



TOWNSHIP APPLICATION FEE LIST

Updated: September 27, 2022

1080 W. Midland Road, Auburn, MI 48611

PLANNING COMMISSION:

Application for:

Rezoning – per Parcel	\$1,000.00
Ordinance Amendment	\$1,000.00
Special Use Permit	\$700.00
*Each Additional Site Plan Submitted for Review	\$600.00
Extension, prior to expiration	
Site Plan Review	\$700.00
*Each Additional Site Plan Submitted for Review	\$600.00
Site Sketch Review	\$450.00
Special Planning Commission Meeting	\$750.00
Subdivision Review, first 20 lots or less	\$850.00
(Preliminary, Final Preliminary, and Final Plat)	\$850.00
Site Condo	\$1,000.00
Home Occupation when submitted with site sketch	\$600.00
Enlargement of non-conforming structures 1&2 family dwellings and their accessory structures when submitted with a site sketch	\$600.00
Additional fees for professional services of Township Attorney and/or Planner	* ACTUAL COST

ZONING BOARD OF APPEALS

Application for variance	\$250.00
Additional fees if Township Attorney and/or Planner is required	*ACTUAL COST

LAND DIVISION APPLICATION + \$50.00 per each split \$200.00

APPLICATION FOR I.F.T. \$350.00

CONSTRUCTION BOARD OF APPEALS

Application for variance	\$500.00
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PLANNING COMMISSION MEMBERS-Per Meeting

Chairman	\$100.00
Member	\$ 75.00

**In the event the application requires additional services, these professional services will be billed to the applicant on an actual cost basis. Such charges must be paid prior to the issuance of any permits by the Township.*

WILLIAMS TOWNSHIP APPLICATION FOR ZONING APPROVAL

TO: (choose one)

- Zoning Administrator
- Planning Commission
- Zoning Board of Appeals

Williams Township
1080 W. Midland Rd., Auburn, MI 48611
Phone: 989-662-4241 www.williamstwp.com

FOR OFFICE USE ONLY

Case No. _____
Date Rec'd _____
Tax Parcel No. _____
Fee Rec'd (amount) _____
Date Fee Rec'd _____
Receipt No. _____
Hearing Date _____
Action _____
Date _____
Expiration Date _____

BY:

Applicant Name _____
Address of Applicant _____
City, State, Zip Code _____
Home/Cell Phone _____
Business Phone _____
E-mail Address _____

* Please note that other approvals and permits may be required, including engineering, fire dept., health dept., road commission, etc.

ACTION REQUESTED*

- Rezoning Administrative Site Plan Review¹ Site Plan Approval
- Special Use Permit² Zoning Variance Zoning Interpretation Zoning Appeal

1. PROPERTY INFORMATION

Property Owner's Name _____
Address of Property _____
Zoning District of Property _____ Parcel Number _____
Property legal description (or attach) _____

Property Acreage _____

¹Administrative Site Plan Reviews are allowed under certain conditions. Please see Zoning Ordinance Section 3.21.C. 8, 9, and 10.
²See Zoning Ordinance Section 3.30 for process and details.

Existing Land Use _____

Estimated date of completion (if applicable) _____

Hours of operation (if applicable) _____

Name and address of other persons, firms or corporations having a legal or equitable interest in the land:

Attach 12 copies of the site plan with all information required by the current Williams Township Zoning Ordinance. See Zoning Ordinance Section 3.21.

2. STATEMENT OF JUSTIFICATION FOR REQUESTED ACTION

State specifically the reason(s) for the request at this time: _____

Attach a statement of support for your request. Please justify your request with a narrative description to be attached to this application to address the approval standards applicable to your request in the Williams Township Zoning Ordinance and general development plan.

Attach any other information as may be required by the zoning ordinance.

3. AFFIDAVIT

The applicant affirms that if this request is granted, construction and/or operation in accordance with the plans submitted will begin within ___ months from the date of the granting of the zoning approval requested. Said construction will be completed within ___ year(s) from said date, and that the answers and statements contained herein and the information herewith submitted are in all respects true and correct to the best of my knowledge and belief.

Applicant Signature

Applicant Signature

Print Name

Print Name