garfield Road that will complete sidewalk
construction on the west side of Garfield Road from Midland Road to N. Union Road.

A.J. Rehmus & Son, Inc.	\$12,500.00
Wobig Construction Co., Inc.	\$ 9,222.00
Pumford Construction	\$15,250.00

A short discussion followed. All agreed that it is important to finish the sidewalk installation but thought bids were higher than originally projected. A suggestion was made to re bid the project in 2016 when the sidewalk will be further extended to the west on Midland Road. It was agreed that weather permitting, completion this year will finish construction on Garfield Road.

10-15-066/B/C/S A motion was made by Plant and seconded by Charney to award
===== the bid for approximately 160 feet of sidewalk on Garfield Road to Wobig Construction Co., Inc., for the amount of \$9,222.00. The sidewalk shall be constructed according to the bid specifications and completed during 2015. Certificates of liability insurance and workers compensation insurance shall be provided to the Township prior to the start of work.
7 Ayes 0 Nays Motion carried.

4. DWS Water /Sewer Billing Late Fee

On October 13, 2015 a request was received regarding the removal of the late fee on a Bay County DWS quarterly water and sewer bill. The resident used the Dow Chemical Employees Credit Union bill payment site to pay the bill on September 9th, however, the check created by the credit union never reached DWS prior to the due date. A late fee of \$11.98 was incurred by the resident. On October 15th an email was provided by the bill payment site acknowledging the fact that a check was sent by them on September 11th.

10-15-067-B/F A motion was made by Plant and seconded by Putt to authorize
===== Bay County DWS to remove the \$11.98 late fee on the 3rd quarter water/sewer billing for account number 75162076064.
7 Ayes 0 Nays Motion carried.

5. Auburn Williams Fire District Board Appointment

The Township Board appoints two members to the Auburn Williams Fire District Board for six-year terms. The term of John Charney expires December 31, 2015. The city also appoints two residents to six year terms. The term expirations are staggered so that new members are not appointed at the same time. P. Wasek spoke with J. Charney and he has agreed to be reappointed.

010-15-068-A/A A motion was made by Putt and seconded by Plant to accept the
===== Supervisor's recommendation to appoint John Charney as a member of the Auburn Williams Fire District Administrative Board for a six year term to begin January 1, 2016 and continue through December 31, 2021. All appointees shall serve at the pleasure of the township board.
7 Ayes 0 Nays Motion carried.

VIII. Any Other Business

The Bay County Road Commission does not recommend an ultra thin overlay for Eleven Mile Road due to high traffic counts along with farm equipment traffic.

A list of projected 2016 road projects was distributed for review.

IX. Adjournment

A motion was made by Hoverman and seconded by Gower to adjourn the meeting at 7:40 p.m.

7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor