

**CHARTER TOWNSHIP OF WILLIAMS  
BOARD OF TRUSTEES  
SYNOPSIS OF BUDGET WORK SESSION  
SEPTEMBER 28, 2010**

The Board of Trustees of the Charter Township of Williams held a regular meeting for the purpose of having a work session on proposed 2011 budgets on Tuesday September 28, 2010 at the Township Hall.

The meeting was called to order by Paul Wasek, Supervisor, at 6:30 p.m. Present: Wasek, Hoverman, Charney, Gower, Paige, and Putt.  
Absent: Plant.

The Pledge of Allegiance to the flag was said in unison.

Motion carried to approve all items as listed on the Consent Agenda.

Motion carried to approve the application of Dow Corning Corporation for an Industrial Facilities Exemption Certificate (IFT) for their Advanced Engineering Materials site, Case No. 10-03 with a total project cost of \$1,072,000.00 for 12 years, effective December 31, 2010 for the 2011 tax year on part of tax parcel 09-140-028-200-050-00 and 09-140-028-200-050-02, and to authorize the Clerk to sign the resolution. The parties are in agreement that all costs incurred by the township to process the Industrial Facilities Exemption Certificate shall be reimbursed by Dow Corning.

Motion carried to approve the application of Dow Corning Corporation for an Industrial Facilities Exemption Certificate (IFT) for their corporate site, Case No. 10-04 with a total project cost of \$5,933,550.00 for 12 years, effective December 31, 2010 for the 2011 tax year on part of tax parcel 09-140-029-200-010-00, and to authorize the Clerk to sign the resolution. The parties are in agreement that all costs incurred by the township to process the Industrial Facilities Exemption Certificate shall be reimbursed by Dow Corning.

Motion carried to accept the recommendation of Bay County DWS to waive reading, adopt, and authorize publication of Ordinance No. 36-P, an Ordinance to amend the township water rates.

Motion carried to accept the recommendation of the township planning commission to waive reading, adopt, and authorize publication of Ordinance No. 172, that rezones the Tri-City Speedway property in Section 12 of the township from RE, Rural Estate and IND, Industrial District to PUD, Planned Unit Development.

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Motion carried to adopt the hourly wages for the hall custodian, DPW foreman, assistant DPW position, cemetery sexton, seasonal gardener position, deputy clerk, deputy treasurer and supervisor's secretary as proposed, effective January 1, 2011.

Motion carried to adopt the salaries for the building inspector and zoning administrator/electrical inspector as proposed, effective January 1, 2011.

Motion carried to adopt the salaries for the supervisor, clerk, treasurer, and trustees as proposed, effective January 1, 2011.

Motion carried to adopt the assessor's total contract fee as proposed, effective January 1, 2011.

Motion carried to tentatively accept the proposed 2011 township budgets pending the public hearing; to schedule the 2011 budget public hearing for Tuesday October 26, 2010 and to authorize the Clerk to advertise for the 2011 budget public hearing in The Bay City Democrat.

Motion carried to apply a 3% penalty on property taxes paid between February 15, 2011 and March 1, 2011.

Motion carried to approve the 2011 budget of the Auburn/Williams Fire District.

Motion carried to approve the 2011 budget of the Auburn/Williams Recreation Association.

Motion carried to adopt the Holiday and Office Closing Schedule for 2011. The office will be closed on Friday's between Memorial Day and Labor Day. The office shall also be closed on December 30, 2010 in observance of New Year's.

Motion carried to adopt the schedule of 2011 Board of Trustees meetings as proposed, and authorize the Clerk to post the schedule in accordance with the Michigan Open Meetings Act.

Motion carried that the following types of claims may be paid by disbursements prior to board audit and approval:

1. Payroll and all withholding taxes, including ACH withholding payments
2. Utility bills
3. Invoices with penalties or late charges that would be incurred if payment is not received prior to the board meeting where claims will be approved
4. Conference registrations that will incur a higher fee if not paid by a certain date

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5. The Supervisor, Clerk, or Treasurer may authorize emergency expenditures when deemed essential due to the imminent threat to the health, safety and welfare of the township.

Any claims authorized under this policy prior to board approval shall be post-audited at the next board meeting.

Motion carried to adjourn the meeting at 8:45 p.m.

### **Williams Charter Township**

Amy Charney, Clerk

Paul Wasek, Supervisor