

CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
Regular Meeting – September 13, 2011

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday September 13, 2011 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Plant (Trustee) and Putt (Trustee).

Absent: Gower (Trustee).

Excused: Paige (Trustee).

Trustee Gower arrived at 7:55 p.m.

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

There was no public comment.

IV. Changes to Agenda

There were no changes to the agenda.

V. Consent Agenda

1. Approve the August 9, 2011 Board of Trustee Minutes as presented.
2. Approve the August 30, 2011 Board of Trustees Minutes as presented.
3. Approve the payment of bills as submitted.
4. Receive the July 2011 Financial (cash) Report as presented.
5. Receive the July 2011 Revenue Report and July 2011 Expense Report as presented.
6. Receive the Supervisor's Update of Projects and Issues as presented.
7. Receive the List of Committee Reports, attached Exhibit E.
8. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit F.
9. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits G and H, respectively.

A motion was made by Plant and seconded by Hoverman to approve all items as listed on the Consent Agenda.

5 Ayes 0 Nays Absent: Gower and Paige. Motion carried.

VI. Regular Agenda

1. Abraham & Gaffney, P.C. Audit Proposal

A proposed engagement letter was received from Bill Tucker, Abraham & Gaffney, P.C. that provides the fees for completing the township audit for year end 2011, 2012 and 2013. Their gross fee, including expenses will not exceed the following amounts:

December 31, 2011	\$ 10,400
December 31, 2012	\$ 10,400
December 31, 2013	\$ 10,800

09-11-050-A/A/F A motion was made by Plant and seconded by Putt to authorize
===== the Clerk to sign the engagement letter from Abraham & Gaffney, P.C. to provide services for completing the township audit for the year end 2011, 2012, and 2013.

5 Ayes 0 Nays Absent: Gower and Paige. Motion carried.

2. Water and Sanitary Sewer Debt Fee

P. Wasek received correspondence from Cheryl Fechter, Bay County DWS Office Manager, indicating that water and sanitary sewer service has been shut off to the service address of 2299 W. Midland Road since December 2000. There is no dwelling on the parcel and the owner does not intend to rebuild at this time. She is requesting that the Township Board approve her request to cease billing both the water and sewer debt charges effective September 2, 2011.

09-11-051-B/F/S/W A motion was made by Charney and seconded by Plant to approve
===== the request of Bay County DWS to discontinue billing water and sanitary sewer debt charges on 2299 W. Midland Road, effective September 2, 2011.

5 Ayes 0 Nays Absent: Gower and Paige. Motion carried.

3. Water Supply Source Study

P. Wasek provided information on various studies that have been done regarding water supply options; the latest evaluation was completed by The Foster Group. He encouraged those present to become informed, involved, and to ask questions after studying the information if details are not understood.

T. Paige is in the process of setting up an informational meeting with all out city water customers. The meeting will be held either the last week of September or the first week of October.

Saginaw Midland raw untreated water seems to be the favored source at this time with construction of a new microfiltration plant. Cost estimates are not yet available, and there will be many operational questions to be answered as time progresses.

4. T. Frank P.A. 116 Application, Case No. 11-01-F

An application for enrollment of property into the State of Michigan Farmland and Open Space Program, PA116, was received from Troy Frank. The parcel is located in Section 4 of the township and is 76.22 acres.

Positive comments were received from the Bay County Soil Conservation District.

The application cannot be forwarded to Bay County for comments until after approved by the township.

09-11-052-F A motion was made by Putt and seconded by Hoverman to accept the ===== recommendation of the Bay County Soil Conservation District to approve the PA116 application of Troy Frank for enrollment of 76.22 acres of land in Section 4 into the State of Michigan's Farmland and Open Space Preservation Program, attached Exhibit C.

Ayes: Wasek, Plant, Hoverman, Charney, and Putt.

Nays: None.

Absent: Gower and Paige.

Motion carried.

5. T. Frank P.A. 116 Application, Case No. 11-02-F

An application for enrollment of property into the State of Michigan Farmland and Open Space Program, PA116, was received from Troy Frank. The parcel is located in Section 3 of the township and is 40 acres.

Positive comments were received from the Bay County Soil Conservation District.

The application cannot be forwarded to Bay County for comments until after approved by the township.

09-11-053-F A motion was made by Plant and seconded by Hoverman to accept the ===== recommendation of the Bay County Soil Conservation District to approve the PA116 application of Troy Frank for enrollment of 40 acres of land in Section 3 into the State of Michigan's Farmland and Open Space Preservation Program, attached Ex. D.

Ayes: Plant, Hoverman, Charney, Putt, and Wasek.

Nays: None.

Absent: Gower and Paige.

Motion carried.

6. Hall Rental Reimbursement

C. Hoverman requested that the Board approve a refund for a 50th Wedding Anniversary Reception scheduled for December 23, 2011 in the township hall. The rental fee is waived for township residents. Sheila Miller signed hall rental contract no. 2084 in June 2010 and paid for security, a breakage deposit, and a paid clean-up in the amount of \$400.00 on that date. Her husband Jerry recently passed away due to a sudden illness.

09-11-054-H A motion was made by Plant and seconded by Putt to refund a payment
===== of \$400.00 on hall rental contract no. 2084 for December 23, 2011.
5 Ayes 0 Nays Absent: Gower and Paige. Motion carried.

7. Water Tank

Work has begun on the township water tank. It was drained a couple weeks ago and Utility Services Company is currently working on the interior of the tank. Renovation and painting is expected to take approximately five weeks.

A proposal was received to hand paint a large waving flag on the tank. The cost could be spread over four years with an addendum to the existing contract:

Flag painted on one side of the tank	\$23,750.00
Flag painted on both sides of the tank	\$47,500.00

J. Gower arrived at 7:55 p.m.

A lengthy discussion followed. All agreed the price is high. Some think the price is too high and some think the flag will add attractiveness to an otherwise boring landmark.

It was agreed that Utility Services must first paint the tank whether or not the flag is added. Since a decision needs to be made regarding the base color, they will be told to choose a blue that will compliment the flag if the board decides to further discuss and vote on the additional expenditure of adding a hand painted flag.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

The sidewalk/rail trail committee will meet Wednesday September 14th.

The grass adjacent to the railroad tracks on Flajole Road is long and is obstructing the vision of drivers crossing the tracks.

IX. Other Committee Reports

There were no committee reports.

X. Adjournment

A motion was made by Hoverman and seconded by Plant to adjourn the meeting at 8:20 p.m.

6 Ayes 0 Nays Absent: Paige. Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor