

**CHARTER TOWNSHIP OF WILLIAMS
BOARD OF TRUSTEES
Regular Meeting – September 9, 2014**

The Board of Trustees of the Charter Township of Williams held a regular meeting on Tuesday September 9, 2014 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Gower (Trustee), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Vaughn Begick, 3rd District County Commissioner, provided a brief update on County Commission meetings. The 2015 budget process is beginning at the county level.

Larry and Carol Lijewski, 1332 W. Midland Road, were again present to inquire about drainage issues adjacent to their property. He again reiterated that sidewalk construction on Midland Road may compound the water problems. P. Wasek stated he has spoken with Joseph Rivet, Bay County Drain Commissioner, and it is not a Dell Creek issue, although the water ultimately does end up there. Since Midland Road is a primary road, the Bay County Road Commission will again be contacted and a foreman will be asked to meet with the Lijewski's to assess the situation.

IV. Changes to Agenda

There were no changes to the agenda.

V. Consent Agenda

1. Approve the August 12, 2014 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the August 2014 Financial (cash) Report as presented.
4. Receive the August 2014 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.
6. Receive the List of Committee Reports, attached Exhibit D.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit E.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits F and G, respectively.

A motion was made by Plant and seconded by Putt to approve all items as listed on the Consent Agenda.

7 Ayes 0 Nays Motion carried.

VI. Regular Agenda

1. Wholesale Water Rate

The city of Bay City makes water rate adjustments to the "out city" customers each year, based on consumption, costs, etc. During 2013, the township was charged a wholesale water rate of \$2.41 per 100 cubic feet by Bay City. Williams Township customers pay \$3.68 per 100 cubic feet.

Bay City recently approved the 2014/2015 Out-City wholesale water rate at \$2.04 per 100 cubic feet, a decrease of \$.37/CCF from the current water rate.

Correspondence was received from Tom Paige, Bay County DWS Director, recommending that the Township Board make no adjustments to the current customer rate, as any additional funds will be available to offset costs associated with the construction and operation of the new proposed membrane water treatment plant. The new plant is expected to cost approximately 60 million dollars. The decrease in water rates will cover interest payments due this year on the bonds to construct the new plant.

09-14-035-F/W

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A motion was made by Putt and seconded by Charney to accept the recommendation of Bay County DWS to not adjust the current Williams Township customer water rate of \$3.68/CCF.

7 Ayes 0 Nays Motion carried.

2. Township Office Janitorial Service

The township has contracted with Romanow Building Services (RBS) for weekly office cleaning since the third quarter of 2009. The monthly cost is \$236.73 and is for one cleaning per week. Monthly billing costs have not increased since the original contract was signed in 2009.

Notification was recently received that due to increased costs in labor and materials, a price adjustment is necessary. The state minimum wage was recently increased from \$7.40 per hour to \$8.15 per hour. The proposed 14.56% increase would change the monthly invoice to \$271.19 per month, effective October 1, 2014.

A short discussion followed. Trustee Putt and Trustee Paige asked about the possibility of a township employee assuming the responsibility for township office cleaning. C. Hoverman stated if hours are increased, the employee will become full time status.

It was agreed that the topic will again be discussed during the 2015 budget process.

09-14-036-C/O/R A motion was made by Gower and seconded by Paige to accept
===== the cost increase from Romanow Building Services, effective
October 1, 2014 for cleaning the township office one time per week. It is understood
that there is a 30 day opt out clause if either party chooses to discontinue the service.
6 Ayes 1 Nay Motion carried.

3. Auburn East PUD Retention

A special assessment district to defray annual operation and maintenance costs for the storm water detention system and detention basin within Auburn East Planned Unit Development and Contributing Drainage Area has not yet been established.

Jim Hammond, Township Attorney, has prepared the public notices and required resolutions to establish the special assessment district.

Resolution number 1 establishes the 1st public hearing date of September 23rd and includes a copy of the public notice that shall be published in the Bay City Democrat and mailed to all owners of property within Auburn East PUD.

The total yearly assessment, as determined by John Billette, Township Engineer, is \$550.00.

09-14-037-A/P/R/S A motion was made by Paige and seconded by Putt to adopt
===== Resolution Number 1 to set September 23, 2014 as the first public
hearing for establishment of a special assessment district to defray the annual operation
and maintenance costs for storm water detention within the Auburn East Planned Unit
Development and Contributing Drainage Area, attached Exhibit C.
Ayes: Plant, Hoverman, Charney, Paige, Putt, and Wasek.
Nays: None. Motion carried.

4. Auburn Williams Recreation Association Member

There is one vacancy for a township representative on the Auburn Williams Recreation Association Board. P. Wasek received correspondence from Marc Morris, resident of Williams Township, indicating interest in serving on the board.

09-14-038-A/A A motion was made by Plant and seconded by Gower to
===== accept the Supervisor's recommendation to appoint Marc Morris
as a township representative to the Auburn Williams Recreation Association Board. All
appointees shall serve at the pleasure of the township board.
7 Ayes 0 Nays Motion carried.

5. Township Solid Waste Collection, 2015- 2019

The township's current five year trash, recycle, and yard waste collection agreement expires on December 31, 2014.

Based on board discussion earlier this year and a discussion with the township attorney, contact was made with Jill Reynolds of Waste Management and Gary Hicks of Republic Waste to obtain informal bids for a 5 year contract to begin January 1, 2015 and continue through December 31, 2019. Both persons were asked to submit cost proposals based on the current services of unlimited weekly trash collection, bi-weekly recycle collection, and weekly yard waste collection between April 1 and November 30 of each year.

A. Charney, C. Hoverman, and P. Wasek met separately with both individuals in late spring of this year asking if they would be willing to submit cost proposals for the same service that the township is currently receiving. Both agreed to submit proposals by early summer.

Proposals were not received in a timely manner from either company. After again contacting both companies, proposals were received. It was discovered that J. Reynolds, Waste Management, is on extended maternity leave. A contract extension proposal was submitted by Stacy Parrelly, Public Sector Team, on behalf of Waste Management of MI, Inc. Gary Hicks, Republic Services, Inc., submitted a five year proposal on behalf of his company. Both proposals are outlined below.

5 Year Waste Management Proposal

Year 1	2015	$\$12.68 \text{ per month} \times 12 \text{ months} = \mathbf{\$152.16 \text{ per year}}$	
Year 2	2016	$\$12.68 \times 3\% = .38$	$\$12.68 + .38 = \13.06
		$\$13.06 \text{ per month} \times 12 \text{ months} = \mathbf{\$156.72 \text{ per year}}$	
Year 3	2017	$\$13.06 \times 4\% = .52$	$\$13.06 + .52 = \13.58
		$\$13.58 \text{ per month} \times 12 \text{ months} = \mathbf{\$162.96 \text{ per year}}$	
Year 4	2018	$\$13.58 \times 4\% = .54$	$\$13.58 + .54 = \14.12
		$\$14.12 \text{ per month} \times 12 \text{ months} = \mathbf{\$169.44 \text{ per year}}$	
Year 5	2019	$\$14.12 \times 4\% = .56$	$\$14.12 + .56 = \14.68
		$\$14.68 \text{ per month} \times 12 \text{ months} = \mathbf{\$176.16 \text{ per year}}$	

Fuel surcharge begins at \$4.20/gallon. .01 per house per month for every .04 increase in fuel rates.

5 Year Republic Services Proposal

Year 1	2015	$\$11.89 \text{ per month} \times 12 \text{ months} = \mathbf{\$142.68 \text{ per year}}$	
Year 2	2016	$\$11.89 \times 2.5\% = .30$	$\$11.89 + .30 = \12.19
		$\$12.19 \text{ per month} \times 12 \text{ months} = \mathbf{\$146.28 \text{ per year}}$	

Year 3	2017	$\$12.19 \times 2.5\% = .31$	$\$12.19 + .31 = \12.50
			$\$12.50 \text{ per month} \times 12 \text{ months} = \mathbf{\$150.00 \text{ per year}}$
Year 4	2018	$\$12.50 \times 2.5 = .31$	$\$12.50 + .31 = \12.81
			$\$12.81 \text{ per month} \times 12 \text{ months} = \mathbf{\$153.72 \text{ per year}}$
Year 5	2019	$\$12.81 \times 2.5\% = .32$	$\$12.81 + .32 = \13.13
			$\$13.13 \text{ per month} \times 12 \text{ months} = \mathbf{\$157.56 \text{ per year}}$

Fuel surcharge begins at \$4.00/gallon. .07 per house per month for every .20 increase in fuel rates.

Discussion followed on the differences between the two proposals and the fuel surcharge amount. It was noted that mobile home parks and multi-family dwellings are assessed and included in our Ordinance for collection.

Trustee Putt asked if the fuel surcharge is negotiable. P. Wasek agreed to ask.

09-14-039-C/R/S/T/T
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A motion was made by Paige and seconded by Putt to authorize the Supervisor to pursue a five year contract with Republic Services, Inc. for township wide trash, recycle, and yard waste collection beginning January 1, 2015 and continuing through December 31, 2019, contingent upon review of the contract by the township attorney. The township attorney shall be authorized to prepare all the required paperwork to facilitate the five year agreement.

Ayes: Hoverman, Charney, Paige, Putt, Wasek, and Plant.

Nays: Gower. Motion carried.

6. Other

Brush chipping was again discussed and the two days per week seems to be working even though there are numerous piles of dead ash and blue spruce throughout the township. Equipment replacement will again be discussed during the 2015 budget preparation process.

The US 10/M47 interchange is scheduled to be complete by November 30.

P. Wasek asked the board if it would be all right to purchase a 4000 - 5000 watt generator and a portable spray gun to assist with painting the 400 plus fire hydrants within the township. Estimated cost for the generator is \$500 to \$600. All agreed that a generator and sprayer will expedite the painting process.

Bicycle signage for Midland Road was briefly discussed as P. Wasek was approached by a resident asking for some "Share the Road" informational street signs.

All the catch basins and cross tubes are installed along Midland Road for the 2014 sidewalk project.

VII. Unfinished Business

There was no unfinished business.

VIII. New Business

There was no new business.

IX. Other Committee Reports

T. Paige provided an update on the September Planning Commission meeting. Site Plan approval was given to Dow Corning Corporate Site, 2200 W. Salzburg Road, for a security guard building.

A public hearing was conducted to receive comments on the Solar Energy Ordinance and a recommendation was made for the township board to introduce and publish the proposed ordinance.

J. Plant stated the Nine Mile Road gun range will be open every Saturday until November 15th with the exception of October 4th.

X. Adjournment

A motion was made by Gower and seconded by Hoverman to adjourn the meeting at 8:35 p.m.

7 Ayes 0 Nays Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor